

CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 11th JUNE 2012

PRESENT: Mr P Sibbald (Chairman) Mr G Brister, Mr D Broad,
Miss L Gallagher, Mr J King, Mr R Richmond and Mrs E Broad (Clerk).

APOLOGIES: Mr A Bell.

CONFIRMATION OF MINUTES: The Minutes of the Annual Parish Council Meeting held on the 16th May 2012 were agreed and signed as a true record.

VISIT BY CYNTHIA LAIRD GRCC VILLAGE AGENT: It was agreed to open the meeting to allow Mrs Laird to address the Council. Mrs Laird explained that the Village Agent project had now expanded and she was one of 38 agents county wide. She reminded Councillors which places she looked after in her area. The Chairman thanked her for attending.

OPEN SESSION FOR THE PUBLIC: Mr Musgrave spoke and supported Mrs Jess's reason for leaving the last meeting because she was unhappy that Council had not sufficiently discussed in public the contents of the letter to her regarding her pledge. He also felt that more discussion should have taken place in public. Mr Jewell also supported this view. The Parish Council noted the comments but thought they were both incorrect and unjustified.

Mr Jewell raised the issue of the festival in the Quarry on the 19th May. The main issue was lack of notification of residents. Mrs Dickenson was also present and she stated that the Chairman of the Parish Council had undertaken to place an item in the Hill and Valley and a letter drop advising of the event. The Chairman refuted this suggestion and said his recollection was that the organisers were going to do this. PCSO Andrea Shutt and PC Victoria Stinchcomb were also present and reported that no complaints had been received by the police about the event. It was stated that several people had complained to the Parish Council and PCSO Shutt asked for the details of the people who complained to be passed on to her. PCSO Shutt also reported that the Licensing Officer Mr David Lewis was going to call a meeting to discuss the event to which the Parish Council, along with other parties, would be invited.

Mr Jewell also complained that the Fosswayverges needed cutting and there was restricted visibility at the Chedworth Turning. The Clerk reported that she had received complaints which she had passed on to GCC Highways.

The Chairman passed on thanks on behalf of the Parish Council to Mr King and the Jubilee Committee for an excellent and enjoyable event held on the 4th June.

Mr Broad joined the meeting at this point and Council reconvened.

Item 2.10 a) was brought forward at this point.

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Provision of a Bus Shelter: Mr King reported that Mr John Bearcroft, who was present, may be interested in leading a project to raise funds for a bus shelter by the Village Hall mainly for the children who wait here for the school bus. Mr Bearcroft was invited to speak and he agreed to do some research into cost etc. and come back to the Parish Council. It was hoped that there may be some grant funding available.

The Chairman thanked Mr Bearcroft.

MAIN MATTERS:

Communication between Parish Council and the Public:

a) The Parish Council Website: The Chairman agreed to chase this up again. Mr King felt it needed to webmaster to look after the site. Miss Gallagher was working on a proposal to provide advertising space on the site which might facilitate finding a volunteer to act as webmaster. It was agreed to discuss this further at the next meeting. It was felt that there were several gaps in the proposed site content emailed around, one being a short history. Mr King, with permission of the Chedworth Society, agreed to write a short version based on their recent publication. He is also continuing to receive responses from organisations on their entry into the local directory on the website. It was agreed that the new website, albeit in an incomplete form, should be launched as soon as possible.

Affordable Housing:

a) Site Identification Meeting: The Chairman, Mr Brister, Mr Broad along with Mr Catton and Martin Hutchings had undertaken this last Friday. There had been no response to the item in the Hill and Valley asking landowners to offer land but about ten sites had been identified on the visit. Martin Hutchings had marked these on a map and was enquiring who these landowners were, he was also going to get the opinion of the planners on these potential sites. It was felt to be important that landowners were aware that their land was being considered and the Clerk was asked to contact Martin to clarify that he was going to contact the landowners concerned as it felt to be better if the initial contact was made by him as he was experienced in these matters.

b) Emails from Harry Catton: Two emails had been received from Mr Catton. It was agreed to thank Mr Catton for the emails and say that the Parish Council is keen to preserve the knowledge base of the CLT and look forward to working with him in the future.

c) Neighbourhood Plan: It was felt this was a bit premature at the moment as it would take a lot of work and there were still many complications and uncertainties because of ongoing changes in the national and local planning framework. Mr King reported that the Chedworth Society are willing to help in the preparation of a Neighbourhood Plan if the Council decide to undertake one. It was agreed to remove from the agenda at present.

MATTERS FOR UPDATING AND DISCUSSION:

Traffic in Village and Road Matters:

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- a) Fields Road and Community Speed Watch: Mr King reported that they were still looking for volunteers for the Community Speed Watch. A meeting had been arranged to discuss the road engineering works with GCC Highways next week.
- b) Cleeve Hill Healthcare Drivers: It was agreed to continue to monitor but to remove from the agenda at present.
- c) Mr King reported a broken Fields Road name sign he would provide details to the Clerk who would pass on to GCC Highways.

Footpaths: The Chairman enquired if there had been any further progress with our Definitive Map Modification Order to add the track at Hills Farm. The Clerk confirmed there had not. The Clerk was asked to enquire from GCC PROW where the application was on their list now. It was further agreed to make a freedom of information request as to how many applications had been determined over the past year.

Defibrillators:

- a) The Third Defibrillator: The Chairman reported that he was getting another electrician to install the unit at The Seven Tuns and it should be done later this week. The Chairman also reported that Martin Fagan of the Community Heartbeat Trust had confirmed that we need to insure the defibrillators and cabinets. Mr King had previously made enquires with our insurance company and it would cost a further 1% of the value. The Clerk was asked to go ahead and arrange this.

Items Arising from Email:

- a) Queen Elizabeth II Fields Challenge & Registering the Playing Field as Village Green: Agreed to remove this from the agenda.
- b) Fix First Time – Email from Fiona McKenzie: It was agreed to put ourselves forward for this scheme and identify some pot holes that needed mending, the airfield drain needed attention and the Japanese Knotweed at the top of Tuns Hill.
- c) Cotswold Voluntary Wardens – Email from Dave Burwell: It was agreed to bear in mind if work was required in the future.
- d) PROW Clearance Required – Email from BHS: This was just a notification that the need for work had already been passed on.
- e) Attendance at Parish Council Meeting - Email from PCSO Andrea Shutt: The Police officers had already attended this evening.
- f) GCC P&T Newsletter: Noted.

The Playing Field: A rail was off adjacent to the Play Area which the Chairman would look at.

The Grass Keep Field: An email had been received from Mr Baker asking for some clarification of how the Parish Council wished to let the grass keep when the current tenancy expires at the end of October. An email had been received for Mr Hamilton, the Valuer, which seemed to suggest the amount we should be getting for the grass keep was £25.00 per animal per week. This seemed rather a lot and Miss Gallagher agreed to clarify with Mr Hamilton that he did not mean per month. It was agreed to reply to Mr Baker, subject to clarification from Mr Hamilton, to offer

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a further six months tenancy for the same rental of £154.00 at the expiry of the present tenancy on 31st October 2012. After that commencing on the 2nd May 2013 the Parish Council proposes to offer a 364 day lease expiring on the 30th April 2014 for £340.00 and thereafter the tenancy will be offered on a 364 day basis. It is hoped that this would give Mr Baker the security that he requires. An email had been received from Joanne Leigh stating that they were now intending to get their tap installed but there appeared to be a leak at the stop cock by the trough. It was agreed to suggest that Joanne Leigh instructs her plumber to look at the stop cock when he installs the tap and let us know how much repairs will be.

Emergency Planning: It was agreed to remove from the agenda at present.

Five Yearly Review of HLVTC Annual Ground Rent & Asset Valuation: The valuation from Mr Hamilton was discussed again. Mr Hamilton had suggested that the tennis club rent should be £1000.00 but should be increased in steps of £50.00.

Mr King pointed out that this was over 6 times higher than the current rent and did seem to be a rather excessive increase. Mr Hamilton had provided no information to explain how he had arrived at his figures. Miss Gallagher agreed to clarify this with him. He stated that he felt the £15.00 for the letting of the football pitch was about right as was the £50.00 the Diggers pay but suggested they should also offer the village 10% of their yield, this latter suggestion was considered to be more trouble than it was worth.

The Queen's Diamond Jubilee including Village Sign: Mr King thanked the Parish Council for the use of the Playing Field for free for the Jubilee event. He reported that the order had been placed with Stebbings for the Village Sign and the total cost would be £1983.00 + VAT. The Jubilee Committee would give the Parish Council a cheque for £1683.00 which represented the amount less VAT and the Parish Council donation of £300.00. The sign would be sited at the Village Hall and hopefully unveiled at the Show on 25th August. He would inform GCC Highways of the exact position as already agreed by the VH Committee.

From the Parish Meeting:

a) Provision of a Bus Shelter: Dealt with earlier on the agenda.

Councillor's Workload: Agreed to remove from the agenda.

Indiscreet Festival at Denfurlong: Dealt with earlier on the agenda.

Planning Training with Kevin Field CDC: The Clerk was asked to go ahead and arrange this for the first week in July.

PLANNING:

CD 7478/D Laburnum Cottage – Alterations & Extension – No objection.
12/01795 /TCONR The Firs – Tree Works

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CD 4817/P Box Tree Cottage – Additional Information – No objection.
CD 4029/P Salters Barn – Extension to Outbuilding – No objection.
CD 7532/C Wookeys Tump – Amendments to Approved Application – No objection.
12/02345/TCONR Glovers Cottage – Tree Works – No objection.
12/02400/TCONR 2 The Rookery – Tree Works – No objection.
CD 4029/Q Salters Barn – Extension to Stables – No objection.
12/02381/TCONR The Old Farm – Tree Works – No objection.

Approval:

CD 7192/A Listercombe Cottage – Extension, Garage (Revised Application).
12/01930/TCONR Parsonage House – Tree Works.
12/01795 TCONR The Firs – Tree Works.

FINANCE:

1. Clerk's Quarterly Salary (inc. increase RPI 1st January 2012 = 3.9%) £555.50, Prop. P Sibbald, sec. G Brister.
2. Clerk's Quarterly Mileage (inc. Audit Mileage) £20.37, prop. J King, sec. P Sibbald.
3. Bibury (P/F Mowing May) £136.80, prop. P Sibbald, D Broad.
4. Iain Selkirk (Internal Audit) £90.00, prop. P Sibbald, sec. L Gallagher.
5. Council in receipt of £50.00 rental from The Diggers.

OTHER BUSINESS:

Election of one Representative to the Chedworth Village Hall Management Committee for one year: Mr Robert Richmond was elected unanimously.

Items for the Hill and Valley: Some items were identified.

Mr King pointed out the email regarding the Housing Seminar meeting at Moreton in Marsh on Wednesday and asked if anyone was intending to attend. It was confirmed that no one from the Parish Council was but Mr Musgrave was intending to go on behalf of the Chedworth Society. It was also confirmed that Martin Hutchings was also going to attend.

The meeting concluded at 9.59 pm.

NEXT MEETING: Monday 9th July 2012 at 7.30 pm.

Chairman.....

Date.....