

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 14<sup>th</sup> AUGUST 2017

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr G Broad, Mr M Fulford, Mr I Morgan, Mr C Poulton, Mr I Robertson & Mrs E Broad (Clerk)

CONFIRMATION OF MINUTES: The minutes of the Parish Council Meeting 10<sup>th</sup> July 2017 were agreed and signed as a true record.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: GCC Councillor Paul Hodgkinson reported that some of his highways pot was going to be spent on some road patching on the Whiteway. He also said he had been approached by a villager regarding the on going parking problems around the school. The Chairman explained that the Parish Council had recently agreed to monitor the situation on a regular basis. It was suggested that Councillor Hodgkinson speak to Matt Fulford regarding this matter. Mr Selway thanked the Parish Council their efforts in getting the drainage sorted on Tuns Hill. An excellent job had been done but there was a small problem occurred which Mr Fulford had brought to the attention of GCC Highways. Mr Needham gave some further information about the drainage issue by his property on Calves Hill.

## MATTERS FOR DISCUSSION:

### Opportunity to bring better Mobile Coverage to Chedworth:

- a) To note that the Lease has been signed: A copy had been received along with a cheque for £1,000 representing the first year's rental.
- b) To consider the invoice from Wellers Law for their work in drawing up the lease: A letter had been received from John McLarny who had taken on the case from Greg Bush who had left the firm outlining his costs which he estimated would be in the region of £1,400 almost twice the original estimate which after a query he said he would reduce to £400. After some discussion it was proposed from the Chair and seconded by Mr Poulton and agreed to request that they provide us with details of the extra hours which were required over and above that quoted by Greg Bush. In his letter of 25<sup>th</sup> May he did explain that it was impossible to give an accurate prediction of costs but promised to advise us if there was likely to be a material change. This had not been done.
- c) To consider the Wayleave Agreement received from Openreach: It was proposed by Mr Fulford and seconded by Mr Broad to sign this, agreed.

### Traffic in Village and Road Matters:

- a) Drainage & Flooding problems on Calves Hill: The email from Mr Needham was noted. Mr Fulford gave an update. It was intended to put in some new drainage by the school to help resolve the problem. It was felt that the area in Calves Hill needed regular maintenance and the gullies cleared. It was agreed to write to Danny Taylor requesting this be undertaken on a regular basis and asking that the drainage works by the school be done as soon as possible. Councillor Hodgkinson said he he would raise this with Danny Taylor at one of their regular meetings shortly.
- b) Verge Management: Mr Morgan had drafted an advert to place in the next edition of Hill and Valley asking for volunteers to form a group of a small number of villagers to look into verge management. It was agreed to ask if this could be fitted in.

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- c) Winter Maintenance: It was noted that the form had been completed and returned to GCC.
- d) Road blocked by delivery vehicle: Mr Graham Simmonds had email to bring to the attention of the Council that he had experienced problems with a delivery vehicle in Lower Chedworth blocking the road. It was felt this was a police matter and there was not much that the Parish Council could do except place an item in the Hill and Valley asking people to warn their neighbours when a delivery is expected that may block the road.

Footpaths:

- a) Blocked Footpath KCH 63 from last meeting: Mr Poulton reported that the path had been cleared.
- b) Footpath Wardens: Nothing further.
- c) Footpaths in Lower Chedworth: An email had been received from Hugh Blackwell bringing to the attention of the Parish Council the overgrown state of footpaths in Lower Chedworth and Fossebridge. Mr Robertson had contacted the landowner, Stowell Park, and the paths had been cleared. It was agreed to write and inform Mr Blackwell.

Grass Keep Field: –

- a) To consider providing a gate between the Diggers Plot & the Grass Keep to provide added security for the tenants: It was felt this would be a good idea in view of the fact that work would soon be undertaken on the Diggers Plot to build the pole. It was agreed to seek three quotation for further consideration at the next meeting.

Temporary Noticeboards:

- a) To receive a update from Mr Robertson on the temporary noticeboards: Mr Robertson reported that all of the bits needed to make the boards had been purchased. It was agreed to remove this item from the agenda.

Fitness Equipment on Playing Field: The Chairman reported that the monthly checking would be undertaken by Alan McLellan and herself in his absence.

The Chapel Graveyard:

- a) To consider a complaint received by the Chairman about the overgrown condition of the Graveyard and decide what, if any, action the Parish Council should take: Susie Moore had sent through some guidance from ‘Plantlife’s’ road verges campaign, which Councillors felt was relevant and it was agreed to arrange twice yearly cuts in mid-July and December. As the July cut has been missed it was proposed by Mr Fulford and seconded by Mr G Broad to ask Bibury to do a cut and clear as soon as possible, agreed. It was further agreed to look into arranging for a path to be regularly mowed to allow access through the graveyard.

First Aid Training:

- a) To agree to fund first aid provision at the Chedworth Show by Cotswold First Aid Services who will carry out demonstrations throughout the afternoon: It was proposed by Mr Fulford and seconded from the Chair to cover the cost which would be in the region of £130, agreed.
- b) To receive a report from the Chairman on her research into first aid training: After some discussion it was agreed to publicise the session at the show and also gauge interest for a further first aid training evening to be held.

Village Hall Grant Application – To consider a grant to the Village Hall for the provision of a disabled toilet facility:

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Mr D Broad, acting in his capacity as Chairman of the Village Hall, had written asking for a grant of £4,000 to be considered giving details of the quotations that had been received for this work and pointing out that the Village Hall committee would like to undertake the work as soon as possible to comply with disability legislation. Mr D Broad and Mr Robertson declared an interest as trustees of the Village Hall and left the meeting. After a full discussion and consideration it was proposed by Mr G Broad and seconded by Mr Morgan to give a grant of £4,000 to the Village Hall towards the provision of disabled toilet facilities, this proposal was lost with 2 votes in favour and 3 votes against. A further proposal was made by Mr Fulford and seconded from the Chair to seek more information before being able to support the application, agreed with 4 in favour with 1 abstention. It was felt that while councillors supported the development and would in principle be prepared to provide up to £4,000 towards the cost, other grant sources may be available for disabled facilities and should be explored. It was further agreed to provide the committee, and other applicants in the future, with guidance on what information is required to obtain a grant from the Parish Council. Mr Fulford agreed to draft some guidance to be considered at the next meeting. It was pointed out that as a local authority spending tax payers money it is essential that we are seen to do due diligence and ensure that we are getting good value for money. Mr D Broad and Mr Robertson rejoined the meeting at this point.

#### PLANNING:

- 17/02619/FUL The Old Manse – Garage – No objection
- 17/02641/FUL Roman Villa – Replacement Timber Structure – No objection
- 17/02349/FUL Shedden's Barn – Additional details for information only
- 17/03044/TCONR – Primrose Cottage – Tree Works
- 17/02924/LBC The Old Farm - Listed Building Consent – No objection
- 17/02515/FUL Pippins – Extension & Modernisation – Object on the grounds that the materials proposed are out of keeping with the area, that the design of the elevations and roof treatment are not in the Cotswold vernacular and make no reference to it, that and the changes would have an adverse effect on the Conservation area.

Pippins Planning: An email received from Graham Simmonds was noted.

#### FINANCE

1. Clerk's Quarterly Telephone/Broadband Contribution £61.40 (*Telephone/Broadband in budget*) prop. C Poulton, sec. R Jess
2. Bibury (Playing Field Cutting July) £98.40 (£82.00 +VAT) (*Playing Field in budget*) prop. M Fulford, sec. G Broad
3. Iain Robertson (Emergency Signs) £131.00 (*Parish Council information in budget*) prop. D Broad, sec. G Broad
4. Gloucestershire Wildlife Trust Subscription £25.00 (*Subscriptions in budget*) prop. R Jess, sec. I Robertson
5. R Jess (Postage charge for retuning lease to Wellers Law) £7.25 (*Postage in budget*) prop. M Fulford, sec. I Robertson
6. Council in receipt of £200.00 Annual Ground Rent from HVLTC
7. 2016/17 Audit Completed – Closure of Audit notice displayed – No additional fees
8. To note the Quarterly Examination of accounts by Councillor Morgan & the Clerk

#### OTHER BUSINESS:

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Hill & Valley News: Several items were agreed to be included in the September edition which would be written by the Chairman.

The meeting concluded at 8.55 pm.

NEXT MEETING: Parish Council Meeting - Monday 11th September 2017 at 7.30pm.

Chairman.....

Date.....