

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 11<sup>th</sup> JUNE 2018

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr G Broad, Mr M Fulford, Mr I Morgan, Mr I Robertson & Mrs E Broad (Clerk).

County Councillor Paul Hodgkinson

County Council Portfolio holder for Highways Vernon Smith

County Council Highways Officers Bob Skillern & Danny Taylor

Apologies were received from District Councillor Jenny Forde

CONFIRMATION OF MINUTES: Parish Council Meeting 21<sup>st</sup> May 2018 were agreed and signed as a true record. Paul Hodgkinson had emailed and pointed out that his apologies from the May meeting had not been recorded. The Clerk confirmed that it had not been custom and practice to record the presence of County & District Councillors but she could do in future if it was the wish of the Council. This was agreed.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: The Chairman announced that she intended to open the meeting now to allow questions to Cllr. Vernon Smith and his officers from GCC and would open the meeting up again for other comments afterwards.

Visit from Cllr. Vernon Smith GCC Cabinet Member for Highways: Councillor Vernon Smith, Gloucestershire County Council's cabinet member responsible for highways, and highways managers Bob Skillern and Danny Taylor were present at the meeting. Mr Fulford read out a prepared statement on behalf of the Parish Council which included stating that their decision had left roads in the village during the December snowfall treacherous for up to a week after the snow fell and that the council should have been told of the decision to stop gritting through the village and confirmed that we had not been consulted. The Council was told that the road through the village would not be put back onto the primary gritting route but would be treated once the main roads had been done. As with other communities throughout the county one route into the village would be kept clear if possible and that route was Fields Road. Councillors explained to the three county representatives that once the Parish Council knew that more was expected of it then Parish Councillors and villagers had stepped up and the impact of the two subsequent snow events had far less. After further discussion with Councillors and members of the public the highway representatives apologised for the problems experienced in December and confirmed that a meeting was to be held with highways in the near future to agree the location of new grit bins which they would be filling before next winter. The Chairman thanked the three county highways representatives for attending.

Members of the public present spoke about the proposed diversion of KCH 47. The Chairman stated that she would now take this item on the agenda.

Proposed Re-routing of KCH 47: A proposal had been sent from Mr & Mrs Hooper the landowners. After some discussion it was proposed from the Chair and seconded by Mr D Broad that the Parish Council could not support proposals to reroute KCH47 but suggested that the

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landowner may be able to reduce use of the path along his drive by creating a permissive path on the alternative route while still leaving the existing path in place. The route along the drive would have to continue to be signposted but providing the alternative along the boundary of the field, would provide an option for those people who prefer not to walk adjacent to the house, agreed.

PLANNING:

18/01891/TCONR Green Dale – Tree Works

1. APP/F1610/D/18/3197754 Ardmore House – Vehicular Access with Gates and Parking Area (Part Retrospective) – Appeal Dismissed.

MATTERS FOR DISCUSSION:

Opportunity to bring better Mobile Coverage to Chedworth:

- a) Trees around the Pole for free via Guides: A meeting was still to be arranged.

Traffic in Village and Road Matters:

- a) To receive an update on:-
  - i) The Emergency Plan: Nothing further.
  - ii) Grit Bins: The highways representatives present earlier in the meeting confirmed that a meeting was to be held in the near future.
- b) Trees obstructing the hill through Withington Woods: Nothing had been heard from the highways tree man. Councillor Hodgkinson offered to assist with this item. The Clerk would copy the relevant emails to him.
- c) Overhanging Vegetation: Nothing had been heard from the landowner or GCC Highways. Councillor Hodgkinson offered to assist with this item. The Clerk would copy the relevant emails to him.
- d) Tuns Hill Triangle: Bibury had been asked to cut it following the last meeting. Mr Price had replied that it might be possible to cut the tops off the tallest weeds but not to clear away the arisings as these would have fallen amongst the remainder. The Clerk then instructed him to do the usual cut as agreed. This was still outstanding and the Clerk was asked to chase it up. The Chairman suggested that a plan for the upkeep of the triangle was required and it was agreed to discuss again at the next meeting.
- e) Joint action with Withington Parish Council over road conditions: A reply had been received from Withington Parish Council. After some consideration it was agreed that we would ask Paul Hodgkinson to push for the County Council to take action to repair the whole length of road from Chedworth to Andoversford. This road was well used by villagers from Chedworth and it was felt that there were a number of areas where potholes made driving extremely hazardous. Councillor Hodgkinson agreed to raise this at his monthly meeting with highways. It was agreed to inform Withington Parish Council of this course of action.
- f) Removal of Saplings at the entrance of Green Lane: After some discussion it was agreed that Mr Fulford would speak to Danny Taylor about this at their meeting about the grit bins to determine the legal situation regarding highway vegetation and consider further at the next meeting.
- g) Verge Management: Nothing further at present.
- h) Welcome to Chedworth Sign: An email suggesting signs similar to those on the main road at Rendcomb, at both ends of Fields Road, had been received from Mr Pierce. After some discussion it was felt that they would not be appropriate in Chedworth and that the signs which we currently

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have are sufficient. The signs on the main road at Rendcomb are intended as a traffic calming measure on the main road rather than as a welcome to the village.

Footpaths:

- a) Proposal to re-route of KCH 47: Dealt with earlier on the agenda.
- b) Footpath Wardens: It was agreed to remind landowners of their responsibilities in the Hill and Valley article.

The Playing Field:

- a) Dog fouling on the Playing Field: Mr Fulford had displayed the new signs on entrances to the Playing Field and was duly thanked by the Chairman. The Chairman would look at the field to see if there was still a problem before the next meeting.
- b) Broken Slip Rail Post on Playing Field: Nothing further had been heard from Philip Dickenson, it was agreed that the Clerk would chase this up.
- c) Playing Field Shed lock: Nothing further.
- d) Parish Council area below Tennis Courts: Peter Heaps had confirmed that he would use the green bin if it was provided. Mr Robertson would go ahead and purchase a licence.

Boundary to PC Land in front of tennis courts – To consider any quotes received to build the wall:  
Nothing further.

First Aid Training:

- a) To receive any update on the first aid training planned for July 2018: The Chairman reported that the course was full again.

Parish Council Share in the Company of Proprietors of Stroudwater Navigation: A reply had been received from the editor of TROW suggesting that it might be more appropriate to write a small item regarding the share for inclusion in the next edition. The Chairman and would write an item for inclusion.

Litter Bin outside the Church: Mr David Broad reported that he had received a message from UBICO which indicated that they were going to include the bin on the route for emptying. Although we had asked for them to carry out an assessment before making a decision, it was agreed to wait for their report.

Formal Review of the two Chedworth charities that have trustees appointed by the Parish Council: Mr Robertson clarified his intentions regarding this item. After some discussion it was proposed by Mr Fulford and seconded from the Chair that Mr Robertson and Mr Poulton would meet with the two charities to undertake the review and report back to the next meeting, agreed.

Request for donation towards maintenance of Churchyard – To further consider request for donation from Robert Young: An email reply had been received from Robert Young giving the figures for the cost of cutting the whole graveyard. The Parish Council had been hoping that he could provide it with quotations for cutting the closed part of the graveyard which was currently left untouched. It was agreed to ask him again to provide estimates for one cut of the closed area to enable the Council to decide if they can help with the costs.

GDPR – To consider the new legislation and how it affects the Parish Council: Advice had been

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sought from GAPTC and it was established that evidence was required that the Council had addressed GDPR. An example toolkit had been circulated. After some discussion it was agreed that Mr George Broad be appointed the Council's Data Protection Officer and he would put together a suggested privacy policy to be circulated for the next meeting.

FINANCE

1. Clerks Quarterly Salary (inc. increase RPI January 2018 = 3%) £633.00 (*Clerks Salary*), prop. M Fulford, sec. C Poulton
2. Clerks Quarterly Mileage (inc. Audit Mileage) £29.08 (*Chairman's Allowance/Mileage*), prop. M Fulford, sec. G Broad
3. Cottage Garden Services (Playing Field Cutting May) £96.00 (£80.00 + VAT) (*Playing Field Cutting in budget*) prop. M Fulford, sec. C Poulton
4. Iain Selkirk (Internal Audit) £100.00 (*Audit in budget*), prop. M Fulford, sec. I Robertson
5. ICO Registration £40.00 (*Parish Council running costs in budget*), prop. M Fulford, sec. R Jess
6. Community Heartbeat Trust (Pads for Tuns Defibrillator) £45.60 (£35.00 + VAT & carriage) (*Defibrillator in budget*) prop. M Fulford, sec. R Jess
7. John Hicks (Exercise Equipment check) £61.56 (£51.30 + VAT) (*Playing Field in budget*) prop. C Poulton, sec. M Fulford

OTHER BUSINESS:

Appointment of two trustee to the Chedworth Allotment Charity Charity for four years: After some discussion, it was proposed by Mr Robertson that Nigel Finch & Maurice Wilkins be re-appointed for a further 4 year period along with 2 or 3 trustee delegates who would be appointed to step in if any of the trustees wished to step down, this was seconded by Mr D Broad and agreed with 5 in favour. It was agreed to consider the trustee delegates further at the next meeting.

Hill & Valley News: Several items were agreed to be included in the July/August edition which would be written by the Chairman.

The meeting concluded at 10.10pm.

NEXT MEETING: Parish Council Meeting - Monday 9<sup>th</sup> July 2018 at 7.30pm.

Chairman.....

Date.....

