

CHEDWORTH PARISH COUNCIL

MINUTES – ANNUAL PARISH COUNCIL MEETING – 16th MAY 2012

PRESENT: Mr G Brister, Mr D Broad, Mr J King, Mr P Sibbald and Mrs E Broad (Clerk).

ELECTION OF CHAIRMAN: Mr Paul Sibbald was proposed by Mr Broad and seconded by Mr Brister, agreed. Mr Sibbald then signed the Declaration of Acceptance of Office Book.

APOLOGIES: Mr A Bell, Miss L Gallagher, Mr R Richmond.

ELECTION OF VICE CHAIRMAN: Mr Graeme Brister was proposed by Mr King and seconded by Mr Broad, agreed. Mr Brister then signed the Declaration of Acceptance of Office Book.

CONFIRMATION OF MINUTES: The minutes of the Parish Council Meeting held on the 11th April 2012 were agreed and signed as a true record.

The Chairman, Mr Sibbald, announced that he would be handing the Chairmanship of the rest of the meeting to the Vice Chairman, Mr Brister, as he was not feeling well.

It was agreed to bring agenda item 1.3, 1.4 and 2.1a forward on the agenda.

Affordable Housing:

a) Housing Needs Survey – Visit by Martin Hutchings GRCC: Mr Brister gave a brief report on the forum on the 23rd April and it was agreed to open up the meeting and welcome Mr Martin Hutchings from GRCC. Mr Hutchings answered questions from Councillors and the members of the public present. When Council reconvened and after further discussion it was proposed by Mr King and seconded by Mr Brister to accept Mr Hutchings offer to go around the village with Councillors to identify possible sites for affordable housing. It was agreed to undertake this in mid June after telling the village of the intention in the June edition of Hill & Valley News. It was also agreed to ask Mr Catton to join the search for sites as he may have some useful knowledge gained by the CLT. Mr Brister pledged that the Parish Council would keep the village fully informed.

b) Meeting on 23rd April: It was agreed to display the notes taken by the Clerk from the forum on 23rd April on the Parish Council website.

Pledge in regard to Parish Land suggested by Mrs Jess: Mr Brister had written a suggested reply to Mrs Jess which he had circulated to Councillors prior to the meeting which endorsed the first part of the pledge by Mrs Jess that “The Parish Council recognises the importance of the Playing Field and surrounding parish land” but did not accept the second part of the pledge “to resist any development which is not related to existing use” as this was felt to be inappropriate and

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unnecessary. Mr Brister had also included in his suggested reply that no sites on Parish Council land will be considered for affordable housing for the review of affordable housing which is currently being undertaken by the Parish Council in light of the demise of the Chedworth CLT. Mr King agreed with most of the letter but did not agree that it should say that all of the Parish Council land would be excluded from the affordable housing review, but should say that only the Playing Field would be excluded. Mr Brister proposed that his suggested letter as it stands should be sent to Mrs Jess, this was seconded by Mr Sibbald and agreed three in favour and one against.

Fields Road and Community Speed Watch: It was agreed to open the meeting to allow Mr Poulton to speak. Mr Poulton gave a brief report which also included volunteers being sought for the Community Speed Watch. The group were due to meet the new GCC Highways Manager, Scott Macauley Lowe, on 20th June. Mr Jewell suggested that the grass verges should be cut back to allow people to walk on them as had happened in the past. When Council reconvened Mr King reported that he had received clarification from our insurance company that up to six volunteers partaking in the Community Speed Watch, could be covered under our public liability insurance working as agents for the Council, at no additional cost. It was agreed to go ahead with this.

OPEN SESSION FOR THE PUBLIC: Mr Martin Jewell was concerned that no notification to local residents had taken place for the festival due to be held at Denfurlong Farm on Saturday 19th May. The Chairman had attended a meeting back in February with the organiser, Rosanne Dickenson and the police, where he had been assured that a leaflet drop would be undertaken to nearby households and a notice put in the Hill & Valley. When Council reconvened, it was agreed to email Rosanne Dickenson and copy it to the organiser, expressing the Parish Council's disappointment that this had not been done and asking that the leaflet drop be done as a matter of urgency.

MAIN MATTERS:

Chedworth Parish Council Plan:

a) Publication of the Four Year Plan: Mr Brister had produced the concise version and it was agreed to approve it and display it on the Parish Council website, and not to circulate in hard copy form to residents.

Communication between Parish Council and the Public:

a) The Parish Council Website: The Chairman would chase this up as he had not heard anything recently. With regard to the local directory, the Chairman had suggested that no businesses should be included in this. Mr King was unhappy that services such as DB News were not included. It was agreed to get the website up and running and any services felt necessary could be added later. Mr King will continue to collect the replies from his email which had been sent out to organisations in order to check contact information and to get agreement for their entry.

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b) Updating the Village Website: Mr King reported that he had emailed all the village organisation informing them that this would be on hold until a later date.

Affordable Housing: Dealt with earlier on the agenda.

Pledge in regard to Parish Land suggested by Mrs Jess: Dealt with earlier on the agenda.

MATTERS FOR UPDATING AND DISCUSSION:

Traffic in Village and Road Matters:

a) Fields Road and Community Speed Watch: Dealt with earlier on the agenda.

b) Cleeve Hill Healthcare Drivers: A reply had been received from the owner of Cleeve Hill Healthcare asking for details of times, number plates and locations. It was agreed to ask Mr Bell and anyone else who has encountered problems to note these so that they can be passed on.

c) Litter on the Highway: Mr King had asked for this to be put on the agenda, but as there did not seem to be a litter issue at the moment it was agreed not to pursue it

Footpaths: Nothing further.

Defibrillators:

a) The Third Defibrillator: Mr See had still got to install the wiring at The Seven Tuns, the Chairman would chase this up. The Chairman would also chase up the insurance issue with Kevin Dickens from GWAS.

Items Arising from Email:

a) GCC P&T Newsletter: Noted.

b) Queen Elizabeth II Fields Challenge & Registering the Playing Field as Village Green: Mr King referred to his previously circulated email on the QE11 Fields Challenge and did not recommend pursuing this. In Mr Bell's absence it was agreed to hold this over until the next meeting.

c) Mobile Libraries – From Cllr. Fiona McKenzie: Noted.

d) Public Rights of Way in Chedworth – Email from BHS Gloucestershire: The Clerk had replied giving details of the landowners as requested.

The Playing Field:

a) Football: A reply had been received from Mr Harding stating that he would make sure the rubbish was cleared away. Mr Broad asked when the Parish Council wished to receive the cheque from The Village Hall for Playing Field rental collected on our behalf. It was agreed this could be paid at any time.

The Grass Keep Field:

a) Renewal of The Diggers Tenancy: It was agreed to renew the licence for a further year for the same rent of £50.00. Concern had been expressed that the area was rather untidy, it was agreed to ask The Diggers to tidy the area up a bit.

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Emergency Planning: Mrs Jess had replied that she was unable to find the information on property grid references at the moment. Mr King stated that the project to develop a full Emergency Plan was in abeyance at the moment.

Five Yearly Review of HLVTC Annual Ground Rent and Asset Valuation: Still awaiting the figures from the valuer. It was agreed to ask Miss Gallagher to chase this up. In the meantime, the Clerk had written to the HVLTC explaining.

The Queen's Diamond Jubilee including Village Sign: Mr King reported that fundraising was going well, that the Chedworth Society had agreed to provide the public liability insurance cover for the 4th June event and to act as bankers for the project. The design for the Village Sign had now been finalised and an order placed with Stebbings by the Parish Council. He had circulated the Village Sign design which was approved by Councillors. The siting was still being discussed, as the top of Tuns Hill had been suggested, but it would most likely be sited at the Village Hall. Planning permission would not be required but the site would be referred to GCC Highways for their comments.

Waste at The Cottage: It was agreed to remove from the agenda at present.

From the Parish Meeting:

a) Provision of a Bus Shelter: Kemble Parish Council had sent details of their bus shelter as requested but this would be rather expensive and not felt to be completely suitable as it had no sides. It was felt that there may be people in the village who may like to get involved in fundraising for a bus shelter.

b) Millennium Tree: The Clerk reported that Mr Handy had telephoned to say he felt that the tree at the Village Hall was fine and did not need any attention at the moment. He had also looked at the tree at the top of Tuns Hill and reported that this could do with a couple of the lower branches removed which he agreed to do free of charge. The Clerk reported that she had thanked Mr Handy, on behalf of the Parish Council, for agreeing to do this. Mr King reported that he had received a email from the Village Hall Committee stating that the area around the Millennium Tree needed weeding. Mr King agreed to look at this and Mr Broad said that it may be done by the Village Hall Committee at their forthcoming work party morning.

Councillor's Workload: It was agreed to discuss further at the next meeting.

Tree Works and the Lower End Chapel: In Mr Bell's absence, it was agreed to discuss at the next meeting.

Broadband: – Mr King reported in Mr Aveline's absence that more news was expected in July/August.

Planning Meeting with Kevin Field, CDC: The Clerk asked for Councillors to identify suitable dates.

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PLANNING:

Applications:

CD 3420/G Wheelwrights Barn - Conversion of Outbuilding – No objection.
CD 7192/A Listercombe Cottage – Extension, Garage (Revised Application) – No objection. Mr King referred to an email from Mrs Moore regarding the previous application where she reminded the Council that they did not follow their own pledge in the Four Year Plan to inform any residents if the Parish Council objected to their planning applications. It was agreed that this was an over site and would not happen again. Mr King had spoken to Mr and Mrs Moore regarding this.
CD 5559/J Blakemoor Cottage – Alterations – The application has since been withdrawn.
12/01930/TCO NR Parsonage House – Tree Works – No objection.

Approval:

12/01587/CLOPUD Ardmore – Certificate of Lawful Proposed Use or Development – Insertion of Rooflights – No consultation undertaken.
12/01489/TCO NR Woolpack – Tree Works.
12/01695/TCO NR Silverspring – Tree Works – No consultation undertaken.

Withdrawn:

CD 5559/J Blakemoor Cottage – Alterations

FINANCE:

- 4.1 Clerk's Quarterly Telephone and Broadband Contribution £40.20, prop. J King, sec. P Sibbald.
- 4.2 Thames Water £9.49, prop. P Sibbald, sec. J King.
- 4.3 Bibury (P/F Mowing March/April) £136.80, prop. D Broad, sec. J King.
- 4.4 Council in receipt of £584.87 VAT Refund 2011/12
- 4.5 Council in receipt of £4647.00 part Precept from CDC
- 4.6 Council in receipt of £163.29 Grass Keep Rental & Part Water Reimbursement from Mr Baker.
- 4.7 Council in receipt of £143.81 Refund from AON Insurance
- 4.8 2011/12 Annual Audit Return – The Annual Return was considered by Council and signed as required. The Clerk reported that books had been to Mr Selkirk for the internal audit and there were no issues to raise.

OTHER BUSINESS:

Election of one Representative to the Chedworth Village Hall Management Committee for one year: Following the resignation of Miss Gallagher from the position, it was agreed to ask Mr Richmond if he would like to serve.

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Appointment of one trustee to the Chedworth Allotment Charity for four years

It was proposed by Mr Sibbald and seconded by Mr Brister that David Broad should be reappointed, agreed.

Items for the Hill and Valley: Several items were identified to be included. Mr Brister would amend his item regarding Affordable Housing.

It was agreed to include Neighbourhood Plan on the next agenda.

The meeting concluded at 10.24 pm.

NEXT MEETING: Monday 11th June 2012 at 7.30 pm.

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Date.....