

CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 10th APRIL 2017

Mr R Jess (Chairman) Mr G Broad, Mr M Fulford, Mr I Morgan, Mr C Poulton, Mr I Robertson & Mrs E Broad (Clerk)

APOLOGIES: Mr D Broad

CONFIRMATION OF MINUTES: Parish Council Extra Meeting 5th April 2017 were agreed and signed as a true record.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC:

MATTERS FOR DISCUSSION:

Opportunity to bring better Mobile Coverage to Chedworth:

a) To receive an update on the proposal for Mobile Phone Pole: The Chairman reported that the Heads of Terms had been signed and returned to Maxema. Several members had met with Andy McColloch on site and had agreed a spot and marked it with a stick. Representatives from Maxema wished to meet with representatives from the Parish Council on site to move the plan forward on 26th April. It was agreed that the Chairman and Mr Robertson would meet with them. The planning application for the Calmsden Road site had been received, it was proposed from the Chair and seconded by Mr Robertson to object along the lines of the points outlined by Mr Fulford on the planning website, agreed. The Wilts and Glos Standard had been in touch for comments on the pole issue, the Chairman would deal with this.

Affordable Housing:

a) To review any feedback on the Housing Needs Survey following its distribution at the beginning of March: Mr Morgan reported that around 130 forms had been received back so far and Martin Hutchings intended to close the receipt of survey forms on 18th April. It was agreed to advertise this deadline on Facebook and on Chatter. The results of the Housing Need Survey were due to be published by the end of April, it was agreed that this should go on the website. Martin Hutchings has agreed to give us a copy of the raw data. It was agreed to invite him along to the next meeting. Mr Morgan undertook to do this and he also agreed to analyse the extra village questions for the next meeting.

Traffic in Village and Road Matters:

a) Queen Street: Mr Fulford reported that Danny Taylor from GCC Had emailed to say that the drain had a place in the queue. It was agreed to review again in the summer if no progress had been made.

b) Winter Maintenance Provision:

i) Location of the Salt Supply: Mr Robertson reported that Manor Farm had agreed to move the salt supply but it had not been done yet. It was agreed to remove from the agenda at present.

c) Overgrown Trees & Shrubs on Highway: The Chairman that the Laurel on Cooks Hill had been cut back and also the tree at Buttress House. Mr Fulford reported that some trees had been cut back at the school but these were not on the list. It was agreed to review this again in the autumn.

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d) Overgrown Vegetation from Private Land: Dealt with above.

e) GCC Grass Cutting Arrangements: An email had been received from GCC enquiring about grass cutting arrangements between GCC and Parish Councils. It was agreed to reply that in previous years the County Council has paid the Parish Council a contribution towards the work we have carried out to cut the triangle of land at the top of Tuns Hill in Upper Chedworth and it is our intention to cut the area between 3 or 4 times this year depending on growing conditions. It was further agreed to point out that in 2015/16 we carried out a number of cuts and submitted our invoice as normal and this has not been paid and a second request was also ignored.

Footpaths:

- a) Footpath Wardens: Mr Robertson reported that some of the stiles were not dog friendly. The Clerk pointed out that there is no requirement for stiles on footpaths to be dog friendly. It was felt that the Cotswold Wardens may be able to give some advice. It was also pointed out that the paths on land owned by the Parish Council were not dog friendly.
- b) Footpaths around Hartshill: The Chairman had still not been able to contact Philip Coates. Mr Robertson agreed to speak to the Wardens regarding this. The Chairman asked people to walk the paths to check what the current situation was.
- c) LANTRA Brushcutter Course: No one had come forward to volunteer.

Playing Field:

- a) Fitness Equipment Check: It was agreed to ask John Hicks to undertake an annual check

Parish Council land by Tennis Courts:

- a) To consider the letter from Trish King HVLTC regarding the land: A letter had been received from HVLTC enquiring who the Parish Council feels is responsible for maintaining the grass area beyond that which they lease. It was agreed to reply that the tennis club had begun carrying out the work on an informal basis some years ago. There is nothing recorded in the council minutes on the matter. Councillors recently undertook the one-off removal and disposal of the large pile of rubbish because it was felt that this was spoiling the look of the whole area. The maintenance of the area around the new gym equipment was agreed with the tennis club last year following discussions about the most suitable location for the fitness items.

Diggers Field:

- a) The decide if any action is required by the Diggers to clear the site before their tenancy expires in May: It was noted that the Diggers were slowly clearing the site. The Chairman stated that the ground was very uneven and this will need to be addressed when the Diggers vacate the site when the lease expires on 18th May.

Village Charities: Mr Robertson reported that they were now in a position to put together document for circulation. It was agreed that the document would come to the Parish Council for approval before it is circulated.

Abandoned Vehicle at The Hemplands: It was noted that it had now been removed.

Defibrillators: The Chairman reported that the reports were now all up to date. It was agreed to remove from the agenda at present.

Litter Bin opposite Church Row: A reply had been received from CDC stating this is a private bin

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on church property hence the need for a volunteer to empty it. If a bin emptying service is required in this area then a new bin would need to be bought and have it installed on the highway. The Chairman had informed Sue Callard of this and was awaiting a reply.

Village Spring Clean: It was noted that this would take place on Saturday 22nd April. The Clerk enquired if the facilities in the hall would be required. It was felt that the car park would be required for issue and return of items and also the full bags would be stacked neatly in the car park ready for collection by CDC.

To agree to setting up a sub group to examine and report back about the options for rapidly disseminating messages from the Parish Council throughout the village: Mr Robertson raised this in light of the need to arrange meetings at short notice to discuss the mobile pole. It was felt that Facebook, Chedworth Chatter and emails are fine for those who have access to computers and mobile phones but what about those who don't. After some discussion it was agreed to set up a sub group of Messrs Robertson, Morgan & George Broad who will meet to look into this and make recommendations to the next meeting.

Use of School Hall for Parish Council Meeting: An email had been received from Mr Musgrave pointing out this was contrary to the school policy set out in 2009. Mr Mugrave indicated he wished to speak and the Chairman allowed him to do. When Council reconvened, Mr Fulford, the current Chairman of Governors, explained that the school policy is reviewed regularly and allowing the use of the school hall for meetings is no longer contrary to policy. He reported that the current policy can be viewed at the school and the school had also replied separately to Mr Musgrave.

Cotswolds AONB Board “Our Cotswolds landscape through the lens”: An email to all Group 4 parishes had been received from David Broad asking for photographs and slides to mark the 50th anniversary of the Cotswolds AONB Board. The road show for all Group Parishes was to be held in the Village Hall on Saturday 15th April. This was noted.

PLANNING:

- 17/01312/TCONR Wellspings – Tree Works
- 17/01103/FUL Lower Barn – External Alteration
- 17/01104/LBC Lower Barn – Internal & External Renovations
- 17/01195/FUL Sylvan Place – Extension & Loft Conversion
- 17/00681/FUL Keens Cottage – Extension – No objection
- 17/00972/FUL Brook House, Hawks Lane – Extension – No objection

To consider email from Mrs Francis regarding breach of planning regulations at Highfields, Fields Road: Mr Fulford declared an interest and left the meeting. After some discussion it was agreed to write to CDC drawing their attention a breach in planning which has occurred at the above site. Condition 13 of the approval states that the development shall not be occupied or brought into use until the vehicle parking and turning facilities have been completed in all respects in accordance with the approved details. However, the layout for the external space at the property has not been done in accordance with the approval and no turning area has been created. As a result the cars will have to either reverse into the property or reverse out onto the access road which serves two further houses. Councillors agreed it was completely unacceptable to allow cars to reverse onto the access road creating a danger for other users and also for pedestrians, particularly children, going to the

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two other properties. The plans had been amended following objections to the access arrangements and it was these amended plans with analysis provided by highways experts which were approved. The Parish Council would ask Cotswold District Council to insist that the external works are completed according to the approved plans. Mr Fulford rejoined the meeting at this point.

FINANCE

1. Eastwood Pest Control (Moles on Playing Field £110.00 + VAT) £132.00 retrospective, prop. M Fulford, sec. C Poulton
2. Council in receipt of £100.00 Playing Field rental from Cirencester Athletics Club
3. Quarterly Examination of Accounts to be undertaken by Councillor Morgan & the Clerk: Mr Robertson noted that the end of year balance would be just over £8,000.

OTHER BUSINESS:

Hill & Valley News: Several items were agreed to be included in the May edition which will be written by the Chairman.

The meeting concluded at 8.35pm.

NEXT MEETING: Annual Parish Council Meeting - Monday 8th May 2017 at 7.30pm.

Chairman.....

Date.....