

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 13<sup>th</sup> AUGUST 2018

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr G Broad, Mr I Morgan, Mr C Poulton & Mrs E Broad (Clerk)  
County Councillor Paul Hodgkinson

APOLOGIES: Mr M Fulford & Mr I Robertson  
District Councillor Jenny Forde

CONFIRMATION OF MINUTES: Parish Council Meeting 9<sup>th</sup> July 2018 were agreed and signed as a true record.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: Mr Needham spoke in support of Mr Robertson's proposal for an extraordinary parish council meeting to carry out a review of the village charities.

It was agreed to bring forward item 45.5 (b) forward on the agenda as David Edelsten and two representatives from the Cirencester Athletics Club were present at the meeting.

Parking for Chedworth Show and Roman Trail Run: The Chairman invited Mr Edelsten to explain his email request to be able to park on the top end of the playing field for the rescheduled Roman Run on 2<sup>nd</sup> September, as the Grass Keep Field could not be used this year. Around 300 cars were expected at the event. When Council reconvened and after some discussion it was proposed by Mr Poulton and seconded by Mr Morgan that the Parish Council would allow parking on the top part of the playing field on the understanding that any damage done to the surface would be repaired to the satisfaction of the parish council, agreed with 4 in favour and one abstention. The former Diggers Field and Village Hall car park would also be used for parking. The Council took this decision because of the extreme weather conditions and would not support it becoming a regular occurrence. It was agreed to ask the Athletics Club to confirm their acceptance of these conditions.

It was also agreed to bring forward item 41.9 on the agenda.

Formal Review of the two Chedworth charities that have trustees appointed by the Parish Council:

a) To consider a reply from the Vicar on behalf of the trustees of the Community Lands Charity regarding a meeting with the charities: It was noted that it had been requested by the trustees of the Community Lands Charity that the formal review of the charities meeting be held at a formal Parish Council meeting.

b) To consider holding an extraordinary meeting of the Parish Council on Monday 24<sup>th</sup> September in order to carry out a review of the Chedworth Community Land Charity and Chedworth Allotment Charity. This follows the letter from the Chedworth Community Land Charity suggesting such a meeting: Mr Poulton presented this item suggesting that this could not be given enough time for consideration at a regular Parish Council meeting. The Clerk said that she and Councillor D Broad would not be available for a meeting on Monday 24<sup>th</sup> September. After some discussion Mr G Broad suggested that rather than having an Extraordinary Parish Council an Extraordinary Parish meeting could be held. The advantage of this would be that while the Parish Council meeting

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would be governed by our standing orders and would be a much more formal occasion with a set time for public speaking, a Parish Meeting would allow an open discussion between members of the public, the trustees of the charities and Councillors. It was proposed from the Chair and seconded by Mr G Broad to offer this option to the trustees of the Community Lands Charity and ask them to suggest some dates when they would be available so that we can offer the dates to the other charity and arrange a meeting, agreed with one abstention.

PLANNING:

18/02612/TCONR Haffmann House – Tree Works

18/02489/FUL Manor Farm – Erection of building for housing of Cattle – It was felt this application was retrospective.

18/02122/FUL Salters Barn – Temporary Lighting – proposed from the Chair and seconded by Mr D Broad to object on the grounds that the lighting will cause light pollution and be contrary to the NPPF and Cotswold District Council policy, agreed.

18/02678/TCONR Bliss Cottage – Tree Works

18/02981/TCONR Saffron Hill – Tree Works

18/02722/LBC The Stables, York House – Listed Building Consent – No objection.

MATTERS FOR DISCUSSION:

Opportunity to bring better Mobile Coverage to Chedworth:

a) Trees around the Pole for free via Guides: The Chairman reported that the meeting had not yet taken place.

Traffic in Village and Road Matters:

a) To receive an update on:-

i) The Updated Emergency Plan: It was agreed to remind Mr Fulford & Mr Robertson that Roseanne Finch had tried to return the farm shop battle box earlier this evening.

ii) Grit Bins: The additional grit bins had been ordered. The reimbursement of half the cost from GCC Highways was still awaited.

b) Trees obstructing the hill through Withington Woods: As nothing further had been heard Councillor Hodgkinson agreed to chase up a response from Danny Taylor or the tree officer.

c) Overhanging Vegetation:

i) To consider any response from the county tree officer in reply to our request for advice: As nothing further had been heard, Councillor Hodgkinson agreed to chase up a response from Danny Taylor or the tree officer.

ii) Following a complaint from a member of the public to consider contacting the owners of a number of overgrown hedges in middle Chedworth which are encroaching on the highway to request that they are cut back: The Chairman reported that she has received a complaint about the hedge in front of Old Well Cottage encroaching over the road and making it dangerous for pedestrians and motorists. The hedge at The Crofts was also encroaching over the road. It was proposed from the Chair and seconded by Mr G Broad to write to the owners of these properties asking them to arrange for the hedge to be cut as soon as possible, agreed.

d) Tuns Hill Triangle: The Chairman suggested that a management plan for the Tuns Hill triangle be considered. After some discussion it was agreed that the Chairman would do some research on the options available for the next meeting.

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- e) Removal of Saplings at the entrance of Green Lane: Nothing further.
- f) Verge Management: Mr Morgan reported that he had met with Brian Brazington and his proposal was to do a flail cut and collect around September/October, the arisings would be put in holes on the verges. The cost of this would be £830.00 + VAT for two days work to establish how much he could get done. Under this proposal Highways would be left to do their usual 1 metre cut earlier in the season. After some discussion concern was expressed about the dumping of the arisings on verges and which areas were going to benefit in this trial. Mr Morgan was asked to circulate a map showing the areas which are to be cut for further consideration at the next meeting.
- g) Overhanging trees on road above Lauriston: Some attempt had been made to cut the hedge, it was agreed to monitor this.

Footpaths:

- a) Footpath Wardens: Nothing further.
- b) Fallen tree obstructing KCH 55 by Absolems Orchard: This had been raised on social media. Mr Poulton offered to go and look at the path and report back.
- c) Overgrown state of KCH 39 Lower Chedworth: Mr Blackwell had emailed regarding the overgrown state of the path which runs through Hedgeley Bottom. It was agreed to write to the landowner, Mr Finch, asking if it could be cleared.
- d) Hartshill Footpaths: Further revised plans had been received from GCC. Several Councillors had been to look at the latest proposals and after some discussion it was proposed from the Chair and seconded by Mr G Broad that the Parish Council objects to the latest proposals for the following reasons:- The Council was initially only prepared to support a proposal which moved the footpath C to D into the field and away from the applicant's garden. We did then agree to the proposal which was discussed in June to move the footpath from the drive to run inside the field from A to I. Throughout we have continued to object to changes at the north western end of the property and argued that the revised footpath around the garden should follow the fence line and join in at point D with other paths in that area remaining unaltered. Having looked at the latest proposal the Parish Council objects strongly to the revised line of the path from H to I to J. The path from H to I is extremely steep and would be inaccessible and dangerous if muddy while the path from I to J is narrow and again would be difficult to walk if the ground was wet or for less able walkers. The Council feels that any replacement path should be of a better or equal standard to the existing and while the path in the field which runs along the fence is obviously more difficult than the walk along the drive the Council was prepared to compromise on this point, agreed.

The Playing Field:

- a) Dog fouling on the Playing Field: The Chairman had inspected the Playing Field and the condition was much improved.
- b) Broken Slip Rail Post on Playing Field: This was still outstanding.
- c) Playing Field Shed lock: Mr Robertson had apparently replaced hasp & lock as he had given the Clerk a key, but no invoice had yet been received.
- d) Playing Field Fencing: As only two quotes for the replacement of this fencing had been received and three were required, it was agreed to chase up a further quote.
- e) Proposed visit from the Folk Camp Society on 24<sup>th</sup> to 28<sup>th</sup> May 2019: A misunderstanding had occurred with the dates and they only wished to use the field for four days. It was proposed from the Chair and seconded by Mr Poulton that the charge for the four days will be £240.00 and also to remind the organisation that any tents should be pitched around the periphery of the field, agreed.

The Grass Keep Field:

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- a) To agree a management plan for the Diggers plot: The Chairman spoke of requests for overflow parking for large events at the Village Hall. The Diggers Field required levelling and clearing in places. After some discussion it was agreed to seek quotes to undertake the work.
- b) Parking for Chedworth Show and Roman Trail Run: The show committee had offered to clear the tall grass, undergrowth and fill in the deeper dips in the ground for parking for the show. It was agreed to accept the offer.

Boundary to PC Land in front of tennis courts: In Mr Fulford's absence there was nothing further to report.

First Aid Training:

- a) To receive any update on the first aid training held in July 2018: Eleven people had attended the course and £180.00 voluntary donations had been received from the attendees. The Chairman reported that she only had a couple of names left on her list of people who were interested in taking the course so she suggested giving the courses a rest for a while, this was agreed.

Litter Bin outside the Church: Nothing further.

Formal Review of the two Chedworth charities that have trustees appointed by the Parish Council: Dealt with earlier on the agenda.

GDPR: Nothing further.

Tree at top of Tuns Hill: A very large limb fell from the Copper Beech tree at the top of Tuns Hill narrowly missing a passing motorist. Concerned was expressed that the rest of the tree may be dangerous and the Chairman had contacted Paul Hodgkinson and asked him to follow this up on our behalf with Amey. He has been informed that as the tree is on private land the landowner has been informed of their responsibilities and asked to have the rest of the tree professionally checked. It was agreed to write to Danny Taylor at GCC Highways asking to be assured that this work has been carried out and if Highways had requested evidence that the check had been taken place and that the remainder of the tree was considered safe.

Noticeboards:

- a) Tuns Hill Noticeboard: The Commemorative noticeboard had been badly damaged when the tree fell across the road. The noticeboard was insured but it had a £100.00 excess on the policy. After some discussion it was agreed to obtain quotations for a replacement board and write to the landowner, Mr Beach, asking him to confirm that him or his insurers will be willing to cover the cost of the new board. It was further agreed to inform our own insurance company of the incident.
- b) Village Hall Noticeboard: Mr D Broad reported that the Village Hall noticeboard required a coat of wood stain and he offered to do this. This offer was gratefully accepted and the Parish Council agreed to reimburse the cost of the wood stain.

Village Hall Website: It was agreed to defer this until the next meeting.

Thames Water:

- a) To discuss the recent interruption to the village water supply and how it was handled by Thames Water: Mr Poulton gave a comprehensive report on the recent disruption to the water supply which left parts of the village without water for 32 hours. It was suggested that consideration could be

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given to storing a supply of water in a shed at the Village Hall. Mr Poulton was due to speak with Thames Water later in the month. It was agreed to publicise in the Hill and Valley.

b) Road closure in Middle Chedworth: Mr D Broad wanted to know why the road was closed for a small hole. It was agreed not to take this any further.

Resilience and Preparedness in the Cotswolds: Noted.

List of Assets of Community Value, Seven Tuns: A letter had been received from CDC regarding the listing of The Seven Tuns as an Asset of Community Value which will expire on 4<sup>th</sup> September 2018. The Council agreed to investigate the procedure involved in making an application and if there was any advantage in applying for renewal before the next meeting then it was agreed to go ahead and apply. Post meeting note. It is not possible to apply to renew a listing, any application is dealt with as a new request so no action was taken following the meeting and it will be discussed at the September meeting.

#### FINANCE

1. Clerks Quarterly Telephone/B/Band Contribution £75.70 (*PC running costs in budget*) prop. G Broad, sec. R Jess
2. Bibury (Tuns Hill Cut) £226.80 (£189.00 + VAT) (*verge and hedge cutting in budget*) prop. R Jess, sec. C Poulton
3. Cottage Garden Services (Playing Field Cutting July) £48.00 (£40.00 + VAT) (*Playing Field cutting in budget*) prop. R Jess, sec. G Broad
4. Community Heartbeat Trust (outstanding invoices) £150.00 – It was proposed from the Chair and seconded by Mr D Broad to pay the £100.00 for the VETS payment but to seek further evidence that the £50.00 for pads from 2013 was valid. If evidence was found to pay the £50.00, agreed.
5. Viking (Ink & Paper) £37.65 (£30.61 + VAT) (*Stationary in budget*), prop. C Poulton, sec. D Broad
6. Cotswold First Aid (First Aid Course) £240.00 Retrospective, prop. R Jess, sec. D Broad
7. Kingfisher Direct Ltd. (42 X Grit Bins & 3 Snow Shovels) £2,284.13 (£1,903.44 + VAT) Retrospective (*emergency planning in budget*), prop. G Broad, sec. R Jess
8. Council in receipt of £14.32 Grass Keep Water reimbursement from Mr Baker
9. Council in receipt of £200.00 Annual Ground Rent from HVLTC
10. Council in receipt of £180.00 from First Aid course attendees

#### OTHER BUSINESS:

Hill and Valley News: Several items were agreed to be included in the September edition which would be written by the Chairman.

The meeting concluded at 10.06pm.

NEXT MEETING: Parish Council Meeting - Monday 10<sup>th</sup> September 2018 at 7.30pm.

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Date.....