

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 12<sup>th</sup> JUNE 2017

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr G Broad, Mr M Fulford, Mr I Morgan, Mr C Poulton, Mr I Robertson & Mrs E Broad (Clerk)

CONFIRMATION OF MINUTES: The minutes of the Parish Council Meeting 8<sup>th</sup> May 2017 were agreed and signed as a true record with one amendment to page 1, Affordable Housing paragraph “affordable” was removed.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: Nothing was raised at this point.

MATTERS FOR DISCUSSION:

Opportunity to bring better Mobile Coverage to Chedworth:

a) To receive an update on the discussions regarding providing an electricity supply to the pole:

The Chairman had met with the electricity representative from Galliford Try at very short notice and been told that a new supply was prohibitively expensive and they would like to take a Landlords supply from the Village Hall. David Broad had shown the representative the Village Hall supply. Mr Fulford reported that the transformer to the school was due to be replaced. He said had he had been in contact with SSE regarding a new supply from the telegraph pole near the tennis courts and was awaiting a reply. Mr D Broad presented a proposal on behalf of the Village Hall. Mr D Broad and Mr Robertson declared an interest as trustees of the Village Hall and left the meeting. Mr D Broad's proposal was that the £1,000 annual rental payment would be paid to the Village Hall in return for the use of the Village Hall electricity and after some discussion it was agreed that this was not acceptable and it was felt the Village Hall could gain a better deal from Maxema. Mr Fulford agreed to put together all options and come back to the next meeting.

b) To note the appointment of Wellers Hedley Solicitor to act on behalf of the Parish Council regarding the telecom pole on Parish Council land:

Housing Needs Survey:

a) To consider the analysis from Councillor Morgan on the supplementary Parish Council questions circulated with the HNS: Mr Morgan was duly thanked for undertaking the analysis. The results showed that highways, including grass verges and road maintenance, conservation and biodiversity were all matters which were important to villagers and it was felt that the information gained could be used to help with decision making in the future. It was agreed to put the results on the website.

b) To consider the emails from Mr Baker & Mr Harrison regarding Housing Needs Survey results: Both emails were considered and it was felt that it was not the intention of the Parish Council to be proactive in searching for sites for affordable housing. The recent results of the Housing Needs Survey would be taken into account for any proposal which was put forward in the future.

Traffic in Village and Road Matters:

a) Queen Street: Mr Fulford gave an update on drainage issues he said the work was underway and it was intended to replace the entire length of pipe. Councillors thanked Mr Fulford for all his work to find a solution to the flooding problem.

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b) Drainage & Flooding problems on Calves Hill: Mr Fulford gave a brief report on the meeting he had attended with Mr G Broad & GCC Highways. Danny Taylor would get his engineer to look at the problems.

c) Cutting of Tuns Hill: It was noted that the Triangle at the top of Tuns Hill had been cut by Bibury. Following the May meeting Bibury had emailed suggested treating the area with weedkiller but some councillors were unhappy with this proposal. After some discussion it was proposed from the Chair and seconded by Mr D Broad to ask Bibury to carry out two further cuts during the growing season which should include removal of all arisings, agreed. The Clerk would notify when these cuts were required. The Council however decided that at this stage they did not wish to use weedkiller on the area. It was further agreed to ask GCC Highways to instruct their contractor not to cut this area when they are next doing to verges in the village. Mr Morgan suggested forming a group of a small number of villagers to look into verge management and it was agreed to discuss this at the next meeting.

Footpaths:

a) Footpath Wardens: Nothing further to report

b) Footpaths around Hartshill: A further email had been received from Mr Wilkinson. After some discussion it was agreed to reply to Mr Wilkinson explaining the procedure at Parish Council meetings regarding public participation, as set out in Standing Orders, and reiterating the comments made at the last meeting.

c) Stiles on Parish Council land: Repairs on the stile into the Grass Keep field had been carried out by Mr Baker and he was duly thanked by The Chairman.

Diggers Field:

a) Drama Storage at the Diggers Plot: Mr D Broad asked the Council to consider a suggestion by the Drama Group that the Diggers Plot could be used as a location for a storage container. After some discussion it was felt this would not be in keeping with the landscape and the general view was not in favour. Mr Robertson suggested that there may be other storage options available within the village.

Temporary Noticeboards:

a) To receive a update from Mr Robertson on the cost involved in producing temporary noticeboards: Mr Robertson & Mr D Broad had circulated poster designs and Mr Robertson had circulated some costings. The cost would be under £100.00. After some discussion and suggested amendments Mr Robertson would circulate the revised poster design and then order once approved.

Fitness Equipment on Playing Field: The annual inspection report from John Hicks had been received. The only action is required as a result of his findings was a monthly check which needed to be recorded. The Chairman would ask Alan McLellan who had previously offered to do this.

Drones: Mr Robertson had received a complaint from a villager about a drone flying over private property in the village. He asked if the Parish Council could add a comment in the next Hill & Valley magazine. It was felt that this was a matter for the police not the Parish Council. It was suggested that PCSO Andrea Shutt be asked to put something in the Hill & Valley. Mr Robertson agreed to contact her and ask.

Village Charities:

a) To consider letter from Mr Finch: Mr Finch had written expressing concern at the way in which

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the charities were represented in our leaflet which omitted the history of the charities and asking for his name to be removed from the Allotment Charity section. The aim of the leaflet was to inform villagers about the charities and explain their purpose and the way in which villagers could benefit from them. It was not intended as a history of the charities and for that reason the background to their formation was not included. As the document has already been circulated it is not possible to remove his name but it was agreed to take it out of the on-line copy and any further issues will be amended. It was suggested that it would be very interesting for villagers to learn something of the history of the charities and if Mr Finch were prepared to expand on the information provided in his letter this could provide a very informative article for the Hill and Valley.

#### PLANNING:

17/01641/FUL Pinkwell Farmhouse – Extension - No objection  
17/01946/FUL 6 The Hemplands – Conservatory – No objection  
17/01816/FUL Ansteys Cottage – Extension – No objection  
17/01103/FUL Lower Barn – Alterations - Objection  
17/01104/LBC Lower Barn – Listed Building Consent - Objection  
17/02127/TCONR Grove View Cottage – Tree Works  
17/02127/TCONR Willow Bank – Tree Works  
17/02059/FUL Highfield, Fields Road – Proposed New Access at Dwelling B - Objection  
17/01957/FUL Hayward Cottage – Extension – No objection

1. Anonymous letter regarding infringement of planning at Ardmore House: It was noted this had been written to CDC and copied to the Parish Council. As it was anonymous no reply could be given.

#### FINANCE

1. Clerks Quarterly Salary £614.00 (inc. increase RPI January 2017 = 2.3%) (*Clerks Salary*) prop. I Robertson, sec. M Fulford
2. Clerks Quarterly Mileage (inc. Audit Mileage) £28.77 (*Chairman's Allowance/Mileage*) prop. C Poulton, sec. I Robertson
3. John Hicks (Exercise Equipment Check) £61.56 (£51.30 + VAT) (*Fitness Equipment*) prop. R Jess, sec. D Broad
4. Iain Robertson (Printing of Charities Leaflet) £44.00 (*Parish Council Information*) prop. D Broad, sec. I Morgan
5. ICO Data Protection Renewal £35.00 (*IT Support/Website*) prop. I Robertson, sec. G Broad
6. Iain Selkirk (Internal Audit) £95.00 (*Audit*) prop. R Jess, sec. M Fulford
7. Bibury (Playing Field Cutting March/April/May) £344.40 (£287.00 + VAT) (*Playing Field*) prop. C Poulton, sec. R Jess
8. Viking (ink & Copier Paper) £41.77 (£34.43 + VAT) (*Stationary*) prop. M Fulford, sec. G Broad
9. Council in receipt of £5727.00 Part Precept from CDC
10. Council in receipt of £604.01 2016/17 VAT Return from HMRC
11. Council in receipt of £160.00 use of Playing Field for Folk Camp
12. 2016/17 Annual Internal Audit: Mr Selkirk's brief report was read by the Clerk and noted. The audit will now go to Grant Thornton, the external auditors, in Bristol.
13. Chedworth Show – To note the agreed donation for £250.00 has been refused

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OTHER BUSINESS:

Election of one Representative to Chedworth Village Hall Committee for one year: Mr George Broad volunteered to fill the vacancy. He was therefore proposed by Mr Fulford and seconded by Mr Poulton, agreed.

Hill & Valley News: Several items were agreed to be included in the July/August edition which would be written by the Chairman.

Mr Poulton reported that he had been contacted by Mr Musgrave asking for a review of the parking around the school to be considered again. It was felt to be a good idea to include on the October agenda when school has returned after the summer holiday.

The Chairman was concerned that the Parish Council Dropbox had been copied to Paul Hodgkinson & Jenny Forde, she was not aware that it had been agreed as she understood this was for members of the Parish Council only. Mr Robertson said that he had only copied documents relevant to this meeting and they were unable to access the whole of the Parish Council's Dropbox.

The meeting concluded at 9.40 pm.

NEXT MEETING: Parish Council Meeting - Monday 10th July 2017 at 7.30pm.

Chairman.....

Date.....

