

CHEDWORTH PARISH COUNCIL

MINUTES – ANNUAL PARISH COUNCIL MEETING – 9th MAY 2016

PRESENT: Mrs R Jess, Mr D Broad, Mr M Fulford, Mr I Morgan, Mr C Poulton & Mrs E Broad (Clerk)

ELECTION OF CHAIRMAN: Mrs Ros Jess was proposed by Mr Broad and seconded by Mr Morgan, agreed unanimously. Mrs Jess signed the Declaration of Acceptance of Office book.

APOLOGIES: Mr I Robertson

ABSENT: Mr A Bell

ELECTION OF VICE CHAIRMAN: Mr David Broad was proposed by Mr Morgan and seconded by Mr Poulton, agreed unanimously. Mr Broad signed the Declaration of Acceptance of Office book.

CONFIRMATION OF MINUTES: The minutes of the Parish Council Meeting held on the 11th April 2016 were agreed and signed as a true record.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: The Chairman explained to Mr Selway that Tuns Hill and Gallows Lane would be discussed later on the agenda.

MATTERS FOR DISCUSSION:

Communication between Parish Council and the Public:

a) The Website, Twitter, Facebook, H & V News, Newsletters: The Chairman reported that the newsletter would be displayed in its original format on the website and that Mr Robertson had created a new website just for planning applications where all the applications were put on and the comments in one place.

Neighbourhood Plan:

a) To receive an outline for a questionnaire from Councillor Morgan: Mr Morgan reported that he had arranged a meeting with Martin Hutchings on the Thursday following the meeting to discuss the way forward with the questionnaire. The Chairman reminded Mr Morgan that the Parish Council had yet to make a decision on whether it wished to carry out a village survey. It was agreed to bring this back to the next meeting.

Traffic in Village and Road Matters:

a) Parking around St Andrews School: The Chairman invited Mr Musgrave to briefly explain his continued concerns. When Council reconvened, Mr Fulford

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reported that the Head Teacher would be getting in touch with the Road Safety Partnership and it was agreed to wait and see what the outcome of that was.

b) Signage for Church: The Chairman invited Councillor Hodgkinson to report. He explained that he was currently trying to get the new Highways Manager to be a bit more flexible on the issue of allowing church signs to be added to Highways sign posts.

c) Queen Street & Gallows Lane: A meeting had taken place between Richard Gray attended by Councillors Fulford & Robertson. Mr Fulford reported on the meeting and reported that Smiths would undertake a survey using CCTV to determine if the pipe can be flaired. The cost would be £150.00 + VAT, which would only be charged if the trial was successful, it was proposed by Mr Fulford and seconded by Mr Morgan to go ahead and arrange this, agreed. If the pipe could be flaired then GCC would cover the cost.

d) Protecting verges around The Manor and the Church: Mr Fulford reported that he had not been successful with arranging a meeting of interested parties to look into ways of protecting verges. It was hoped that the new Highways Manager would look more favourably on installing bollards around The Manor and it was agreed to include on the next agenda.

e) Highway Matters: Mr Fulford reported on other matters discussed at the meeting between Councillors Fulford, Robertson & Mr Gray. He explained that the blocked gullies were due to be cleared soon.

f) GCC Lengthsmen Project: Paul Hodgkinson was thanked for bringing this to the attention of the Parish Council. A report on problems around the Parish had been prepared by Mr Fulford and a good number of the items identified were included on the list.

Footpaths:

a) MacMillan Way Footpath Marker at Setts Farm: It was reported that the sign had been replaced although it was not a MacMillan Way sign.

b) Horses Ash Lane: No invoice had been received, it was agreed to bring this to the attention of Stowell Park.

c) Footpath Wardens: The Chairman reported that she understood that Mr Robertson was making progress.

d) Overgrown footpath on Parish Council land from Diggers field to Fields Road The path has now been cleared by Mr Fulford and he was duly thanked.

e) Fallen Tree at the Coombs Wood: An email had been received from Mr Hamilton stating that it had been too wet to undertake the work but it would be done soon.

The Playing Field:

a) Use by Chedworth Cavaliers FC: An email had been received stating that due to the price increase the football team would be looking for a pitch elsewhere. The Chairman had replied to Mr Harding explaining that the parish council was not increasing their charges but regularising the existing arrangement whereby all matches other than league should be paid for separately and asking them to reconsider. She had undertaken some research on the cost of renting other local

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football pitches and these were much more expensive. She was awaiting a reply.

b) To discuss entering into an arrangement with St Andrews School for the use of the Playing Field: Mr Fulford clarified what was being requested and declared an interest and left the room. After some discussion it was proposed by Mr Broad and seconded by Mr Poulton to allow this free of charge, agreed. It was also agreed to remind the school that the fitness equipment on the playing field was unsuitable for children of primary school age and they should therefore ensure that it was not used. Also the Playing Field is rarely booked for midweek events but in the event that someone does reserve it during term time we will let them know that it will not be available for school use on that day.

The Grass Keep Field:

a) The Diggers Plot: The Chairman will inspect this before the next meeting and it was agreed to include on the next agenda.

b) Fencing: It was reported that Mr Dickenson had been instructed to undertake the work as his quote had been the cheapest we were now awaiting notification of when the work would be done so the Grass Keep tenant could be informed. It was noted that the new fence erected adjacent to the proposed new section has been replaced and now includes barbed wire. It was agreed to write a polite letter to Mr Pierce asking him if he could replace this with smooth wire as the barbed wire is considered to be a danger to the horses which the tenant keeps in the field.

Improving Telecommunications:

a) Gigaclear Installation & Improving mobile phone signals without MIP:
Nothing further.

Defibrillators:

a) VETS Scheme: The Chairman had supplying the number to households in hand.

b) The eXbox Defibrillator: Mr Fulford would be seeing Mr See and would remind him that he had promised to show us where to RCD was situated.

Revision of Standing Orders: The Chairman had circulated the suggested amendments to our existing Standing Orders and had also obtained the model Standing Orders from GAPTC which she had also circulated. The Chairman would undertake more work on this and circulate for the next meeting.

Lower End Chapel Graveyard: It was reported that the works had been done and the invoice received.

GAPTC Being a Better Councillor Training Event 13th April: Mr Robertson had attended and circulated a report. It would be included on the agenda for the next meeting where Mr Robertson would hopefully be able to answer any queries.

Location of Parish Council Meetings: The Village Hall Committee had offered the use of the Main Hall instead of the Games Room during the summer to assist Pre-School for no extra cost. Mr Broad was asked to outline the relationship between

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the Parish Council and the Village Hall and he explained that the Parish Council were hirers of the hall, the same as any other organisation. It was agreed to accept the offer from the Village Hall Committee.

Items Arising from Email & Correspondence:

a) Consultation on CDC Proposed Housing Plan 2016 - 2020: It was agreed to reply that at this stage the Parish Council had no further comment to make.

PLANNING:

Applications:

16/01739/TCONR Box Tree Cottage – Tree Works
CD 9544 Orchard Barn – New Details
CD 3821/J Ashwell Cottage – Change of use of Annex
16/0597/TCONR Ansteys Cottage – Tree Works

CD 3955/G Keens Cottage – Extension: An email had been received from the applicant attaching a simplified copy of the proposed extension. After some discussion it was agreed to reply to Mrs Bradbury and tell her that the Parish Council's main objection to the application was glazed gable end which they felt was inappropriate in this location and that the objection still stood.

FINANCE:

1. Clerks Quarterly Telephone/Broadband Contribution £67.30, prop. M Fulford, sec. C Poulton
2. Thames Water £7.30, prop. R Jess, sec. M Fulford
3. Viking (Suspension Files, Paper & Ink) £39.48, prop. R Jess, sec. C Poulton
4. Community Heartbeat Trust (Battery) £205.00, prop. R Jess, sec. D Broad. It was agreed to try to find a cheaper source for this battery.
5. GAPTC (Councillor Training) £95.00, prop. I Morgan, sec. M Fulford
6. Central Tree Services (Chapel Graveyard) £198.00, prop. M Fulford,

sec. C Poulton

7. Council in receipt of £5541.00 Part Precept from CDC
8. Council in receipt of £15.00 Playing Field Rental from the Village Hall – It was noted that we had asked the Village Hall to direct any bookings to the Clerk. Mr Broad would speak to Mrs Burrige, the Bookings Organiser, about this.
9. Council in receipt of £1993.06 VAT Refund 2015/16
10. Council in receipt of £387.30 from Mr Baker half year Grass Keep Rental & Water Reimbursement
11. 2015/16 Annual Audit Return – Sections 1 & 2 were considered by Council and signed as required. The Clerk reported that accounts were due to go to Mr Selkirk on Wednesday. It was agreed to undertake a quarterly review of the accounts with one Councillor checking the bank statement with the transactions. Mr Morgan volunteered to do this in July for the first three months

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of this financial year. It was acknowledged that Mr Broad would not take part in this as he was married to the Clerk.

OTHER BUSINESS:

Election of one Representative to Chedworth Allotment Charity for four years: Mr Robertson had circulated an email outlining why he felt that the appointment should be put off to allow the vacancy to be publicised as it did not necessarily need to be filled by a Parish Councillor. After some discussion it was felt that it was good practice to have a Parish Councillor as a trustee, but the other two appointments, which come up in two years' time, and which are currently filled by parishioners, could be publicised in the wider community. It was proposed from the Chair and seconded by Mr Morgan to appoint Mr David Broad for further four years, agreed. Mr Broad was asked to consider giving a brief report to the Parish Council on occasions. It was further suggested that the village charities get together to discuss which could best serve which segment of the community. It was agreed to have this as an agenda item at the next meeting.

Election of one Representative to Chedworth Village Hall Committee for one year: Mr Matt Fulford was proposed from the Chair and seconded by Mr Morgan, agreed.

Items for Hill and Valley News: Several items were agreed to be included in the June edition. The Chairman would write this.

The meeting concluded at 9.25 pm.

NEXT MEETING: Parish Council Meeting - Monday 13th June 2016 at 7.30 pm.

Chairman.....

Date.....

UNCONFIRMED