

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 10<sup>th</sup> JUNE 2013

PRESENT: Mr P Sibbald (Chairman) Mr G Brister, Mr D Broad, Mr J King and Mrs E Broad (Clerk)

APOLOGIES: Mr A Bell, Miss L Gallagher

ABSENT: Mr R Richmond

CONFIRMATION OF MINUTES: The Minutes of the Annual Parish Council Meeting held on the 13<sup>th</sup> May 2013 were agreed and signed as a true record.

OPEN SESSION FOR THE PUBLIC: No public were present.

## MAIN MATTERS:

### Communication between Parish Council and the Public:

- a) The Parish Council Website: Mr King gave a brief update on the website – the weather information is now live & the calendar feature is being trialled. Also, the main village organisations had agreed to email their members encouraging them to subscribe to the newsletter, as a result the number had risen from 40 to 70.
- b) Email Alerts and Data Protection: Mr King reported that the ICO had now replied with our registration details and a cheque for £35.00 should now be sent. When the registration was complete a note would be put on the website and a short procedure would be written. Mr King agreed to do this.

### Affordable Housing:

- a) Update: Mr Brister gave a brief report – he hoped to meet with some other parishes very shortly to discuss their experiences with Affordable Housing. CDC's Preferred Development Plan was referred to as it was now due to go out for consultation. It would be circulated when received by the Clerk.

## MATTERS FOR UPDATING AND DISCUSSION:

### Traffic in Village and Road Matters:

- a) Fields Road and Community Speed Watch: Mr King reported that there were now six volunteers for the Community Speed Watch and a further surveillance session would be undertaken on Fields Road in the next few weeks.
- b) Roadside Verges: It was reported that signs had been placed on various verges in the village stating that they were being managed by ChEG. Susie Moore, on behalf of ChEG, had met with Highways recently regarding the verges and it was agreed to email them and ask for a brief report of the meeting.
- c) Japanese Knotweed at the top of Tuns Hill: The Chairman reported that the Japanese Knotweed at the top of Tuns Hill was still there. It was agreed to bring this to the attention of Highways again.

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d) Winter Preparation 2013/14 – Email from GCC Highways: The Clerk would complete the form and return it. The Chairman reported that he intended to ask Paul Swift to approve the new grit bins so they would be filled. It was also agreed to ask which villages had undertaken a Winter Action Plan, as referred to in the covering letter, so that Mr King could incorporate it into the Community Emergency Plan.

Footpaths:

a) Stile Replacement Email from Philip Coates: The Clerk had emailed and replied that the landowners were Mr Alistair Booth and Mrs Jill Englehart. The problem of frisky horses in fields were footpaths cross was raised. It was agreed to ask The Footpath Warden, Phil Coates, what the law was also asking how wide a footpath should be.

Items Arising from Email:

a) GCC Maintenance Work at Fossebridge Hotel Bridge 1<sup>st</sup>-12<sup>th</sup> July: This was noted and it was agreed to send out an email alert & place an item of information on the website nearer the time.

The Playing Field:

a) Entrances on to the Playing Field: Nothing further to report.

b) Fence along Fields Road – Estimates for Repairs: The Chairman was concerned about the state of the fence in the Grass Keep field which runs along the back of Chelbo Tipans and from there the section behind the tennis courts up to the Playing Field. As the quotes from Philip Dickenson and Landmark Paddock Services for the roadside fence were most reasonable, it was felt it may be a good idea to have all of the fence done together, it was therefore agreed to seek further quotes from them to cover this additional area. The Chairman would contact Landmark and the Clerk Philip Dickenson.

c) Nettle Spraying: Several quotes had been received. It was proposed from the Chair and seconded by Mr Brister to accept Philip Dickenson's quote of £60.00 + VAT for the work, agreed.

Grass Keep Field:

a) Meeting with Mr Baker: Unfortunately Mr Baker had not attended the meeting with the Chairman. The Chairman reported that he had inspected the fences and a decision taken to seek quotes for repairs had been made earlier in the meeting. The Chairman agreed to email Mr Baker and inform him.

Provision of a Bus Shelter: Only two replies had been received to the questionnaire, both of which did not wish to see a bus shelter provided. It was agreed not to pursue this at present. It was agreed to place an item in the Hill and Valley informing parishioners of this decision.

Items from Annual Parish Meeting:

a) Community Emergency Plan: Mr King was progressing this. Mssrs Sibbald & Brister volunteered to be Wardens for their respective areas.

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b) Flooding on the Airfield: As there had been a further problem with flooding recently and Mr Finch had met with Glos Highways, it was agreed to email Paul Swift for a progress report.

ChEG Stream Walk: Mr Bell had emailed to say he had contacted ChEG and had received no response. It was agreed for the Clerk to email ChEG and ask for a report on the Stream Walk.

PLANNING:

Applications:

13/02034/TCONR Denfurlong House – Tree Works

Approval:

CD 7554/H Longbarrow Farm – Change of use of Land to Equestrian/Menege & Extension to Dwelling

CD 4505/G Hartshill – Alterations to Garage and Two Dormer Windows

13/01743/TCONR Melrose – Tree Works (No consultation)

13/02286/COMPLY Farthings – Compliance of Conditions (No consultation)

13/01862/TCONR The Summerhouse – Tree Works

FINANCE:

1. Clerks Quarterly Salary (inc. increase RPI 1<sup>st</sup> January 2013 = 3.3%) £574.00  
prop. J King, sec. P Sibbald.
2. Clerks Quarterly Mileage (inc. Audit Mileage) £20.37, prop. J King,  
sec. G Brister
3. Bibury (P/F Grass Cut April/May) £280.80, prop. D Broad, sec. P Sibbald
4. Iain Selkirk (Internal Audit) £90.00, prop. G Brister, sec. P Sibbald
5. Viking (Printer Ink & Paper) £39.89, prop. G Brister, sec. P Sibbald
6. Council in receipt of £11.61 Grass Keep Water Reimbursement from Mr Baker
7. Council in receipt of £260.00 Half Annual Grass Keep Rental from Mr Baker
8. Council in receipt of £50.00 Rental from The Diggers
9. 2012/13 Annual Audit Return - The Clerk reported that books had been to Mr Selkirk for the internal audit and the only issue raised was that Mr Selkirk would like the Clerk to produce a spread sheet for the accounts. The Chairman thanked the Clerk for her work.

OTHER BUSINESS:

Items for the Hill and Valley: Several items were identified to be included.

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Stray/Lost Dogs: Mr King raised this as there had been a recent incident of both stray dogs and a dog going missing in the village. It was considered appropriate that the PC email alert system should be used to help with any lost dog situation in the future. Also, Mr King agreed to draft an item to be included in the Hill and Valley reminding people not to allow dogs to stray.

Mr Broad asked if the Mobile Police Station schedule was still being received as the information was not included on the website. The Clerk confirmed that she was not receiving the information. The Clerk was asked to email Andrea Shutt, PCSO, to ask who to contact regarding this.

The Chairman reported that the new defibrillator pads were still awaited but the checks was now up to date and registered.

The meeting concluded at 8.30pm.

NEXT MEETING: Parish Council Meeting - Monday 8<sup>th</sup> July 2013 at 7.30 pm.

Chairman.....

Date.....

UNCONFIRMED