

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 11<sup>th</sup> AUGUST 2014

PRESENT: Mr P Sibbald (Chairman) Mr A Bell, Mr G Brister, Mr D Broad, Miss L Gallagher, Mr J King and Mrs E Broad (Clerk)

APOLOGIES: Mr R Richmond

CONFIRMATION OF MINUTES: The Minutes of the Parish Council Meeting held on the 14<sup>th</sup> July 2014 were agreed and signed as a true with one amendment to page 2, “Councillors” was changed to “Councillor King”.

OPEN SESSION FOR THE PUBLIC:

It was agreed to bring the following items 2.10 and 4.10 forward on the agenda.

Broadband Speeds: It was agreed to open the meeting to allow Mr Aveline and Mr Robertson to explain the current situation and how they intend to deliver a questionnaire to all households. Mr Aveline produced a suggested questionnaire which was looked at by Councillors. When Council reconvened it was suggested that the Area Wardens could be asked to help with delivery, after an initial online survey. It was proposed by Mr Bell and seconded by Miss Gallagher to set up a sub-committee, comprising of Messrs Aveline, Robertson, Pierce and Spooner, to deal with the Broadband issue. This was agreed with Mr Bell liaising between the sub-committee & the Parish Council. The Clerk stated that she would look at the legislation regarding the setting up of a sub-committee. It was further proposed by Mr Broad and seconded from the Chair to donate up to £100.00 towards the printing of the questionnaire, agreed.

Donation to PCC for H&V News: Mr Robertson had emailed asking the Parish Council to consider making a donation towards the Hill and Valley and attaching a balance sheet currently projecting a £2500 loss for 2014, which has been reduced from a potential loss of £3900 by the renegotiation of the layout costs. It was agreed to open the meeting to allow members of the public to speak, which they did. It was pointed out that the Parish Council had always made a donation to the PCC toward the Hill and Valley News for at least the past 22 years since the Clerk had been employed. When Council reconvened and after some discussion it was proposed by Mr King and seconded by Mr Broad to make a one-off further donation of £250.00, this was voted on and lost 2 votes for and 4 votes against. It was then proposed by Miss Gallagher and seconded from the Chair to keep the status quo and consider the matter again at the usual September meeting when donations are discussed, agreed 4 votes for, 1 against and 1 abstention.

MAIN MATTERS:

Communication between Parish Council and the Public: It was reported that the

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Clerk had received nearly 500 spam emails via the comments form on the Chairmans Report on the PC website. Mr King and Mr Robertson had taken this up with PC Net and although they were a bit slow in responding, the matter had now been resolved. The Clerk conveyed her thanks to Messrs King & Robertson for their help with this.

Affordable Housing:

a) Update: Mr Brister had produced a memorandum prior to the meeting explaining the current situation following his further conversations with Cirencester Housing Society since last month's Parish Council meeting. Mr Brister expanded on this and after some discussion it was agreed to go ahead with the previous suggestions to circulate the memorandum and the plans to near neighbours and to put the documents on the website. It was further agreed to hold a meeting for the near neighbours prior to the next Parish Council meeting on 8<sup>th</sup> September at 6.30 pm with a subsequent meeting for all residents to be fixed probably later in September. Some small amendments to the memorandum were agreed and Mr Brister and Mr King would liaise regarding the hand delivery to the list of neighbours which Mr King had prepared. It was agreed to open the meeting to allow members of the public to speak. Mr Aveline and Mr Musgrave did so, expressing concerns about the control of the lettings and the access and other issues.

MATTERS FOR UPDATING AND DISCUSSION:

Traffic in Village and Road Matters:

- a) Fields Road and Community Speed Watch: Mr King reported that the Fields Road Group had investigated the sign at Shipton Oliffe suggested by Councillor Hodgkinson at the last meeting. But it was a very large village name sign and it had been decided to go with the smaller sign as suggested previously. This will now be discussed with GCC Highways.
- b) Grit Bin Lids: The Chairman reported that he had received a quote of £300.00 for 20 wooden lids from Adrian Fletcher. It was proposed by Miss Gallagher and seconded by Mr Bell to accept this, agreed. The Chairman would liaise with Mr Fletcher.
- c) Direction Sign for Village School: Mr King reported that the school were going to try a temporary sign sited at the Village Hall which would cost in the region of £20.00. It was agreed to remove this item from the agenda.
- d) Japanese Knotweed: An email had been received from Paul Swift stating that the problem was being treated. It was agreed to remove from the agenda at present.
- e) Winter Maintenance and Adverse Weather Notification from GCC: Mr King had contacted Mrs Hamilton as Snow Warden and Mr Chapple as plough operator and they were willing to continue. The Clerk would complete the form and return to GCC, no bagged salt was required as none had been used last winter.
- f) Rainwater Damage/Blocked Drains on Pancake Hill: Mr Bell reported that the drains are blocked on Pancake Hill and rainwater is eroding the sides of the road as a consequence. It was agreed to bring this to the attention of Paul Swift.

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g) Blocked Drains/Water Management Gadbridge Bottom: Mr Bell reported that the surface water is not being directed into the stream at Gadbridge Bottom, which is adjacent to the noticeboard at Lower Chedworth. It was agreed to bring this to the attention of Paul Swift. The Chairman offered to meet him on site if necessary.  
Footpaths: Nothing further.

Items Arising from Email & Correspondence: Nothing further.

The Playing Field:

- a) Continued Use of Football Pitch Email from Chedworth Cavaliers FC: No reply had been received to our email from the last meeting, it was agreed that the Clerk would chase this up.
- b) Fence Repairs & Broken Slip Rail: The Chairman had received an estimate of £2496.00 inc. VAT to replace the entire stretch of roadside fencing and gate at the Playing Field. This did not include removal and disposal of the existing fence which would be undertaken by Mr Richmond & himself. This was considered to be very competitive but the Clerk pointed out that as the quote exceeded £1000.00, according to Standing Orders three estimates should be considered. The Chairman undertook to obtain a further two estimates for the next meeting.

Grass Keep Field:

- a) Tenancy Agreement & Erection of Jumps: Mr Bell reported that he had been unable to get any advice from his contact. It was agreed to write to Mr Baker pointing out that the erection of jumps in the Grass Keep Field is contrary to the conditions of the licence and asking him to remove them.

Playground Developments: As this was linked in with the affordable housing, it was agreed to remove from the agenda at present.

Noticeboards:

- a) Well Hill Refurbishment: In hand.

Remembrance Trees for Local Communities and Schools Application: Mr Bell reported that there had been two expressions of interest from parishioners but there did not appear to be enough interest to make the project worthwhile. It was agreed to remove from the agenda.

Seven Tuns: Nothing further had been heard. Mr King was concerned about the defibrillator not being accessible because of the building works at the Seven Tuns, in particular that we did not know how long this situation would continue. The Chairman said that he had notified the GWAS that the defibrillator was currently out of action so no one would be directed there in an emergency.

Broadband Speeds: Dealt with earlier on the agenda.

Winter Emergency Plan: Mr King was about to start the annual review.

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PLANNING:

14/03169/TCONR Buttress House – Tree Works - No comment

CD 4171/1/B 6 The Rookery – Extension and Alterations (Revised Scheme) -

No objection

CD 9269/D Highfield, Fields Road – Demolition of Dwelling & Erection of

Two Dwellings – The Chairman invited a neighbour, Mr Anderson, to speak.

Mr Anderson outlined his objection. When Council reconvened it was agreed to object on the grounds that the two proposed houses will be excessive for this site and will represent over development. It was noted that there has been a series of four planning applications for this site, each one larger than the last and it was felt that the resulting houses would be out of keeping with the other properties along Fields Road.

14/02221/CLOPUD Land at Greenhill Farm – Certificate of Lawful Use – It was noted that this application had been approved.

CD 5776/B Bleakmoor Cottage – Two Storey Extension & Windows – No objection

14/03313/TCONR Silver Spring – Tree Works – No objection.

Approval:

14/03167/TCONR Saffron Hill – Tree Works – No Consultation

14/02707/NONMAT Absolams Orchard – Non Material Amendment – No Consultation

14/02984/COMPLY The Orchard – Compliance of Condition 7 - No Consultation

CD 3338/1/N Rookery Cottage – Replacement Garage – Referred to Planning Committee on 13<sup>th</sup> August 2014 – Noted.

It was noted that the Parish Council had not made a submission on the CD 9439 Weaver Cottage application as only one comment had been received from Councillors when the application was circulated again for comments.

FINANCE:

1. Clerks Quarterly Telephone/Broadband Contribution £46.88, prop. J King sec. A Bell
2. Bibury (P/F Grass Cut June) £96.00, prop. P Sibbald, sec. J King
3. Thames Water £11.00, prop. L Gallagher, sec. A Bell
4. Viking (Computer) £398.35, prop. P Sibbald, sec. L Gallagher
5. Parish Websites Ltd £200.00, prop. J King, sec. A Bell
6. Council in receipt of £200.00 Annual Ground Rent from HVLTC
7. Council in receipt of £3.66 Part Water Reimbursement from HVLTC
8. Council in receipt of £7.34 Part Water Reimbursement from Mr Baker
9. 2013/14 Audit Completed - Notice posted, no fee payable. The only matter raised by the Auditor was that the figures on the return should be amended to reflect the Government Support Grant awarded. The Clerk was thanked from her work in getting the audit completed satisfactorily.

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10. Donation to PCC for H&V News – Dealt with earlier on the agenda.

OTHER BUSINESS:

Hill and Valley News: Broadband and Affordable Housing were identified to be included.

The matter of emails sent within the Parish Council not being circulated outside the Council was raised. It was felt this should be work in practice unless otherwise indicated.

NEXT MEETING: Parish Council Meeting - Monday 8<sup>th</sup> September at 7.30 pm.

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Date \_\_\_\_\_ *8/9/14*