

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 11<sup>th</sup> APRIL 2016

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr M Fulford, Mr C Poulton, Mr I Morgan, Mr I Robertson & Mrs E Broad (Clerk)

ABSENT: Mr A Bell

CONFIRMATION OF MINUTES: The Minutes of the Parish Council Meeting held on the 14<sup>th</sup> March 2016 were agreed and signed as a true record.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: Mr Musgrave spoke at length regarding his continued concerns about the parking around the school. It was agreed to include on the next agenda.

It was agreed to bring the next item forward on the agenda.

Queen Street & Gallows Lane: It was agreed to open the meeting to allow Mr John Selway to explain the problem with blocked gullies in Gallows Lane. The Chairman reported that she had received an email from Richard Gray stating that Amey had already unblocked the gullies as promised. Mr Selway reported that this was not the case but said that once it is cleared the local residents would be able to keep it clear. Mr Selway also spoke about Localism and Community legislation where a Council puts in a bid for funding and arranges the works themselves. When Council reconvened and after some discussion it appeared that there may have been some confusion over the terminology used which had led to the misunderstanding. Mr Selway had been expecting the channel which runs down the side of the road to be cleared out. It was agreed to contact Richard Gray again and explain the problem.

MATTERS FOR DISCUSSION:

Communication between Parish Council and the Public:

a) The Website, Twitter, Facebook, H & V News, Newsletters: The Chairman reported that the working party meeting had been postponed due to illness and would be rescheduled shortly.

Neighbourhood Plan:

a) To receive an outline for a questionnaire from Councillor Morgan & decide if the council wishes to proceed: Mr Morgan had nothing further to report at present.

Traffic in Village and Road Matters:

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- a) Conservation Verges: It was agreed to remove this item from the agenda at present.
- b) Signage for Church: Mr Robertson gave a brief update.
- c) Queen Street & Gallows Lane: Dealt with earlier on the agenda.
- d) Protecting verges around The Manor and the Church: Mr Fulford reported that he was currently in the process of arranging a meeting between parties.
- e) Overgrowth on Cooks Hill: Mr Poulton was concerned that a number of trees are beginning to seriously encroach onto Cooks Hills making it difficult for large vehicles, include the refuse vehicles, to negotiate. As the trees were in the field it was agreed to ask Highways if they could contact the landowner and ask for the trees to be cut back.
- f) Flooding on the Airfield Bend: The flood had been as bad as it has ever been recently and Mr Broad had taken and circulated some photographs. Councillor Hodgkinson had taken up the issue with Richard Gray and it was agreed to see if this had any effect. Mr Fulford had tried to clear the blocked drain but the problem was lack of maintenance. After some discussion Mr Fulford suggested making enquires from a drain clearing company to see if we could get the necessary works done as a matter of urgency. It was proposed from the Chair and seconded by Mr Robertson to set an upper limit of £250.00 for these works, agreed.

Footpaths:

- a) MacMillan Way Footpath Marker at Setts Farm: Nothing further from GCC PROW.
- b) Horses Ash Lane: Mr Poulton reported that he had walked along the lane and it had been cleared. No invoice for the work had been received from Stowell Park as yet.
- c) Footpath Wardens: As nothing further had happened. The Chairman had implemented the suggested changes to the guidelines and had produced a booklet to be circulated to the volunteers and put on the website. The initial meeting still had to be implemented, Mr Robertson agreed to arrange this.
- d) Definitive Map Modification Order Confirmation & Notice - Hills Farm: Noted
- e) Improvements to Stile in Field opposite Kimberley Cottage – Email from Phil Coates: Noted
- f) Overgrown footpath on Parish Council land from Diggers field to Fields Road: It was agreed to obtain quotes for the clearance of the footpath.

The Playing Field:

- a) To consider email received from Folk Camp: Noted.
- b) Review of Charges for use of Playing Field: The Chairman had circulated an email outlining some research she had done on similar facilities. After some discussion it was proposed from the Chair and seconded by Mr Robertson to increase the amount for a hiring the playing field from £15.00 to

£20.00 per session, agreed. It was further agreed to increase the fee for the football team to £300.00, to cover all matches including friendly, league and cup. It was agreed to write to the football club to inform them of this, to tell them that the booking of the field should now be done through the Parish Council and not

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the Village Hall and to stress that even though all matches were covered in a single fee it was essential that they booked the field to ensure that the field was not hired out for another event when they required it.

#### The Grass Keep Field:

- a) The Diggers Plot: The Chairman and Mr Poulton had met Joanne Leigh on site. They reported on the meeting and the following was agreed with Joanne Leigh: 1) Reduce the size of the Diggers fenced off plot by moving the fence back to its original position. 2) Remove the posts and wire from around the trees at the far end of the plot. 3) Ensure that the footpath is kept clear. 4) Encourage the other plot holders to keep their patches as tidy as possible. The Council agreed that they will renew the lease next month for the usual rent of £50.00. It was further agreed to review the situation throughout the summer before taking a decision next autumn about whether the lease will be renewed for 2017. This should give The Diggers the information they will need well in advance of next year's planting season.
- b) Fencing: Two quotations for replacement of a section of the fencing on the north eastern boundary of the field had been received. One from RMH Estate Management for £473.30 + VAT to include clearance of the site and one from Philip Dickenson for £375.00 + VAT not to clear the cuttings off site. It was agreed to contact Philip Dickenson and see what his quote would be to include clearance and then accept the lowest quote. *[Post meeting note – the charge for removing waste was £75 so Mr Dickenson was asked to carry out the work.]*

#### Improving Telecommunications:

- a) Gigaclear Installation & Improving mobile phone signals without MIP:  
Nothing further.

#### Defibrillators:

- a) To receive an update on the VETS scheme: The Clerk had contacted CHT and there would be no charge in changing the telephone numbers of the volunteers. Mr Broad had demonstrated to some volunteers how to open the Village Hall defibrillator cabinet and was thanked by the Chairman. The Chairman had the laminated notices to be displayed, but the invoice had not yet been received. It was suggested that the VETS numbers be circulated to villagers. It was felt that the Hill and Valley distributors may be able to help with this and it was agreed to look into the costs.
- b) The eXbox Defibrillator: The Clerk was still awaiting a reply from Gary See.

Revision of Standing Orders: The Chairman and Clerk would look at these and circulate them with the suggested amendments for the next meeting.

Village Litter Pick: Mr Robertson volunteered to collect the equipment from CDC.

Lower End Chapel Graveyard: Mr Handy had confirmed that Conservation Area consent would be required. He had been instructed to obtain this and undertake the works. Mr Broad reported that he had received a telephone call from Mr Roy Ruck objecting to the proposed tree works.

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Items Arising from Email & Correspondence:

a) GAPTC Being a Better Councillor Training Event 13<sup>th</sup> April: Mr Robertson had expressed a wish to attend the event which would cost £95.00 per Councillor. It was proposed by Mr Fulford and seconded by Mr Morgan to reserve a place for Mr Robertson, agreed. Mr Robertson was asked to report back to the Parish Council.

PLANNING:

Applications:

CD 3338/1/S Evenlode - Alterations  
CD 9544 Orchard Barn – Extension & Alterations  
CD 7416/D Pinkwell Farmhouse – Extension & Garage  
16/01389/TCONR Barbican, The Rookery – Tree Works

FINANCE:

1. Fresh Air Fitness (Final Payment) £3993.90 Retrospective, prop. R Jess, sec. D Broad
2. GAPTC Membership £201.29, prop. R Jess, sec. I Robertson
3. Council in receipt of £3296.43 2<sup>nd</sup> Part of Active Together Grant

OTHER BUSINESS:

Items for Hill and Valley News: Several items were identified to be included in the May edition. The Chairman would write this.

It was then agreed that because of the nature of the business to be discussed to go into closed session and exclude the members of the public present. Councillors had a discussion on ensuring that the work of the Parish Council was not compromised if members were unable to carry out duties which they had taken on. It was agreed that it was essential that the Councillors should work as a team to help one another who were facing difficulties in completing tasks and members should ask for help if needed.

The meeting concluded at 9.35pm.

NEXT MEETING: Annual Parish Council Meeting - Monday 9<sup>th</sup> May 2016 at 7.30 pm.

Chairman.....

Date.....

**UNCONFIRMED**