

# CHEDWORTH PARISH COUNCIL

AGENDA – ANNUAL PARISH COUNCIL MEETING – 21<sup>st</sup> MAY 2018

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr G Broad, Mr M Fulford, Mr I Morgan, Mr I Robertson & Mrs E Broad (Clerk)

ELECTION OF CHAIRMAN: Mrs Ros Jess was proposed by Mr D Broad and seconded by Mr G Broad, agreed. Mrs Jess signed the Declaration of Acceptance of Office book.

APOLOGIES: Mr C Poulton

ELECTION OF VICE CHAIRMAN: Mr David Broad was proposed by Mr G Broad and seconded by Mr Morgan, agreed. Mr Broad signed the Declaration of Acceptance of Office book.

CONFIRMATION OF MINUTES: Parish Council Meeting 9<sup>th</sup> April 2018 were agreed and signed as a true record.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: Nothing was raised at this point.

PLANNING:

17/05211/FUL Hare & Hounds - Erection of 28 hotel bedrooms and dining pavilion, creation of car parking and new access and use of barn as plant room – Further new details - Object  
17/05212/LBC Hare & Hounds – Listed Building Consent for Erection of 28 hotel bedrooms and dining pavilion, creation of car parking and new access and use of barn as plant room - Further new details - Object

18/01309/TCONR York House – Tree Works

18/01089/FUL Hills Farm - Change of use of Barn

18/01113/TCONR Long Barn – Tree Works

18/01181/TCONR Rosedene – Tree Works

18/01662/TCONR Melrose – Tree Works

1. APP/F1610/D/18/3197754 Appeal Notification Ardmore House – Vehicular Access with Gates and Parking Area (Part Retrospective) – Noted
2. Publication release to the on-line planning register – Email from CDC - Noted

MATTERS FOR DISCUSSION:

Opportunity to bring better Mobile Coverage to Chedworth:

a) To receive an update on the meeting with Telelink to rectify the Parish Council land following installation of the mobile phone pole: Mr Robertson had met on site with a representative from Telelink. All of the issues had been rectified although concern was expressed about the vulnerable siting of the BT equipment in the gateway.

b) Trees around the Pole for free via Guides: Mr Fulford had circulated an email explaining that the Woodland Trust was offering trees to schools and community groups to plant in their communities. The Chedworth Guides and Brownies would be willing to apply and plant these

Chairman.....

MINUTES – ANNUAL PARISH COUNCIL MEETING – 21<sup>th</sup> MAY 2018 – Page 2

around the pole if the Parish Council was agreeable. It was agreed to accept this offer and the Chairman, Mr Fulford and Mr Robertson would meet with the Guides and Brownies on site to look

into this further.

Traffic in Village and Road Matters:

a) To receive an update on:-

i) The Emergency Plan: Nothing further to report.

ii) Visit from Cllr. Vernon Smith GCC Cabinet Member for Highways to the June meeting:

The Chairman had placed an item in the Hill and Valley encouraging people to attend the meeting to question Cllr Smith. Mr Fulford agreed to prepare a statement of the problems experienced in the bad weather to present at the meeting.

iii) Purchase & Siting of Additional Grit Bins: Mr Fulford reported that Danny Taylor, GCC Highways, had not responded to his emails. Mr Robertson would also try to contact him.

iiii) Blocked drain on Fields Road: This had now been cleared.

v) Wall damage: An email had been received from Mr Hamilton concerning damage to his wall during gutter clearing. It was agreed that this is a matter for the County Council who carried out the gutter clearance.

b) Demonstration vegetable, fruit and flower garden: This item had been dropped and will be removed from the agenda.

c) Trees obstructing the hill through Withington Woods: No reply had been received from James Tyson, GCC. It was agreed to chase this up again.

d) Overhanging Vegetation: No reply had been received from James Tyson, GCC. It was agreed to write to the landowner at Laurel Cottage asking him to cut back the hedge to its full height as it was overhanging at the top which cause problems for high vehicles. It was further agreed to copy this letter to Mr Tyson GCC & GCC Highways for information.

e) Tuns Hill Triangle: The Chairman suggested that a programme of maintenance for the rest of the year needed to be agreed. After some discussion it was agreed to ask Bibury to cut the triangle at the top of Tuns Hill but ask if it would be possible to remove the whiteweed but leave the growth below longer than in previous years in an effort to encourage wild flowers. It was agreed that if this was not possible then Bibury would be asked to do a standard cut. Highways had recently cut a strip round the edge of the triangle and Bibury were to be asked to also remove all of the arisings, including those left by the County Council,

f) To consider provision of white lines at the edge of the carriageway: A reply had been received from Bryan Bowley. It became clear that Mr Bowley was referring to main roads not the village roads.

g) Drainage in Hawks Lane: Mr Fulford reported that works had been done and was felt to be a considerable improvement.

h) Joint action with Withington Parish Council over road conditions: No update had been received from Withington Parish Council on what they had agreed at their meeting although Mr Pierce had emailed saying that he understood that Withington Parish Council had agreed to support the proposal. It was agreed to write to Withington Parish Council asking what the outcome of their discussion was.

i) Removal of Saplings at the entrance of Green Lane: An email had been received from Mike Buller asking for these saplings to be removed. After some discussion it was agreed that as Councillors were not all familiar with the area, Mr Robertson would take some photographs for further consideration at the next meeting.

j) Verge Management: Mr Morgan presented the recommendations of the verge group which included a full cut of verges in the autumn back to the boundary line based on the map in dropbox.

Chairman.....

MINUTES – ANNUAL PARISH COUNCIL MEETING –21<sup>th</sup> MAY 2018 – Page 3

After some discussion it was proposed from the Chair and seconded by Mr D Broad that Mr Morgan would draw up the specification, also copy to the Clerk for information, and seek tenders for the work for further consideration at the next meeting, agreed.

Footpaths:

a) Proposed diversion of KCH 17, 18 & 19 Hartshill: Further proposals had been received to divert and close footpaths around Hartshill. It was proposed from the Chair and seconded by Mr Robertson to object to the proposal as it stands. The Council was not opposed to diverting the path into the field from the drive and garden of Hartshill as long as the alternative path was easily

accessible and clearly signposted. However, the Council objected to the closure of sections of the path (D to E and D to G on map) and agreed that the footpath from A to I should continue around the field edge to join at D and not as proposed to join at E. The reason for this objection was that the path from E to G would be extremely steep and Councillors could see no valid justification for not allowing the paths from D to E and D to G to remain open, agreed.

b) Proposal to re-route of KCH 47: An email detailing proposals and asking for the comments from the Parish Council had been received from the landowner, Mr & Mrs Hooper. It was agreed to publicise this and consider at the next meeting.

c) Footpath Wardens: Nothing further.

#### The Playing Field:

a) To consider the provision of Rope and Stakes for marking off the parking area: The Chairman had received tape to be used to mark off the playing field and would retain this on behalf of the council.

b) Dog fouling on the Playing Field: Mr Fulford had ordered the signs on behalf of the Parish Council and he agreed to put them up at the entrances to the field when they arrived.

c) Broken Fence Rail & Slip Rail on Playing Field: Mr D Broad had used rails from the fence opposite Valley View taken down by Mr Fulford to mend two rails on the Playing Field fence. The rotten post by the slip rails was still outstanding. The Clerk would chase up Philip Dickenson.

d) Playing Field Shed lock: Mr Robertson had this in hand.

e) Parish Council area below Tennis Courts: The pile of wood was again accumulating on the triangle of land next to the tennis courts. Mr Robertson offered to allow us to have a green bin which he would keep on his property nearby, provided the Parish Council purchased a licence. It was agreed to contact Pete Heaps to make sure that he would be happy to use the bin to dispose of the wood and rubbish.

f) Football Nets: A request had been received from Mrs Beckett for the nets to be put and left up. It was agreed to reply that while the Parish Council were sympathetic there were a number of reasons why it was not possible to leave the nets out permanently including the difficulty it created when mowing the field, the safety aspect for smaller children and the fact that the nets did not last well if permanently out in all winds and weathers. It was further agreed to allow Mrs Beckett access to the nets if she wished to put them up on occasion, but they would need to be taken down each time.

Boundary to PC Land in front of tennis courts: Mr Fulford asked to be permitted to investigate costs and grants for reinstating the Cotswold dry stone wall along this boundary for consideration by the Parish Council at a future meeting. This was agreed.

#### First Aid Training:

a) To receive any update on the first aid training that took place on 18<sup>th</sup> & 25<sup>th</sup> April 2018:

Chairman.....

MINUTES – ANNUAL PARISH COUNCIL MEETING – 21<sup>th</sup> MAY 2018 – Page 4

The Chairman reported that the latest sessions had once again been a successful. £179.00 had been given by attendees and further donations were expected. Mr Broad thanked the Chairman for her work in organising this once again. The Chairman said that she already had nine more people interested in doing the course and the Chairman was asked to go ahead and arrange further sessions.

To consider the email reply from the Company of Proprietors of Stroudwater Navigation: A reply had been received stating that it is entirely the responsibility of the owner of the share to deal with any advertising or selling of the share, but previously shares have been advertised in the “Trow” magazine, the magazine of the Cotswold Canals Trust. It was agreed to look into putting an advert in the magazine and a sum not exceeding £25.00 was agreed for the advert. It was agreed to consider further at the next meeting.

Litter Bin outside the Church: A reply had been received from Jenny Forde suggesting that a formal request is made to CDC. After some discussion it was agreed to make a formal request to CDC to provide a bin on the grass verge opposite Church Row and to empty it.

Formal Review of the two Chedworth charities that have trustees appointed by the Parish Council: A formal reply had been received from Rev'd Stephen Goundrey Smith on behalf of the Community Lands Charity. Nothing had been heard from the Allotment Charity and the Clerk was asked to chase up a reply. (*Post meeting note: The Clerk discovered an email response from the Allotment Charity*).

Request for donation towards maintenance of Churchyard: No reply had been received from Robert Young, it is understood that Mr Poulton had met with Mr Young at the Graveyard and wished to report on this item, but he was not present at the meeting. It was agreed to consider further at the next meeting and meanwhile seek a reply from Robert Young.

FINANCE

1. Clerks Quarterly Telephone/Broadband Contribution £76.20 (*Telephone/Stamps in Budget*) prop. I Morgan, sec. G Broad
2. Cottage Garden Services (Playing Field Cutting March £40.00 + VAT & April £80.00 + VAT) £144.00 (*Playing Field Cutting in Budget*) prop. M Fulford, sec. R Jess
3. M Fulford (Dog Fouling Signs) £56.79 (*Playing Field in Budget*) prop. R Jess, sec. G Broad
4. R Jess (Tape) £6.14 (£5.12 + £1.02 VAT) (*Playing Field in Budget*) prop. I Robertson, sec. M Fulford
5. Council in receipt of £7618.00 Part Precept from CDC
6. Council in receipt of £1098.10 2017/18 VAT Return from HMRC
7. Council in receipt of £280.00 half year Grass Keep rental from Mr Baker
8. 2017/18 Annual Audit Return - Sections 1 & 2 were considered by Council in that order and signed as required. It was agreed that as we met the criteria to exempt the Parish Council from an External Audit Review for this year. The Clerk reported that accounts had been to Mr Selkirk and no issues had been raised.

OTHER BUSINESS:

Election of one Representative to Chedworth Village Hall Committee for one year: George Broad was proposed by Mr Robertson and seconded by Mr D Broad, agreed.

Chairman.....

MINUTES – ANNUAL PARISH COUNCIL MEETING –21<sup>th</sup> MAY 2018 – Page 5

Appointment of two trustee to the Chedworth Allotment Charity Charity for four years: It was agreed to hold this over until the next meeting

Hill & Valley News: The Chairman undertook to write a June on-line edition.

The GPDR was raised as it was not clear how this would affect the Parish Council. The Clerk would seek guidance from GAPTC for further discussion at the next meeting.

The meeting concluded at 9.25pm.

NEXT MEETING: Parish Council Meeting - Monday 11th June 2018 at 7.30pm.

Chairman.....

Date.....

