

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 10<sup>th</sup> OCTOBER 2016

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr M Fulford, Mr I Morgan, Mr C Poulton, Mr I Robertson & Mrs E Broad (Clerk)

CONFIRMATION OF MINUTES: Parish Council meeting held on 12<sup>th</sup> September 2016 were agreed and signed as a true record

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: It was agreed to bring the following item forward on the agenda.

## Chapel Graveyard:

- a) To consider the proposal from Mr & Mrs Blackwell and decide how to proceed: A letter had been received from Mr & Mrs Blackwell offering to purchase the Lower End Chapel graveyard to restore it to the chapel boundary and to take care of it. The Chairman invited Mr Blackwell to explain his proposal to the Parish Council. Mr Blackwell pledged to continue to allow access to the graves. When Council reconvened it was noted that the Parish Council would be obliged to comply with the LGA and get the best possible price for the land. It would have to be independently valued by the District Valuer. Mr Morgan looked up the listing on the Land Registry site and one of the conditions was that it had to be treated as a Open Space under the act. The possibility of a short term lease was also raised. After further discussion it was felt that we need to get all the facts together before making any decision. It was agreed to start to do this and discuss further at the next meeting.
- b) To consider quotes for tidying the area: No quotes had been forthcoming. It was agreed to contact Bibury for a quote. It was also agreed to place a post on Facebook asking if anyone is interested in quoting. Mr Fulford suggested the Youth Offenders scheme but a farmer with a trailer would be needed to remove the debris.

## MATTERS FOR DISCUSSION:

### The Parish Council Website:

- a) To provide update on the domain name chedworth-pc.org.uk: Mr Robertson reported that this had now been done incurring a cost of £12.00.

### The Planning Website:

- a) To ensure all Councillors are signed up and able to access the applications: Mr Robertson reported this had now been done. The Chairman suggested a link to the application on the CDC website on the page but Mr Robertson reported this would be possible but would require further input from the person posting the application to facilitate this.

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Affordable Housing

a) To consider the questions for a possible new Housing Needs Survey:

Mr Morgan had compiled a list of supplementary questions which he had circulated for comments, some feedback had been given to be incorporated. He had not yet spoken with Martin Hutchings about the main survey questions. It was agreed to discuss further at the next meeting.

b) Housing Needs Survey: Mr Baker had emailed regarding the discussions on a new Housing Needs Survey at the last meeting. This was noted.

Traffic in Village and Road Matters:

a) Queen Street & Gallows Lane: Mr Fulford provided an update on drainage issues. He had circulated the report from Smiths on the works undertaken. He was meeting with Mr Gray on Friday to discuss the and invited any other Councillor to attend.

b) Winter Maintenance Provision:

i) The Towed Salt Spreader: Mr Broad reported that he had not had any luck with the possible buyer from Wales. It was agreed to keep on trying on Ebay. Mr Fulford suggested trying Grit-it.

c) Condition of Verges in the Village: Emails had been received from Jackie Gumpert & Heather Brown concerning the condition of verges in the village. After some discussion it was agreed to carry out a survey to identify problem areas and to also request residents to report any areas about which they are particularly concerned. It was agreed to create a page on the website to facilitate this. It was noted that maintaining verges is the responsibility of the County Council but financial pressures means that they are unable to do the work and the Parish Council currently does not have the budget to take on the job itself. Mr Fulford would raise this with Mr Gray at the meeting on Friday.

d) Request for Speed Limit change on road past the Village Hall: Sharon Franklin had emailed asking for support for a speed limit past the Village Hall. After some discussion it was noted that members were conscious of the fact that historically the general opinion in the village is opposed to the imposition of speed limits which require a large number of signs.

e) To consider the repairing the school dual flash sign and erecting a '20 while lights flash' sign with this: Mr Fulford explained that PSCO Andrea Shutt has been looking into the issue of the flashing unit by the Village Hall which does not currently work. Contact has been made with the suppliers of this sign and for £180 they will come out and service it and if the battery needs replacing it would be a further £100 therefore approx. £300.00 in total. GCC are requested to fund half of this (£150.00) and Mr Fulford requested that the other half is split between the school and Parish Council (£75.00 each). It was proposed by Mr Broad and seconded by Mr Morgan to pay up to £75.00 if Mr Fulford can get the rest of the funding elsewhere, agreed. It was felt that such signs are only advisory but it might go some way to addressing the concerns raised by Mrs Franklin.

f) Speed Warning Indicators - In the light of the costs of road speed warning indicators falling significantly to consider promoting an initiative that could lead to the purchase of a such a device to be used on Fields Road and, if appropriate, elsewhere in the village:

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Mr Robertson suggested looking into this. It was felt that it might be a potential item for the budget and meanwhile Mr Robertson would do some more research.

g) Pot holes and bad road conditions leading out of the village from Tuns Hill:

An email had been received from Mr Peirce concerning the bad state of repair of the road from Tuns Hill past the Cricket Pitch. The Chairman invited Mr Peirce to explain his concerns. When Council reconvened it was agreed to raise this with Danny Taylor GCC Highways and enquire if they can give us any idea when they may be able to carry out repairs to what is an important entrance into the village also copy to Paul Hodgkinson.

Footpaths:

- a) Horses Ash Lane: Nothing had been received with regard to the contribution towards the invoice from GCC Highways. It was agreed to chase this up again.
- b) Footpath Wardens: The Chairman reported that she had this in hand and would meet with Mr Robertson to make further progress.
- c) Footpaths around Hartshill: Nothing further.
- d) Proposed diversion of KCH 40 & KCH 41 The Hemplands: No objection.

The Playing Field:

- a) Folk Camp: The Village Hall committee had emailed to say that the two week camp in August 2017 would not go ahead but the society wished to use the field for a weekend camp on May Bank Holiday weekend 26<sup>th</sup> to 29<sup>th</sup> May 2017. It was proposed by Mr Fulford and seconded by Mr Robertson to allow this for £160.00, agreed. This charge represents a discount on our normal fee of £20 per session (£60.00 per day). It was also agreed to allow camping on the field until midday on Tuesday, at no extra cost.
- b) Cotswolds Conservation Board Booking: The Conservation Board had requested the use of Playing Field for parking on 14<sup>th</sup> October 2016. It had been agreed to allow them free use of the field but the parking is to be restricted to the area behind far goal and they are responsible for ensuring parking is restricted to that area and for any repairs necessary if there is any damage.

Diggers: The Chairman reported that she had received an email from Vanessa Sissons stating she had told the other Diggers that she has resigned as treasurer for the Diggers and that she would start the process of converting the land back to a field. She pointed out that Ione has a thriving preschool that values the diggers site as a resource. The Chairman had spoken with Ione and she reported that the pre-school no longer wish to use their plot on the diggers site but intend to create a garden closer to the hall. It was agreed to pass on the information from Ione and ask Mrs Sissons if she can confirm that the Diggers will therefore not be asking to renew the lease in May.

Thames Water Complaint: An email had been received from Thames Water stating that they had been unable to arrange a meeting between council representatives and Donna North. It was agreed to reply asking that they make every effort to contact her and make the necessary arrangements as soon as possible. Obviously because

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of their delay in confirming arrangements we will not be able to hold the public meeting on October 20<sup>th</sup> as there will be insufficient time to inform the public but that date remains available for the briefing meeting.

Defibrillators:

a) To consider contacting the defibrillator checkers to ensure they consult the Parish Council before ordering any replacement equipment: It was agreed to contact the defibrillator checkers that if any replacement parts are required for the defibrillators could they please inform me so that I can place the order through the Council which will ensure that invoices are paid promptly.

b) Defibrillator Radius Changes: An email had been received from South West Ambulance Trust and copied to the Council by Paul Sibbald stating that its guidelines had changes and now only informs callers who are within 200m of a defibrillator that the equipment is available. This was felt to be unacceptable and it was agreed to write to the Community Heartbeat Trust offering to assist them in their campaign to persuade South West Ambulance Trust to recognise VETS schemes.

Parish Council Vacancy: The Clerk reported that again no nominations had been received to fill the vacancy. CDC would now seek nominations again and set another date for an election to fill the vacancy on the Council.

Opportunity from EE to bring better Mobile Coverage to Chedworth: Mr Robertson reported that plans for mobile operator EE to create a micro network to bring mobile signal to those areas of the village which are currently in a ‘not-spot’ are moving forward. Sites for the aerials, which are just 50cm (20in) high and 18cm (7in) wide, have been identified and the next step is to find out if the property owners are willing for their buildings to be used.

Cotswolds Conservation Board – Voting on the Appointment of Replacement Parish Member – Parish Group 4: Voting papers had been received, four candidates had been nominated. Mr Broad declared an interest and left the meeting. The Chairman read the brief resumes from each candidate and after a brief discussion it was proposed by Mr Morgan and seconded by Mr Fulford to vote for Mr David Broad, agreed. Mr Broad rejoined the meeting.

Village Charities: To approve an invitation to Representatives of the 3 Chedworth community focused village charities (The Chedworth Community Lands Charity and the Church Lands Charity, The Chedworth Allotments Lands Charity and the Chedworth Village Trust) to a meeting, hosted by Parish Councillors. The purpose of the meeting would be for the Parish Council to understand more about the work of the 3 charities and their origins and how, if appropriate, the Council could support and assist them in the future. To further approve any room hire and refreshment costs associated with this proposed meeting: Councillor Robertson proposed that that the above be approved, this was seconded by the Chairman and agreed. Mr Robertson and Mr Poulton would make the arrangements.

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Chapel Graveyard:

- a) To consider quotes for tidying the area: Dealt with earlier on the agenda.
- b) To consider the proposal from Mr & Mrs Blackwell and decide how to proceed:  
Dealt with earlier on the agenda.

Items Arising from Email & Correspondence:

- a) Fencing at The Hemplands: To note email from Bromford Housing which had been considered earlier on the agenda under the proposed diversion of KCH 40 & 41 The Hemplands and no objection was raised.
- b) Housing in Parish Straw Poll: An email from had been received from Councillor Mark Harris asking for an idea how many houses would be required in the parish in the next 15 years, how many should be affordable and how many rented social housing. After some discussion it was agreed to pass on that the Council is currently considering carrying out a new housing needs survey and until that has been done has limited information available. The results of the two previous surveys show a requirement for 6/8 affordable houses in 2008 and 9 in 2012.

Items for the Hill & Valley: Several items were identified to be included in the November edition which will be written by the Chairman.

PLANNING:

Applications:

- 16/03758/TCONR Brook House – Tree Works
- 16/03738/TCONR 3 The Rookery – Tree Works
- 16/00827/FUL Keens Cottage - Extension – It was noted that this application had already been approved
- 16/03196/FUL The Orchard – Change of use of annex to dwelling – No objection
- 16/03928/TCONR Buffers – Tree Works

Approval:

- 16/00013 Hare & Hounds – Confirmation of TPO

FINANCE

1. Bibury (P/F Grass Cutting September) £98.40, prop. M Fulford, sec. I Robertson
2. Viking (Paper & Ink) £43.10, prop. M Fulford, sec. C Poulton
3. Council in receipt of £1847.00 Part Precept from CDC
4. 2015/16 Audit – To note the completion of the audit & receive report from External Auditor – The Clerk reported that the audit completion notices had be displayed and the only point raised by the external auditors was that in future the minute references should clearly demonstrate that the Annual Governance Statement was considered, approved and signed before the Accounting Statements. It was also noted that a fee would be payable this year as we had exceeded to threshold due to the purchase of the adult fitness equipment.

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The meeting concluded at 10.10 pm.

NEXT MEETING: Monday 14<sup>th</sup> November 2016 at 7.30pm.

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Date.....