

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 12<sup>th</sup> MARCH 2012

DECLARATION OF ACCEPTANCE OF OFFICE AND CODE OF CONDUCT FORMS WERE SIGNED BY ROBERT RICHMOND BEFORE THE MEETING COMMENCED.

PRESENT: Mr P Sibbald (Chairman) Mr A Bell, Mr G Brister, Mr D Broad, Miss L Gallagher, Mr J King, Mr R Richmond and Mrs E Broad (Clerk).

CONFIRMATION OF MINUTES: The Minutes of the Parish Council Meeting held on the 13<sup>th</sup> February 2012 were agreed and signed as a true record.

OPEN SESSION FOR THE PUBLIC: There were no matters members of the public wished to raise at this point.

It was agreed to bring forward item 2.11 and 2.9 on the agenda.

Mr Brister joined the meeting at this point.

CLT's Proposal to the Parish Council: It was agreed to open the meeting to allow Mr Robson on behalf of the CLT and the members of the public present to speak. Mr Robson was questioned by Councillors and members of the public on the CLT request to site the affordable homes on the Village Playing Field. Mr Robson had a statement from the CLT Board which he circulated to members of the public at the meeting. When Council reconvened it was agreed to ask Mr Robson to put in writing to the Parish Council what sites had been considered by the CLT and why they had been rejected, as part of a fact gathering process.

Five Yearly Review of HLVTC Annual Ground Rent: Miss Gallagher reported that she was in the process of setting up a meeting with Mr Robert Hamilton, a local surveyor, to assess the Parish Council's assets.

MAIN MATTERS:

Taking Stock of Chedworth Parish Council:

a) Setting of a Four Year Plan: Mr Brister had circulated his draft which he would present at the Parish Meeting next week.

Communication between Parish Council and the Public:

a) The Parish Council Website: The Chairman had circulated the template produced by PCNet and was felt to be excellent. The Clerk was asked to complete the spread sheet with Councillors details on it and the Chairman offered the services of his wife in adding items such as minutes. The Chairman was asked to thank his

wife. Mr King undertook to send the Chairman the Standing Orders and Communicating with the PC documents.

Chairman.....

MINUTES – PARISH COUNCIL MEETING – 12<sup>th</sup> MARCH 2012 – Page 2.

b) Updating the Village Website: Mr King had the progress of this in hand.

#### MATTERS FOR UPDATING AND DISCUSSION:

##### Traffic in the Village and Road Matters:

- a) Fields Road Speeding: Mr King reported that a reply was still awaited from Mrs Watkins at Gloucestershire Highways and the Mr Poulton had undertaken the initial Speed Watch training and was awaiting the next step. It was also reported that the “Slow” signs had been erected on Hemplands Hill and the Clerk reported that Mr Priest had thanked the Parish Council for getting this done.
- b) Winter Maintenance & Grit Provision: The Chairman reported that he had solving the problem of water getting into the green roadside grit bins in hand.
- c) Cleeve Hill Healthcare Drivers: Mr Bell was concerned about the speed some of the staff from Cleeve Hill Healthcare drive around the village roads. There was an accident involving one driver recently. It was agreed to write to Cleeve Hill Healthcare asking them to ask their employees to exercise caution when driving through the village.
- d) Japanese Knotweed: Mrs Watkins from GCC Highways had replied stating the Knotweed had been treated and was still on their list. The Chairman would monitor the problem.

##### Footpaths:

- a) Blockage of KCH 55: The path by Absoloms Orchard had become blocked by the wall from The Paddocks falling down. Mike Barton from GCC PROW was aware of the situation and the Chairman reported that the path had been cleared and repairs were to be undertaken by the landowner.

##### Defibrillators:

- a) The Third Defibrillator: The Chairman reported that repairs had been undertaken and the unit had been returned. The matter of insurance of the defibrillators was raised. The Chairman agreed to speak to Kevin Dickens from GWAS to clarify this as it was understood that they insured them.

##### Items Arising from Email:

- a) GCC Mobile Library Dates April to June 2012: Noted.
- b) GCC Parish and Town Newsletter March 2012: Noted.

##### The Playing Field:

- a) Moles: The problem had been sorted out by Able Pest Control.

b) Football: The Clerk reported that the team had already started to play friendly matches although they had not been expected to start until the summer. It was agreed to write and enquire how many matches in addition to the 13 league matches and a few friendlies originally notified they expect to play at Chedworth.

The Grass Keep Field:

a) Grass Keep Tenancy Expires 30<sup>th</sup> April 2012: It was agreed that as suggested at

Chairman.....

MINUTES – PARISH COUNCIL MEETING – 12<sup>th</sup> MARCH 2012 – Page 3.

the Precept meeting and in accordance with good practice to advertise the tenancy. It was agreed to advise the current tenant, Mr Baker, of the decision.

Broadband Speeds: As nothing further had been reported it was agreed to remove from the agenda at present.

Emergency Planning: As Mr King had been away there was nothing further to report at present.

Five Yearly Review of HLVTC Annual Ground Rent: This had been dealt with earlier in the meeting.

The Queen's Diamond Jubilee: Mr King gave a brief update. Mr King asked the Parish Council if they were prepared to make a financial contribution to the Jubilee. It was proposed by Mr Broad and seconded by Mr Bell to donate £300.00 provided it was spent on something tangible, agreed. It was confirmed that there would be no fee payable for the use of the Playing Field for the event on 4<sup>th</sup> June.

CLT Proposal to the Parish Council: There had been some discussion earlier in the meeting. It was further agreed to facilitate village discussion by holding an open meeting on Monday 23<sup>rd</sup> April at 8.00 pm, Chaired by the Council but not a formal Council meeting. Mr Robson is to be asked to supply the information requested by the Parish Council within the next seven days.

Housing Needs Survey: The Clerk reported that Martin Hutchings intended to collect the boxes on Friday 23<sup>rd</sup> March and his report would be completed by Monday 16<sup>th</sup> April.

Waste at "The Cottage": As the situation with the waste had not improved it was agreed to write to the occupiers again and copy the letter to the owner, Lord Curzon. Miss Gallagher agreed to chase her contact at the Agricultural College regarding this.

PLANNING:

Applications:

CD 6375/E The Old Bakery – Link (Revised Scheme) – No objection.  
12/00694/TCONR Willow Bank -Tree Works – No objection

Approval:

CD 1971/F Seven Tuns – Cess Pit  
12/00694/TCONR Willow Bank -Tree Works  
CD 8256/1/C The Summer House – Erection of Wooden Stables

Chairman.....

AGENDA – PARISH COUNCIL MEETING – 12<sup>th</sup> MARCH 2012 – Page 4.

FINANCE:

1. Clerks Quarterly Salary £534.50, prop. J King, sec. A Bell.
2. Clerks Quarterly Mileage £9.65, prop. L Gallagher, sec. A Bell.
3. Able Pest Control £120.00, prop. D Broad, sec. L Gallagher.
4. Julie Young (Village Website Hosting) £29.99, prop. J King, sec. A Bell.
5. Glos. Association of Parish and Town Councils Membership £166.25, it was agreed not to subscribe for this year.
6. Appointment of Independent Internal Auditor: It was proposed from the Chair and seconded by Mr Brister to appoint Mr Selkirk as our Independent Internal Auditor for the 2011/12 financial year, agreed.

CORRESPONDENCE:

Gloucestershire Fire and Rescue Draft Integrated Risk Management Plan 2012/15 Letter: Noted.

Various Letters and Emails regarding the Playing Field: These were noted and had been acknowledged by the Clerk.

OTHER BUSINESS:

Items for the Hill and Valley: Several items were identified to be included.

Annual Parish Meeting – Monday 19<sup>th</sup> March 2012: The Clerk had displayed the statutory notices on noticeboards.

The meeting concluded at 9.30 pm.

NEXT MEETING: Wednesday 11<sup>th</sup> April 2012 at 7.30 pm.

Chairman.....

Date.....