

CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 11th JULY 2016

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr I Morgan, Mr C Poulton, Mr I Robertson & Mrs E Broad (Clerk)

APOLOGIES: Mr M Fulford

CONFIRMATION OF MINUTES: Parish Council Meeting held on 13th June 2016 were agreed and signed as a true record.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: It was agreed to bring the following items forward on the agenda.

16/02399/FUL Calveshill Cottage – Conversion, Extension & Alterations – It was agreed to open the meeting to allow members of the public present to speak. A number of concerns were expressed by members of the public that Hawks Lane would not cope with the increased traffic which the large property would attract and it was considered likely that cars exiting the property would have to reverse out onto the bend because of the limited space on the site. When Council reconvened it was proposed from the Chair and seconded by Mr Morgan to object to the application on the grounds of over development of the site and because it was considered it would have a harmful effect on the character and appearance of the Conservation Area, agreed.

Grass Keep Field Fencing: The Chairman stated that she intended to take this item in two parts: a) Reply from Mr Peirce – Mr Peirce had replied to our letter stating he was not willing to have the barbed wire removed from the fence he had erected on the boundary. The deeds had been removed from the bank but did not show the ownership of the fence although they did show the plot where the three properties now stood was one field. It was agreed to open the meeting to allow Mr Peirce to speak. He stated why he did not wish the barbed wire to be removed from his fence. The Chairman explained that the issue had been raised by the tenant of the Grass Keep field being concerned about the barbed wire and the safety of their horses. After some discussion it was proposed from the Chair and seconded by Mr Broad to allow the fence to remain, agreed. It was further agreed to email Mr & Mrs Baker informing them that the barbed wire could remain as we understood that it has been there for some time and caused no problems and to also inform them that when we replaced a further section of the fence later in the year we would ensure that no barbed wire was used. The Chairman apologised to Mr Peirce for any distress caused.

Chairman.....

b) Provision of new fence – The Chairman reported that having inspected the site again, she felt that as the work has not yet been carried out it would be more sensible for it to be done during the autumn or winter when the overgrowth had died back making it easier to access the area. It was agreed to ask Mr Dickenson to hold off until then and inform us when he intended start.

Chedworth Show:

a) To consider the request for a donation of £500 towards the Chedworth Show: Mr Robertson had produced projected income & expenditure for the show which he circulated. He had previously declared an interest and left the meeting for this item. After some discussion it was proposed by Mr Broad and seconded by Mr Morgan to make the requested donation of £500, this was defeated two votes for and three votes against. Another proposal was made by Mr Poulton and seconded by Mr Morgan to make a donation of £250 and to underwrite any shortfall to the tune of a further £250, agreed unanimously.

MATTERS FOR DISCUSSION:

Neighbourhood Plan: Mr Morgan reported that he was still awaiting further information on the Housing Needs Survey from Martin Hutchings. It was agreed to include on the agenda again in September.

Traffic in Village and Road Matters:

- a) Parking around St Andrews School: There was nothing further from the school
- b) Signage for Church: It was reported that following a meeting on site with Sue Callard, the new highways manager has agreed that a number of locations in the village including the church and the school can be included on signs on the existing highway's posts. The signs will match the existing highway signs and be funded by a donation from CHOC. The Council gave its unanimous support to the proposal.
- c) Queen Street & Gallows Lane: Although it was acknowledged the drainage was the responsibility of GCC Highways, it was felt the best way to get things moving and be able to put pressure on Highways to do the work, it was to agreed to cover the cost of the trial which would be £450, and would be recovered by GCC if the trial was successful. It was proposed by Mr Poulton and seconded by Mr Robertson to ask Smith's to go ahead with the trial, agreed.
- d) Protecting verges around The Manor and the Church: It was agreed to include on the agenda for September.
- e) GCC Lengthsmen Project: This work has been completed.
- f) Winter Maintenance Provision:
- i) Hand Held Salt Spreader: The purchase of a salt spreader was discussed. After some consideration it was proposed from the Chair and seconded by Mr Broad not to purchase one at present, agreed three votes for and two votes against.
- ii) The Towed Salt Spreader: Mr Broad had inspected the spreader which is kept at Manor Farm, had done some research and concluded that a similar new spreader would cost in the region of £1,400. It was proposed from the Chair and seconded by Mr Poulton to ask Mr Broad to try to sell the spreader on Ebay with a reserve of £500, and to reimburse to Mr Broad any selling costs, agreed.

Chairman.....

g) Parking at The Hemplands: PCSO Shutt had replied stating she was going to keep an eye on the situation.

Footpaths:

- a) Horses Ash Lane: It was agreed to remind GCC Highways that they had agreed to make a contribution towards the cost of cutting back the overgrown trees.
- b) Footpath Wardens: Mr Robertson agreed to bring back to the Parish Council a detailed report on any footpath items identified on the website.
- c) Fallen Tree at the Coombs Wood: It was noted that this should be cleared soon.
- d) KCH 47 at Chedworth House: An email had been received from GCC stating a further extension to the closure had been granted until 24th September and had been advertised on the GCC Website. After some discussion it was pointed out that it would have been necessary for an application to be made to the Secretary of State for the extension as the path has now been closed for well over a year. It was agreed to write to GCC PROW and ask for confirmation this has been done. It was agreed to point out that Councillors did request in January that they should be informed of any applications, or extension, to close paths and we were given an undertaking that this would be done and also ask that if the county received a further request for an extension the Parish Council would be consulted before any decision was taken.
- e) Footpaths around Hartshill: No reply had been received from the landowner. It was agreed to keep this item on the agenda and Councillors would try to walk the paths.

The Playing Field:

- a) Folk Camp: After some discussion it was agreed to allow the Folk Camp to use the playing field for their two-week camp next year and ask the Village Hall committee to negotiate with the Society on behalf of both the Parish Council and the Village Hall once it has made a decision on the request. It was agreed to impose the following conditions. 1) Public access to the play equipment, gym equipment and tennis courts must be maintained. If the Folk Camp wishes to segregate the public area from the camp site they can erect a temporary fence. 2) As on their previous stay those camping on the playing field should be discouraged from using the footpath in the northern corner of the site. 3) There should be no amplification of any sort outside the hall. It was agreed that the charge for the hire of the playing field for the two weeks would be £560. It was further agreed to point out that the Parish Council realised that this was an increase on the amount which it received last year but that the previous letting was done at a concessionary rate to assist the Village Hall and we had a duty to charge a realistic fee for future bookings.
- b) Hire of Playing Field – To consider booking request for 24th August: An enquiry had been made on behalf of the church. It was agreed to allow this free of charge.
- c) Hire of Playing Field - To consider booking request for 28th/29th July: An enquiry had been made for hire of the field for football coaching. The Clerk had emailed back to the lady concerned asking for further details but had not yet received a reply. It was agreed to wait for a reply and delegate a decision to the Clerk on the fee after consultation with the Chairman or Vice Chairman. It was

Chairman.....

further agreed to draw up a list of criteria for playing field bookings and fees for the next meeting.

The Grass Keep Field:

- a) The Diggers Plot: The Clerk reported that the rental cheque and signed lease had been received back. The Chairman had circulated further photographs on the condition of plot. The matter will be discussed again in the autumn.
- b) Fencing: Dealt with earlier on the agenda.

Defibrillators:

- a) VETS Scheme: The Chairman reported that the stickers had been distributed with the Hill and Valley. The Chairman reported that the South West Ambulance Service did not give out details of defibrillators unless the caller lived within 250 metres of an defibrillator and did not inform callers of the VETS scheme. Discussion ensued as to how to make sure people were aware of the VETS scheme, suggestions included the front page of the next Hill and Valley, a brief talk at the Back Row Club and the WI and a display at the Show. It was agreed to consider further at the next meeting.

Revision of Standing Orders: The Chairman and Mr Poulton had now completed the revision and the Chairman would now circulate the revised Standing Orders for further consideration at the next meeting.

Parish Council Decisions: The Chairman reminded councillors of the need for decisions to be made at meetings and of the method of calling extraordinary meetings if decisions were required between meetings. NALC: "It is actually unlawful to make a decision, especially a decision to spend, without sufficient (three clear days) warning"

Council Agenda: The Chairman pointed out the councillors that there should not be Any Other Business on the agenda in line with the recommendation by NALC: "Vague agenda items that don't specify exact business (such as Matters Arising, Correspondence and Any Other Business) are dangerous and should be avoided, because they cannot make unexpected decisions."

Chedworth Show: Dealt with earlier on the agenda.

To highlight the issue of regular water supply interruptions with a view to seeking action from Thames Water to reduce such occurrences: A reply had been received from Thames Water but was not felt to be satisfactory, there had also been a further interruption to the water supply. It was agreed to raise the council's concerns with The Consumer Council for Water and OFWAT. It was also agreed to write a further letter to Thames Water copied to our MP, County & District Councillors.

Chedworth Charities: The suggestion that village charities get together to discuss which could best serve which segment of the community was discussed. It was

Chairman.....

agreed that the Parish Council would facilitate a meeting in the autumn to enable this. Mr Robertson & Mr Poulton would arrange this.

Village Postal Collections: The Chairman was concerned that the late collection from the Village Hall post box had been stopped. This box is in a very convenient location being adjacent to the Village Hall, close to the school, and has easy access and parking. It was agreed to write to Royal mail asking them to reinstate a late collection at the post box situated at the Village Hall.

Parish Council Vacancy: The Clerk reported that the notices inviting parishioners until 29th July to call an election, had arrived on the day of the meeting and were being displayed.

Cotswolds Conservation Board - Appointment of Replacement Parish Member – Parish Group 4: Adrian Bell had resigned from The Conservation Board as he was no longer a Parish Councillor. 32 Parish Councils and Parish Meetings in Group 4 were invited to nominate a Councillor to fill the vacancy. It was proposed from the Chair and seconded by Mr Morgan that Chedworth Parish Council should nominate Mr David Broad to fill the vacancy, agreed.

Removal of Parish Council Package from Lloyds Bank: The Clerk reported that the package containing the deeds had been withdrawn from Lloyds Bank to check the boundary on the Grass Keep field, but it was unable to be put back as Lloyds Bank do not offer safe custody anymore. After some discussion Mr Robertson suggested that there may be some safe custody for a small package in the church. The Clerk would make enquiries.

Items Arising from Email & Correspondence:

a) CDC Draft Charging Schedule for Community Infrastructure Levy: Noted.

PLANNING:

Applications:

16/02665/TCONR 3 The Rookery – Tree Works

16/02412/FUL Glebe House – Extension & Alteration – The Chairman declared an interest and left the meeting for this item. The Vice Chairman, Mr Broad, took the Chair. No objection was raised.

16/02432/TCONR 6 Windsor Cottage – Tree Works

16/02399/FUL Calveshill Cottage – Conversion, Extension & Alterations – Objection. Dealt with earlier on the agenda.

16/02731/TCONR Bliss Cottage – Tree Works

CDC Local Plan Consultation: Noted.

Chairman.....

FINANCE

1. Chedworth Village Hall (Rental for Neighbourhood Police Meeting) £25.00, prop. I Robertson, sec. C Poulton
2. Quorum Print Services (VETS Labels) £15.00 (£12.50 + VAT), prop. R Jess, sec. I Robertson
3. Bibury (P/F Grass Cutting May) Retrospective £196.80, prop. R Jess, sec. C Poulton
4. Bibury (P/F Grass Cutting June) £147.60, prop. R Jess, sec. I Robertson
5. Gloucestershire Wildlife Trust Subscription £25.00, prop. R Jess, sec. C Poulton. It was agreed to see if the school wished to have the magazine, although the Clerk through that she had not received one recently. It was agreed to chase this up.
6. ICO Data Protection Renewal £35.00, prop. R Jess, sec. D Broad. Mr Robertson had looked into whether this was still required and he felt that it was.
7. Council in receipt of £50.00 Rental from The Diggers

The meeting concluded at 10.10pm.

NEXT MEETING: Parish Council Meeting - Monday 8th August 2016 at 7.30 pm.

Chairman.....

Date.....

UNCONFERRED