

CHEDWORTH PARISH COUNCIL

MINUTES – ANNUAL PARISH COUNCIL MEETING – 15th MAY 2023

DECLARATIONS OF ACCEPTANCE OF OFFICE: Also, Code of Conduct forms were signed by David Broad, George Broad, Andreas Cola & Anthony Kingsley before the meeting commenced. Michael Dentith & Alan McLellan had signed the declaration of acceptance of office book before the meeting.

PRESENT: Mr D Broad, Mr G Broad, Mr A Cola. Mr A Kingsley & Mrs E Broad (Clerk)
County Councillor Paul Hodgkinson

ELECTION OF CHAIRMAN: Mr David Broad was proposed by Mr G Broad and seconded by Mr Kingsley, agreed unanimously. Mr Broad signed the Declaration of Acceptance of Office book and took the chair.

APOLOGIES: Mr A McLellan, Mr M Dentith

CO-OPTION OF ONE COUNCILLOR TO FILL THE VACANCY: Mr Ian Morgan had indicated previously that he was willing to be co-opted although he was unlikely to serve a full term as he intended to move away from the village. No one else had come forward to be considered, it was therefore proposed from the Chair and seconded by Mr A Kingsley to co-opt Mr Ian Morgan, agreed.

ELECTION OF VICE CHAIRMAN: Mr Ian Morgan was proposed from the Chair and seconded by Mr Kingsley, agreed unanimously. Mr Morgan signed the Declaration of Acceptance of Office book.

CONFIRMATION OF MINUTES: The minutes of the Parish Council Meeting held on 17th April 2023 were agreed and signed as a true record.

DECLARATION OF INTERESTS: The Chairman to remind Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: Mr Musgrave thanked the Councillors for standing for the Parish Council and serving the community. He then went on to speak about road safety around the school. He asked for yellow lines or zig zags to be painted in the areas around the school as he did not feel that white ones were effective. He also pointed out that the school travel plan had never been reinstated on the school website, despite assurances that it would be. He was concerned that some parents were not parking at the Village Hall and walking down causing dangerous parking around the school. He referred to the Gloucestershire Road Safety Partnership. The Clerk reported that she had trouble in contacting them, Councillor Hodgkinson agreed to find out the details.

The Chairman brought forward 02.1 (g) forward on the agenda.

Road Safety around St Andrews School: After some discussion it was agreed to contact Highways asking for yellow hatching by the school as they may prove to be more effective in influencing drivers' behaviour. It was further agreed to ask the school to reinstate the school travel plan on their website.

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Mrs Harrison pointed out that pre planning advice had been shown on CDC website showing a large glass structure at Hills Farm. The was not currently a planning application. Councillor Hodgkinson was congratulated on being elected as CDC Councillor for the Chedworth and Churn Valley ward. He spoke with his GCC hat on about the poor state of the roads and reported that a section of the Whiteway was due to be resurfaced this financial year. With his CDC hat on he asked to be kept in the loop regarding planning matters and he spoke about the planning application on the former farm shop site where the planning officer was due to make his decision shortly.

PLANNING:

22/04270/FUL Silver Spring House - New Details – No objection

21/00911/DMPO Rendcomb Airfield: Jenny Forde had sent an email with an update on the current situation. Councillor Hodgkinson spoke about this. Mr Cola agreed to send Cllr. Hodgkinson a copy of some facts he had made about the application.

Neighbourhood Plan: The Chairman invite Mr Harrison to speak. He reported that he would speak to Joseph Walker at CDC regarding adopting the Design Code as a separate document. The document contained a minor mistake and a few of the photographs were taken from private property and it was felt should be replaced with ones taken from public areas. It was agreed to defer until next month.

Dark Skies: Mr Cola was in touch with an astronomical man for further advice.

MATTERS FOR DISCUSSION

Traffic in Village and Road Matters:

a) Roadside Verges:

i) To receive any update on verge cutting in the village: Mr Morgan reported Brian would be going ahead and cut the visibility splays shortly. It was proposed from the chair and seconded by Mr G Broad to ask Bibury to do a cut and clear of the Tuns Hill triangle and the verge down to the Beer Garden, agreed.

ii) To receive any update on erosion of verges in the village: As nothing further had been heard recently, it was agreed to chase this up.

b) Cooks Hill, Reduced Width: Nothing further.

c) Tuns Hill Waterfall: Mr Kingsley reported that the landslip was still blocking the footpath and suggested that a small group could be formed to clear this instead of waiting for the Council to do this. It was agreed to try to get some volunteers together.

d) The Stream: Mr Kingsley reported that he was awaiting a response from Laurence King, CDC. He agreed to chase this up.

e) Ash Die Back Trees on Highway: Nothing further.

f) Speed of Traffic on Fields Road: The Chairman reported that Mr McLellan was trying to get Speed Watch restarted. An item had been placed in the Hill and Valley asking for volunteers.

g) Drainage Overflow at Corner Cottage: An email reply had been received from the owners, the blockage has apparently been cleared. It was agreed to remove from the agenda unless it reoccurs.

h) Road Closure Hensons Hill from 26/06/23 to 28/06/23 to allow for water service repair work by Thames Water: Noted.

i) Cotswold Historic Road Rally - Sunday 2nd July 2023: Noted.

Gloucestershire Wildlife Trust Chedworth Nature Reserve: Nothing further.

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Lower End Graveyard: Bibury have been asked to do a cut & clear.

Footpaths:

a) Stile on KCH 68: Ros Jess has emailed asking the Parish Council to consider removing the stile at the Fields Road end of KCH 68 as it was very high and not suitable to less abled people. After some discussion where it was noted that the current stile was in good condition and it would be a shame to remove it, it was proposed from the Chair and seconded by Mr Cola to ask Philip Dickenson to quote for a pedestrian gate beside the stile on KCH 68 which could be used when there was no livestock in the field, agreed.

The Grass Keep Field:

a) Tree Planting on Diggers Field: Mr Kingsley reported that a strimmer was required. Alison Oldershaw had identified a suitable model for just over £200.00. It was reported that the Parish Council owned a petrol strimmer which had been purchased around 20 years ago. Matt Fulford was the last person known to have it; the Clerk would make enquiries about its whereabouts. Meanwhile, if it was not suitable, it was proposed from the Chair and seconded by Mr Morgan to purchase a replacement with a ceiling of £250.00, agreed.

The Xbox:

a) To receive any update on the condition of the Xbox: Nothing further.
b) Faulty Battery has been replaced: The faulty battery had been replaced and refitted, along with a new set of pads, by the Chairman. The defibrillator was now in full working order. The Seven Tuns defibrillator was currently inactive. Although two sets of pads had been purchased, the cabinet green light was not working. It was proposed by Mr Cola and seconded by Mr Morgan to seek advice from CHT and call an electrician in if the Chairman could not fix it, agreed.

The Coronation Weekend 6th to 8th May 2023:

a) Commemorative Bench: The bench was due to be fitted this coming Wednesday.
b) Commemorative Mugs: 91 mugs had been distributed to school and pre-school. The remainder were available for purchase from the pop-up café.
c) Commemorative Flagpole: Iain Robertson and Colin Peirce had erected the flagpole for the Coronation weekend and George Broad had taken it down. It was now stored in the Parish Council storage shed.
d) Commemorative Tree: The tree had been purchased and was awaiting planting at a site agreed at the Village Hall.

Supporting the Seven Tuns: Nothing had been heard from CDC regarding the Asset of Community Value application. It was agreed to chase this up for the next meeting.

Village Litter Pick: This had been a great success.

Playing Field:

a) Request for use by HVLTC for 14th May & 10th June and for the fee to be waived: It was proposed by Mr G Broad and seconded by Mr Kingsley to waive the fee for both events. It was further agreed to have a look to see if the strimming around the adult exercise equipment was being done.
b) Condition of Playing Field fence: Ros Jess had emailed to say that the roadside fence was very wobbly in places. It was agreed to ask Philip Dickenson to give a quote to firm it up.

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CDC Digital Inclusion Courses: Nothing further.

Provision of Shop/Café: An email had been received Michael Pudifoot saying that some residents were currently looking into the idea of whether it was felt that a shop/café might be a worthwhile asset that our village could potentially benefit from. Initially they are going to see if they can create a meeting with a representative from the Plunkett Foundation. If they are willing to meet a small group soon, they will let us know so that if members of the Parish Council are available, they can attend. The email is purely to keep the Parish Council informed that a small group of volunteers are looking into this idea.

FINANCE:

1. Clerks Quarterly Phone/Broadband Contribution £88.20, prop. A Kingsley, sec. A Cola
2. Cottage Garden Services (Playing Field cutting April) (£88.00 + VAT) £105.60, prop. D Broad, sec. G Broad
3. IONOS (Hosting of Village Website April 2023 & Domain Renewal) Direct Debit £2.40, prop. D Broad, sec. G Broad
4. IONOS (Hosting of Parish Council Website May 2023) Direct Debit £15.64, prop. D Broad, sec. G Broad
5. Flagpole Express Ltd. (Flagpole, Carry Bag & Flag) (£281.50 + VAT) £337.80, prop. G Broad, sec. A Cola
6. Community Heartbeat Trust (2 sets of pads for Seven Tuns) (£84.00 + Carriage + VAT) £105.60, prop. G Broad, sec. A Kingsley
7. Chedworth Village Hall (Rental + Cupboard) £268.00, prop. G Broad, sec. A Kingsley
8. Eli Baxter (Orchard Sign) £120.00 Retrospective, prop. A Kingsley, sec. I Morgan
9. Sue Callard (Coronation Oak Tree & Delivery) £129.00, prop. D Broad, sec. A Cola
8. Council in receipt of £12,320.00 Part Precept from CDC
9. Council in receipt of £2,169.90 VAT Refund 22/23 from HMRC
10. Council in receipt of £11.05 Part Water reimbursement from HVLTC
11. Request for funding for Market Umbrellas from the Village Hall: An email reply had been received from Mr Hutton Potts. It was proposed by Mr Morgan and seconded from the Chair to provide funding for these, subject to them obtaining two more quotes to enable us to comply with our standing orders, agreed with one abstention.
12. Request for funding for replacement Hand Dryer for Village Hall: An email reply had been received from Neil Compton providing three quotes and indication their preferred supplier. It was proposed by Mr Kingsley and seconded from the Chair to fund the purchase of the new hand dryer for £565.00 + VAT from Hillside Hand Dryers, the money would be taken from the donations budget, agreed with one abstention. Mr Morgan asked that in future these items were considered further up the agenda.
13. Income & Expenditure Account 2022/23 - Circulated by email – Noted
14. Annual Audit Return for 2022/23 Audit – Sections 1 & 2 were considered by Council in that order and agreed as required. It was further noted that as we did not meet the criteria to exempt the Council, an External Audit Review would have to be undertaken this year.

OTHER BUSINESS:

Appointment of one Trustee to the Community Lands Charity for a four-year term: The current trustee David Broad indicated that he would stand again as no one else had come forward, despite

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advertising, although he would like someone younger to take on the role. He then declared an interest and left the meeting. The Vice Chairman, Mr Morgan, took the Chair for this item. It was proposed by Mr G Broad and seconded by Mr Kingsley to appoint Mr David Broad for a further four-year term, agreed unanimously. Mr D Broad re-joined the meeting and retook the Chair.

Appointment of one Trustee to the Hugh Westwood Educational Trust: The current trustee Ros Marsden had indicated she would stand again for at least the next year. Despite advertising, no one else had come forward. It was therefore proposed by Mr Morgan and seconded from the Chair to appoint Ros Marsden, agreed.

The meeting concluded at 9.32pm.

NEXT MEETING: Parish Council Meeting Monday 19th June 2023 at 7.30pm.

Chairman.....

Date.....