

CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 14th NOVEMBER 2016

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr M Fulford, Mr I Morgan, Mr C Poulton, Mr I Robertson & Mrs E Broad (Clerk)

CONFIRMATION OF MINUTES: The minutes of the Parish Council Meeting held on the 10th October 2016 were agreed and signed as a true record.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: Mr Musgrave acknowledged the improvement in parking around the school due to the current measures being taken by the school.

It was agreed to bring the following item forward on the agenda.

Chapel Graveyard

a) To receive an update on the proposal from Mr & Mrs Blackwell and decide how to proceed: The Chairman and Mr Robertson had met with Mr & Mrs Blackwell to make them aware of the legal and bureaucratic obstacles that would need to be overcome for them to be able to purchase or lease the graveyard. Mr & Mrs Blackwell had since emailed to say that they felt that the obstacles were just about insurmountable for them to purchase or lease the land but they would like to offer to lend a hand to help keep the area under control once it had been cleared. The Chairman invited Mr & Mrs Blackwell to explain their proposals and Mrs Blackwell read out a plan she had compiled. After some discussion it was agreed to make enquiries to see if the Blackwell's would be covered for public liability on the Parish Council insurance while undertaking work in the graveyard and report back to the next meeting.

b) To consider quotes for tidying the area: Two quotes had been received. It was proposed by Mr Fulford and seconded by Mr Robertson to accept the quote of £285.00 + VAT from Bibury and ask them to undertake the work as soon as possible, agreed.

MATTERS FOR DISCUSSION:

The Parish Council Website:

a) To provide update on the domain name chedworth-pc.org.uk: Mr Robertson reported the domain chedworth-pc.org.uk has been transferred to our control, there were some expenses associated with this. It was pointed out that if this email was used it would bounce back. It was agreed to remind people to use the email address without the hyphen. It was agreed to remove this item from the agenda.

Affordable Housing:

- a) To receive an update on the content of a new Housing Needs Survey and decide if the Council wishes to proceed with the survey: Mr Morgan had compiled a list of supplementary questions to be included with the Housing Needs Survey, these had only been circulated shortly before the meeting. He reported that he had spoken with Martin Hutchings who was still working on the Housing Needs Survey question and the cost of printing and envelopes would be in the region of £130.00. After some discussion it was proposed by Mr Fulford and seconded by Mr Robertson to in principle do the Housing Needs Survey but consider the survey questions at the next meeting, agreed.
- b) Neighbourhood Planning Bill: The email from Matthew Jordan was noted.

Traffic in Village and Road Matters:

- a) Queen Street & Gallows Lane: Mr Fulford reported that he and Mr Broad had attended the meeting with Richard Gray. Mr Gray accepted that the trial had been successful and would reimburse the whole £180.00 cost of the trial to the Parish Council. Mr Morgan reported that the road had been flooding again over the past couple of days. It was felt it was now in the hands of GCC Highways. Mr Fulford was thanked for his work on this.
- b) Winter Maintenance Provision:
- i) The Towed Salt Spreader: Mr Broad reported that the spreader had been sold on Ebay for £595.00 less Ebay fees. Before it could be removed from storage he had to free off the wheel and the spreader mechanism and fit replacement bulbs. Mr Broad was thanked for his work on this. Mr Broad also reported that there were pallets of bagged salt stored in the barn which was not easily accessible. It was agreed to make enquiries to see if it could be stored elsewhere. Maurice Wilkins' barn and the Farm Shop were suggested. Mr Poulton agreed to speak to Maurice Wilkins.
- c) Condition of Verges in the Village: The Chairman had compiled a survey that she had circulated prior to the meeting. The Chairman was thanked for her work. The survey had identified areas of verges that were encroaching onto the highway which were the responsibility of individual landowners and others which were the responsibility of the County Council. After some discussion it was agreed to write to the relevant landowners identified in the survey and Mr Fulford agreed to send the survey to Mr Gray who had agreed to try to help clear areas which were the responsibility of highways. It was agreed to review the situation in three months time.
- d) The school dual flash sign: These had been sorted out and were working again. Thanks were given to Mr Fulford.
- g) Pot holes and bad road conditions leading out of the village from Tuns Hill: The pot holes had now been repaired on this stretch of road. Thanks were given to Cllr. Hodgkinson who reminded the Council about his highway pot of £30,000.

Footpaths:

- a) Horses Ash Lane: No contribution had been received towards the invoice to GCC Highways. Cllr. Hodgkinson agreed to take this up with them.
- b) Footpath Wardens: Mr Robertson gave a progress report & spoke about a new

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fence in the vicinity of Ballingers Hill which had not got any provision to allow dogs through but it was not known who the landowner was. The footpaths around New Barn which had been ploughed up and not reinstated was raised again. Mr Robertson agreed to take this up with the landowner.

- d) Footpaths around Hartshill: Nothing further had been heard from the Cotswold Wardens. It was reported that there was still a problem with the signage. The Chairman would follow this up with the Cotswold Wardens.

The Playing Field:

- a) To decide on the cutting for next year: It was agreed to ask Bibury if they would be willing to continue on the same basis and the cost for next year. It was also agreed to enquire how much it would be to occasionally cut the Diggers area of the Grass Keep field so it could be used for parking for village events.

Diggers: The Chairman reported that she understood that the fencing and other items belonging to the allotments was going to be removed. She would go and have a look before the next meeting. It was noted that the Diggers tenancy would not expire until May 2017.

Thames Water Complaint: Councillors Fulford & Poulton on their 20th October meeting with the two Thames Water representatives. Mr Poulton gave a brief report on the meeting which included the idea of a ‘drop in session’ where residents could attend and share their experiences and talk about future plans. The dates being suggested are either January 28th or January 21st. It was agreed that Mr Fulford & Mr Poulton would liaise with Thames Water regarding this.

Defibrillators:

- a) To consider the awareness event email from South West Ambulance Trust: Following an article in the Wilts & Glos Standard regarding the South West Ambulance Trust and the VETS scheme they contacted the Parish Council and offered to come to the village to explain some of the issues they are having regarding response times and offer some first aid training. After some discussion it was agreed to invite them to attend the Thames Water event at the end of January as this might help to increase the appeal and attendance from residents. Mr Fulford & Mr Poulton were thanked.
- b) To consider the idea of whether to relocate the Village Hall defibrillator where the current 200m radius serves 16 houses to another location: Mr Fulford suggested

consideration could be given to relocating the Village Hall defibrillator to the school so it would serve 16 houses. It was felt that the Village Hall defibrillator was already well located as it would serve the sports facilities at the Village Hall. It was suggested that the defibrillator in the eXbox did not serve many houses and may be better relocated at the Farm Shop. It was agreed to review this at a later date.

Parish Council Vacancy: The Clerk reported that no one had come forward again for the third time of asking to fill the vacancy on the Council. The Chairman had spoken with Sarah Dalby at CDC and she reported that if they had to continue

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calling for an election to fill the vacancy they may well have to charge the Parish Council for the costs of admin, time etc. She explained that once an election was called they were obliged to repeat the process until someone came forward which meant that there would have to be another announcement of an election within 35 days, taking us round to January. It was suggested that as no one had come forward despite publicity in the Hill and Valley a leaflet could be distributed door to door. It was felt that if no one came forward in January to consider distributing a leaflet with the Housing Needs Survey in February.

Opportunity from EE to bring better Mobile Coverage to Chedworth: Mr Robertson reported that the proposal by EE to bring mobile coverage to the whole of Chedworth by using a micro network connected to Gigaclear fibre broadband had encountered a problem. Gigaclear were demanding commercial rates from EE for the use of the broadband connection which could amount to almost £10,000 a year. It was agreed to contact Gigaclear to ask them to reconsider their charges. Mr Robertson would draft a letter for the Clerk to send. Cllr. Hodgkinson also agreed to also contact Gigaclear.

Cotswolds Conservation Board – To receive an update on the Appointment of Replacement Parish Member – Parish Group 4: Notification had been received that Mr David Broad had been appointed. Mr Broad was congratulated and asked to bring anything relevant to the attention of the Parish Council.

Village Charities: Councillors Poulton & Robertson reported that a meeting had been arranged for 24th November and read out a list of the charities which would be attending. Concern was expressed that the original purpose of the meeting was to invite representatives of the 3 Chedworth community focused village charities (The Chedworth Community Lands Charity and the Church Lands Charity, The Chedworth Allotments Lands Charity and the Chedworth Village Trust) to a meeting, hosted by Parish Councillors. After some discussion the Chairman asked that in future any emails sent on behalf of the Parish Council should be copied to the rest of the Parish Council.

Chapel Graveyard:

- a) To consider quotes for tidying the area: Dealt with earlier on the agenda.
- b) To receive an update on the proposal from Mr & Mrs Blackwell and decide how to proceed: Dealt with earlier on the agenda.

Items for the Hill & Valley: Several items were identified to be included in the December/January edition which will be written by the Chairman.

PLANNING:

Applications:

- 16/04053/FUL 3 The Rookery – Extensions & Alterations – No objection
- 16/04660/TCONR Chelbo House – Tree Works

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FINANCE

- 1. Clerks Quarterly Telephone/Broadband Contribution £57.90, prop. M Fulford, sec. C Poulton
- 2. Thames Water £7.98, prop. M Fulford, sec. R Jess
- 3. Grant Thornton (Audit £125.00 +VAT) £150.00, prop. M Fulford, sec. I Robertson
- 4. Zurich Municipal Insurance £389.32 Retrospective, prop. R Jess, sec. C Poulton
- 5. D Broad (Ebay selling fees) £69.58, prop. R Jess, sec. M Fulford
- 6. Bibury (P/F grass cutting October) £98.40, prop. R Jess, sec. C Poulton
- 7. Council in receipt of £595.00 payment for Salt Spreader sold on Ebay

The Clerk reported that she & Councillor Morgan had completed the quarterly examination of the accounts following the last meeting.

The Chairman & Clerk had completed and circulated a budget update prior to the meeting and were duly thanked for doing this.

The meeting concluded at 9.25pm.

NEXT MEETING: Monday 12th December 2016 at 7.30pm.

Chairman.....

Date.....