

CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 14th MARCH 2016

PRESENT: Mrs R Jess (Chairman) Mr D Broad, Mr M Fulford, Mr C Poulton, Mr I Morgan & Mrs E Broad (Clerk)

APOLOGIES: Mr I Robertson

ABSENT: Mr A Bell

CONFIRMATION OF MINUTES: The Minutes of the Parish Council Meeting held on the 8th February 2016 were agreed and signed as a true record with two amendments to page 3, Grass Keep paragraph, “if” was changed to “of”.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: Mr Baker read a letter endorsed by several residents objecting to Mr Hamilton's proposals and requesting the chance to make representations at any future public meeting. Mr Musgrave spoke about verges around the school.

It was agreed to bring the following item forward on the agenda.

Housing off Fields Road: Mr Hamilton had emailed to say he was not willing to arrange a presentation at present. The Chairman reported that she had spoken to him and he would like a new housing needs survey to be carried out before he progresses the plans. After some discussion Mr Broad stated that he feels that the planning situation is changing constantly at the moment while the new local plan is being prepared. It was felt that it would be sensible to wait until things become clearer before taking any further steps. Mr Morgan reported that he had spoken with Martin Hutchings at GRCC in connection with the Neighbourhood Plan questionnaire and GRCC would undertake a survey for the cost of printing and postage. Mr Morgan agreed to carry on working on his detailed proposal.

MATTERS FOR DISCUSSION:

Communication between Parish Council and the Public:

a) The Website, Twitter, Facebook, H & V News, Newsletters: The Chairman stated that the new website was up and running. The group needed to get together again to iron out a few points.

Neighbourhood Plan: Dealt with earlier on the agenda.

Traffic in Village and Road Matters:

a) Traffic & Parking at St Andrews School: Mr Poulton reported that although

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there were still a few minor problems with people parking on the new road markings, he felt there was a overall improvement in parking in the area recently. PCSO Andrea Shutt was still to continue with her visits to come out and remind people.

- b) Conservation Verges: Nothing further to report in the absence of Mr Bell
- c) Signage for Church: Nothing further
- d) Queen Street & Gallows Lane: Several emails had been exchanged between Mr Selway and Mr Gray which had been copied to the Parish Council.
- e) Protecting verges around The Manor and the Church: Mr Fulford reported that he had not made any further progress with this but hoped to do so before the next meeting.

Footpaths:

- a) MacMillan Way Footpath Marker at Setts Farm: The Clerk had emailed Mr Barton, GCC PROW to chase this up but had not yet received a reply.
- b) Horses Ash Lane: It was not known if the clearance works had been done. Mr Poulton offered to go and have a look and report back.
- c) Footpath Wardens: Nothing further to report in the absence of Mr Bell

The Playing Field:

- a) Active Together: The Chairman reported that the adult exercise equipment had been installed and Mr John Hicks had done a post installation inspection. A few points had been raised such as the labelling on the equipment but this had been resolved. Mr Poulton had spoken with Mr Hicks and he now understands why the equipment was sited where it is and he was happy with the location. The only outstanding problem is the gate between the children's play area and the new equipment which needs securing. Mr Broad had undertaken some repairs on the gate but the gate post is leaning so it will not fit properly. He offered to fit a securing bolt and was duly thanked. It was agreed to think about a replacement gate in the budget for next year.
- b) Roman Run: The Clerk reported that she had become aware that the Roman Run had not booked the Playing Field for parking this year as in previous years. She had contacted the organisers and had been told that they had arranged with Mr & Mrs Baker to use the Grass Keep field. The Council had been unaware that in previous years the Grass Keep field had been used for parking as this contravenes the Grass Keep licence. The Council felt that as the Village Hall car park obviously does not provide sufficient space, members were prepared to allow the use of the Grass Keep field. It was agreed that the charge for doing this will be £100.00 making the cost to the athletics club the same as in previous years. This cost includes the use of the far end of the Playing Field for overflow parking if necessary.

c) To Consider the use of Grass Keep Field for Parking for Roman Run: Dealt with above.

d) Replacement Slip Rail: Mr Broad reported that the top slip rail in the entrance between the Village Hall car park and the Playing Field had been replaced and the rail was too big and did not slip in the staple easily. Mr Broad offered to modify the rail to make it fit better. It was not known who had replaced the slip rail.

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e) Playing Field Cutting for the 2016 Season: The Clerk reported that she had contacted Bibury and they were willing to carry on on the same basis and for the same price of £41.00 + VAT as last year. It was proposed from the Chair and seconded by Mr Fulford to accept this, agreed.

f) Playing Field Bookings: Mr Broad declared an interest and left the meeting for this item. The Clerk reported that there have been problems with communication between the Village Hall and the Council and she was concerned that the Council was not receiving all of the money for the rental of the field, she was also unaware when the field was booked. After some discussion it was proposed from the Chair and seconded by Mr Poulton that the Parish Council should once again take over the letting of the playing field from the Village Hall Committee, agreed. It was agreed to consider the charges at the next meeting.

The Grass Keep Field:

a) The Diggers Plot: A reply had been received from Joanne Leigh. After some discussion it was agreed that the Parish Council would like to arrange a meeting on site with the Diggers to discuss the future of the plot and how best the area can be used so that it is kept in an acceptable condition. The Chairman and Mr Poulton would represent the Parish Council at this meeting.

b) Fencing: It was agreed to seek quotations for a post and wire fence, not barbed wire, to the north eastern edge of the Grass Keep field for approximately 20 metres.

c) Renewal of the Licence: The current licence expires on 30th April 2016. The Chairman reported that Mr & Mrs Baker wished to renew the licence. After some discussion it was proposed by Mr Broad and seconded from the Chair to renew the licence for a further twelve months for same amount of £560.00, agreed.

Improving Telecommunications:

a) Gigaclear Installation: Nothing further

b) Improving mobile phone signals without MIP: Nothing further. Mr Fulford reported that both of these items could be taken together in future.

Defibrillators:

a) To receive an update on the VETS scheme and decide how to best publicise the service: The Chairman had designed and circulated a information poster which could be included in the Hill & Valley, this was approved. It was also also agreed to display some posters on noticeboards.

b) The eXbox Defibrillator: The Clerk reported that Mr See had emailed to say he would let us know where the RCD was situated. The Clerk would chase this up again.

Revision of Standing Orders: Nothing further in the absence of Mr Bell

Village Litter Pick: This was confirmed as being held on 16th April. Jenny Forde had emailed to ask how many sets of equipment were required, it was felt that between 20 & 30 had been used in previous years.

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Lower End Chapel Graveyard: Two estimates had been received for the tree works. Mr Morgan declared an interest as he was a friend of one of the people who had quoted and left the meeting for this item. It was proposed from the Chair and seconded by Mr Broad to accept the quotation from Central Tree Services for £165.00 + VAT and request that they carry out the work as soon as possible, agreed. It was agreed to ask Central Tree Services that before they start to confirm that none of the work requires Conservation Area consent, if so, they need to apply.

Dog Waste Bin: The bin had been put in place by CDC. It was agreed to email to thank Jenny Forde for arranging this.

Location and Timings of Parish Council: Mr Fulford reported that he felt that Monday evenings were the most convenient for Parish Council meetings. He asked for views on the level of clearance that had been done by Pre-school this evening and it was confirmed it was acceptable.

Housing off Fields Road: Dealt with earlier on the agenda.

Sale of Bromford House at The Hemplands: A reply had been received from CDC stating that their Solicitor had confirmed that there is nothing within this agreement which would require Bromford (who took over from Fosseyway Housing Association) to apply a local connection requirement to a sale of one of these properties. In summary, Bromford were under no legal obligation to apply a local connection requirement when selling the property in Chedworth.

Items Arising from Email & Correspondence:

a) Trespass and Damage caused by Sheep - To consider email from Ms Franklin: The Chairman had emailed Ms Franklin suggesting that she had a word with the local policing team who may be able to help.

b) CDC Unitary Proposal: Emails had been received for information. These were noted.

c) Cotswold AONB Sustainable Development Fund - Email from Cotswold Conservation Board: It was agreed to bear this in mind in the future.

Planning Applications: It was agreed to consider how the procedure for commenting on planning applications could be improved. Mr Broad had circulated a suggested procedure to deal with applications that could not be discussed at meetings. It was agreed to trial the idea from Mr Broad and review again in a couple of months.

PLANNING:

Applications:

CD 0380/L 6 The Laines - Extension

CD 8256/1/H The Summerhouse - Alterations

CD 8256/1/K The Summerhouse - Listed Building Consent

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16/00586/TCONR Old Pastures – Tree Works

CD 3670/K Buttress House - Variation of Conditions

CD 3338/1/Q 3 The Rookery - New Details

16/00629/TCONR Chedworth House - Tree Works

16/00573/TCONR Windsor Cottage - Tree Works

16/00622/TCONR Greenmead - Tree Works

16/00745/TCONR Springfield House - Tree Works

CD 0380/M 6 The Laines - Resubmission of CD 0380/L - Object due to the over-fenestration of the gable end which is very obvious from the highway. The application also represents the loss of yet another small house in the parish.

CD 3022/G Calves Hill Cottage - Conversion of Garage to Dwelling – No objection

CD 3955/G Keens Cottage – Extension – Object as Councillors were very unhappy with the quality of the plans which were very congested and difficult to understand.

They felt that the large extension, particularly the glazed gable, was not in keeping with the Cotswold Design Code and that the glazing would be very prominent in the street scene.

CD 4171/1/C 6 The Rookery – Extension – No objection in principle but were unhappy with the detailing of the design – particularly the asymmetrical nature of the dormer.

FINANCE:

1. Clerks Quarterly Salary £592.00, prop. I Morgan, sec. C Poulton
2. Clerks Quarterly Mileage £9.65, prop. I Morgan, sec. M Fulford
3. GRCC (Neighbourhood Plan Meeting) £150.00, prop. I Morgan, sec. R Jess
4. GAPTC Membership £201.29 – It was agreed to consider again at the next meeting to allow enquiries to make sure we were getting the best value from

- the membership.
5. Community Heartbeat Trust (VETS Scheme set up) £45.00, prop. M Fulford, sec. C Poulton
 6. John Hicks (Post Installation Inspection) £300.00, prop. D Broad, sec. I Morgan

OTHER BUSINESS:

Items for Hill and Valley News: Several items were identified to be included in the April edition. The Chairman would write this.

Annual Parish Meeting: Monday 21st March 2016. Mr Fulford gave his apologies for this meeting.

Mr Poulton reported that the Neighbourhood Co-ordination Police meeting would like to take up the offer from the Parish Council to host the July meeting. It would be held in the Village Hall on 7th July. Mr Poulton hoped to continue attending these meetings.

The meeting concluded at 9.45pm.

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NEXT MEETING: Monday 11th April 2016 at 7.30 pm.

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Date.....