

CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 13th JUNE 2016

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr M Fulford, Mr I Morgan, Mr C Poulton, Mr I Robertson & Mrs E Broad (Clerk)

The Chairman reported that she had received an email from Adrian Bell tendering his resignation from Chedworth Parish Council. The matter would now be put in the hands of CDC.

CONFIRMATION OF MINUTES: Annual Parish Council Meeting 9th May 2016 were agreed and signed as a true record with one amendment to page 2, “charged” was changed to “incurred” and “successful” changed to “unsuccessful”.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: It was agreed to bring the following items forward on the agenda.

Queen Street & Gallows Lane: Mr Fulford reported on the works being undertaken as part of the Lengthsman project. Some of the works had not been done as they had run out of time. Mr Fulford also reported on the drainage in Queen Street, he and Mr Robertson were due to meet with Mr Gray, GCC Highways, and a representative from Smith's on Wednesday. It was acknowledged that the pipe was 80% blocked, but there was concern about the risk of damage to the pipe & the finance involved. Mr Fulford reported that he had established with Smith's that if after half a day it was evident that 10m would not be cleared then they would abort and just charge £450+VAT to cover their costs. Therefore the maximum financial liability to the parish would be this £450+VAT in addition to the £150+VAT of the CCTV survey which we would not get back if the trial is unsuccessful. Mr Fulford & Robertson were asked to negotiate with Mr Gray and bring the options available to the next meeting.

Folk Camp: The Chairman explained that this had not been included on the agenda so a decision would be made at the next meeting but it was agreed to open the meeting to allow members of the public present to speak. Members of the public present spoke in favour of allowing the use of the playing field for two weeks to the Folk Camp in August 2017, concern was only expressed about the loss of use of the play area & exercise equipment, the use of the footpath beside Whitegates should be discouraged & no amplified music. Mr Fulford suggested including a agenda item for next month stating the use for the Folk Camp, the area should be fenced off, the use of the footpath discouraged, no amplified music on the playing field all for the sum of £560.00.

MATTERS FOR DISCUSSION:

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Communication between Parish Council and the Public:

a) The Website, Twitter, Facebook, H & V News, Newsletters: Mr Robertson reported that he was currently putting the application on the new planning website but he intended showing the Clerk how to do it, he also asked everyone to subscribe receive notifications. It was agreed to remove this item from the agenda at present.

Neighbourhood Plan: Mr Morgan reported that he had met with Martin Hutchings from GRCC and was awaiting advice from him regarding a further Housing Needs Survey.

Traffic in Village and Road Matters:

- a) Parking around St Andrews School: Mr Fulford reported that the school were still trying to make contact with the Road Safety Partnership.
- b) Signage for Church: Nothing further.
- c) Queen Street & Gallows Lane: Dealt with earlier on the agenda.
- d) Protecting verges around The Manor and the Church: It was felt that it may be possible for Mr Fulford & Mr Robertson to have a word about this at their meeting on Wednesday.
- e) GCC Lengthsmen Project: Dealt with earlier on the agenda. Thanks were given to Councillor Fulford for compiling the list.
- f) GCC Winter Maintenance Provision & Salt Stocks: It was felt that no further supply of salt was required. Discussion on a hand spreader ensued and Mr Broad agreed to go and look at the towed spreader and find out the details of it with a view to selling it. It was agreed to consider further the purchase of a hand spreader and the sale of the towed spreader at the next meeting.
- g) GCC A429 Fosseway Scrutiny Review: It was felt the draft report did not contain many solutions and that flooding & pot holes were the main issues on this road.
- h) Public Right of Way beyond The Orchard: An email had been received from a resident of Calves Hill drawing to the attention of the Council that the fence on the public right of way had been moved by the landowner. Some Councillors had gone and looked at the public right of way prior to the meeting. It was agreed to open the meeting to allow the landowner to explain the situation. When Council reconvened it felt that while it was apparent from visiting the site that the fence had been moved, the width of the Right of Way had not been adversely affected and Councillors did not feel that any action was required. It was agreed to refer the complainant to GCC Highways if they wished to take the matter any further.
- i) Parking at The Hemplands: A resident had complained to Mr Broad about parking in the cul de sac at the Hemplands in Chedworth. He understood that buses belonging to a business at the Hemplands were being parked in the parking area

forcing other drivers to park in dangerous locations. It was agreed to ask PCSO Andrea Shutt to keep an eye on the situation at the Hemplands and take appropriate action if there was dangerous parking.

Footpaths:

a) Horses Ash Lane: An invoice from Stowell Park had been received. It was

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agreed to ask GCC Highways if they were able to make a contribution towards the work which the Parish Council had had carried out to clear the restricted byway.

b) Footpath Wardens: Mr Robertson has set up a on-line facility for wardens to put their reports on the website.

c) Fallen Tree at the Coombs Wood: It was agreed to send a gentle reminder to Mr Hamilton.

d) KCH 47 at Chedworth House: Mr Morgan brought to the attention of the Parish Council that path remained closed despite the last closure notice expiring on 23rd March 2016. It was agreed to enquire from GCC PROW if the closure had been extended.

e) Footpaths around Hartshill: Mr Morgan brought to the attention of the Parish Council that a stretch of KCH 17 had been diverted. It was agreed to write again to the landowner to explain that although the Council may be prepared to support a short diversion of this path into the field, it was not within their powers to give him permission for this work but merely to comment on any consultation from the County Council once a formal application to divert was made. Councillors had previously suggested that he may wish to create a permissive path in the field for walkers to use to avoid walking between his buildings and the vegetable patch, but if he did this he must leave the existing path in place and sign posted and it would remain available for use.

The Playing Field:

a) Football Team: A reply had been received from the football team stating they intend to play elsewhere. The Chairman agreed to write a press release advertising that there was a pitch available for hire.

The Grass Keep Field:

a) The Diggers Plot: The Clerk reported that the signed lease & rental cheque had not yet been received back. The Chairman had circulated photographs from June last year and June this year prior to the meeting. The plot was in a far worse condition this year, but it had been agreed to monitor it throughout the summer and make a decision on its future in the Autumn.

b) Fencing: A reply had been received from Mr Pierce stating that he had paid for the replacement fence himself with the knowledge of the previous Chairman of the Parish Council and he was not willing to remove the barbed wire. After some discussion the Council were still of the opinion that the barbed wire should be

removed and agreed to ask Philip Dickenson to quote for replacing the wire on the new section of fencing at the same time as he replaced the fence. It was further agreed to cover the cost of its replacement. It was proposed from the Chair and seconded by Mr Fulford to set a maximum figure of £150 for this work, agreed. It was agreed to write to Mr Pierce to inform him what we intend to do. It was also agreed to ask Philip Dickenson to let us know when he is likely to be coming to do the work so that we can inform the tenant of the Grass Keep.

Improving Telecommunications:

a) Gigaclear Installation & Improving mobile phone signals without MIP: Nothing further. It was agreed to remove from the agenda at present.

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Defibrillators:

a) VETS Scheme: The Chairman reported that she had labels for supplying the number for households printed up for a cost of £12.50. Mr Robertson felt it would be possible to distribute them with the Hill and Valley the Chairman would include a item explaining the scheme in the Hill & Valley. It was not known if the volunteers were sending the proper defibrillator reports to the Heartbeat Trust. It was agreed to make enquiries from them and also make sure they used the Clerk's details for correspondence in future. It had been suggested that the VETS volunteers should know the defibrillator cabinet code. It was agreed to make the code known to Councillors and VETS volunteers

b) The eXbox Defibrillator: Mr Fulford had established with Gary See where the RCD was sited in the eXbox.

Revision of Standing Orders: The Chairman & Mr Poulton had this in hand.

GAPTC Being a Better Councillor Training Event 13thApril: Mr Robertson gave a brief report.

Publishing of the Meeting Agenda: The Chairman reported that during a talk with Nigel Adams from CDC it was pointed out that to comply with new legislation the day on which the agenda is published should a three clear days before a meeting not including a Sunday, this meant that our agenda should be published on a Wednesday not Thursday. It was agreed to change the day to fully comply with L.G.A. legislation.

Chedworth Show:

a) To update the Parish Council on the Chedworth Show including a request for parking provision for the Show: Mr Robertson asked that the Parish Council allow parking on the Grass Keep field for the show this year, the tenants were in agreement. The Council agreed to allow this on this occasion but reiterated that parking on the Grass Keep Field was not to be encouraged. The Clerk reminded Mr Robertson that she had not received a booking for the Playing Field for the show.

b) To request £500 from the Parish Council towards the costs of the Chedworth Show: Mr Robertson explained that the total budget for the show was around £3,500 and he asked the Parish Council for a donation of £500 to compensate for not charging an entrance fee. Mr Robertson declared an interest and left the meeting at this point. Councillors then debated the issue and after some discussion it was agreed to write to Mr Robertson and ask if he could provide some further information. The Parish Council would like to know what businesses or organisations they have approached for help, what sponsorship they have obtained, a brief outline of the events proposed and projected income and an explanation of the projected expenditure. Whatever the decision on the request for a grant, Councillors agreed that they would be happy to allow the use of the field and Grass Keep for free.

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To highlight the issue of regular water supply interruptions with a view to seeking action from Thames Water to reduce such occurrences: Mr Robertson highlighted that the village has recently suffered a number of interruptions to the water supply and felt that matters were made worse by the lack of information available to the public. It was also reported that in the most recent case callers were directed to the website only to discover that the message was at least 8 hours old. As a result of the poor communication the village school was forced to close down because they were given no idea of when the supply was likely to return only to find that water was pumped into the village and the school could have remain open. It was agreed to write to the CEO of Thames Water making them aware of the problem and asking how they intend to improve the communications between themselves and the public.

Items Arising from Email & Correspondence:

- a) BHS Gloucestershire Ride 5th June: – The email from Hilary MacDonald was noted.
- b) CDC Unitary Proposal Withdrawn: – The email from CDC was noted.
- c) Dead Ash Tree on Cooks Hill: – The report of dead Ash Tree from Mr Milne was noted.

PLANNING:

Applications:

16/02039/TCONR Robins Cottage – Tree Works
CD 1140/K Pipers – Porch
16/02180/TCONR 6 The Rookery – Tree Works
16/02249/TCONR Ansteys Cottage – Tree Works
16/02162/FUL 10 The Hemplands – Oil Tank

CD 3955/G Keens Cottage - Extension – A further email from applicant was noted.

FINANCE:

1. Clerks Quarterly Salary (inc. increase RPI 1st January 2016 = 1.3%) £600.00, prop. C Poulton, sec. I Robertson
2. Clerks Quarterly Mileage (inc. audit mileage) £20.37, prop. C Poulton, sec. M Fulford
3. Bibury (P/F Grass Cutting April) £147.60, prop. R Jess, sec. M Fulford
4. Stowell Park (Cutting back on Horses Ash Lane) £288.00, prop. M Fulford, sec. C Poulton
5. Iain Selkirk (Internal Audit) £95.00, prop. I Robertson, sec. I Morgan
6. ICO Data Protection Renewal £35.00 – Mr Robertson agreed to make enquiries if this was still required.
7. Viking (Analysis Book & Ink) £46.46, prop. M Fulford, sec. C Poulton
8. Smiths (CCTV Work on Tuns Hill Water Pipes) £180.00, prop. D Broad, sec. R Jess

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9. Quorum Print Services (VETS Posters) £15.00, prop. M Fulford, sec. C Poulton
10. 2015/16 Annual Internal Audit - Mr Selkirk's brief report was read by the Clerk and noted. The audit was now with the external auditors in Bristol.

OTHER BUSINESS:

Items for Hill and Valley News: Several items were agreed to be included in the July edition which would be written by the Chairman.

Chedworth Charities: It was agreed to defer this until the next meeting. Mr Robertson asked for it to appear earlier on the agenda.

The meeting concluded at 10.36 pm.

NEXT MEETING: Parish Council Meeting - Monday 11th July 2016 at 7.30 pm.

Chairman.....

Date.....