

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 14<sup>th</sup> DECEMBER 2015

PRESENT: Mrs R Jess (Chairman) Mr A Bell, Mr D Broad, Mr M Fulford, Mr I Morgan, Mr C Poulton, Mr I Robertson & Mrs E Broad (Clerk)

CONFIRMATION OF MINUTES: The Minutes of Parish Council Meeting held on the 9<sup>th</sup> November 2015 were agreed and signed as a true record. Mr Bell clarified a point in the previous minutes with Mr Poulton.

DECLARATION OF INTERESTS: The Chairman reminded Councillors of the need to declare interests as necessary.

OPEN SESSION FOR THE PUBLIC: Mr Sibbald asked if the item on fitness equipment could be brought forward on the agenda, this was agreed.

## The Playing Field:

a) Active Together: The Chairman and Mr Poulton had met with representatives from the tennis club who were not in favour of the equipment being sited on the land adjacent to Valley View. They would prefer the siting adjacent to the play equipment on the playing field. Mr Poulton had asked the tennis club to consider paying for the area around the fitness equipment to be strimmed. It was agreed to write to the tennis club for them to put to their committee meeting in January. The grant from GCC Active Together had been submitted and approved. Mr Bell raised some concerns. Firstly that three quotes should have been obtained for the supply and installation of the fitness equipment, secondly that he understood that there was a requirement for siting such equipment 25 metres away from an existing children's play area. After some discussion it was proposed by Mr Fulford and seconded by Mr Bell, to obtain two further quotes, also check on guidelines and any legal requirements for siting such equipment in close proximity to a children's play area and consider again at the next Parish Council meeting. This was agreed with four in favour and three against.

b) Fitness Equipment Ongoing Costs and Maintenance: Mr Bell was concerned about the ongoing costs and maintenance costs involved in the fitness equipment including the extra insurance cost, the need to undertake weekly, monthly and annual inspections, and the need to establish the success of the project to give feedback to the County Council. It was agreed to make enquiries as to how much more the insurance would be for five items instead of four and also establish what feedback would be required by the Active Together scheme and also what would be required in the way of weekly, monthly and annual checks. Mr Sibbald indicated he wished to speak and the Chairman invited him to do so. Mr Sibbald asked what measures were being taken to ensure the village was aware of the costs of this project.

MATTERS FOR DISCUSSION:

Communication between Parish Council and the Public:

- a) The Website, Twitter, Facebook, H & V News, Newsletters: Mr Robertson reported that the new website, which had been circulated for comments prior to the meeting, would be ready to go live in the New Year. Around £150.00 had been spent so far. The Chairman thanked Mr Robertson for his work on the new site. It was agreed that Mr Robertson would go ahead with transfer over from the old site to the new one. The matter of whether there should be a link to the village Facebook page was raised. After some discussion it was proposed by Mr Bell and seconded by Mr Fulford that there should not be a link, agreed with four in favour. The matter of the photographs on the existing site needed archiving was raised. Mr Morgan agreed to see if the Chedworth Society would be able to assist with this.
- b) Deciding on Parish Council Priorities: Mr Bell was concerned that several items had been included which the Parish Council would be unlikely to be able to afford. It was pointed out that it was felt that all items that a Parish Council was able to provide should be included. It was agreed to print off the document and circulate with the Hill and Valley. Mr Fulford agreed to try to get the document to fit on two pages.

Neighbourhood Plan: Mr Morgan was in the process of arranging a meeting of interested persons in January.

Traffic in Village and Road Matters:

- a) Traffic & Parking at St Andrews School: Nothing further, Mr Poulton would continue to lobby to get the road painting completed.
- b) Verges on Church Row: Nothing further.
- c) Conservation Verges: Mr Bell agreed to circulate the Conservation Board guidance again.
- d) Speeding in Chedworth: Mr Robertson reported that all the '20 is Plenty' signs had been put up by Mr Poulton and himself. One had been removed soon after being put up.
- e) Community Speedwatch Area Signage: An estimate of £600.00 per sign had been received from Mr Gray. It was agreed not to proceed with the signs because of the high cost.
- f) Signage for Church: Sue Callard had been in contact with Mr Gray and had obtained a quote for purchasing the signs. It was agreed that the Chairman would continue to liaise with Sue Callard regarding this.
- g) Queen Street & Gallows Lane: Queen Street was now open again. It was agreed

to write and thank Mr Gray for the speedy way in which the water problem on Tuns Hill has been resolved. Gallows Lane was be eroded because of the overgrown vegetation. It was agreed to consider this issue again next month.

h) Use of Community Services Team for Clearing Verges & Overgrown Vegetation  
Mr Fulford had suggested this could be considered at a cost of £30.00 per day. It was agreed to bear this in mind.

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i) Verges in Lower Chedworth: Mr Bell was concerned that no discussion seemed to have taken place about installing bollards to protect the verge in Lower Chedworth at the meeting with Mr Gray. The Chairman confirmed that discussion had taken place and bollards in that location were not acceptable to Mr Gray. After some discussion it was agreed to monitor the situation.

#### Footpaths:

a) MacMillan Way Footpath Marker at Setts Farm: Nothing further.

b) Horses Ash Lane: A reply had been received from Mr Gray offering to meet a representative from the Parish Council on site to discuss the problems. Mr Bell offered to meet with Mr Gray. An email had been received from Mrs Tice asking about the clearance of Horses Ash Lane and reporting a very muddy patch at the top. The Clerk had emailed Mrs Tice and informed her that the clearance was being discussed with GCC. It was agreed to photograph muddy patch.

c) Proposed Diversion of KCH 47 Lower Chedworth: A new diversion plan had been received from GCC. After some discussion it was agreed that the Parish Council were unable to support the proposal. Our previous objections still apply. It was raised that the current temporary closure was originally made for 26 weeks and it was agreed to enquire if this period had been extended.

d) Footpath Wardens: Two volunteers had come forward, Mr Boehm and Mr Shaftoe. After some discussion it was agreed to appoint Mr Boehm and Mr Shaftoe immediately and then others as they come along. It was also agreed to ask Mr Boehm if he would be prepared to draw up a map, dividing the village into manageable areas so that when more people come forward, they can be allocated a section of the village. The Chairman would liaise with Mr Boehm regarding the map. Mr Boehm had raised the issue of the overgrown footpath that runs from the road below the Hemplands. This path has always been problematic as it has been cleared on many occasions but repeatedly becomes overgrown through lack of use. It was agreed to discuss this with the Cotswold Wardens.

e) Marking of Footpath at Hartshill: Mr Robertson reported that he had renewed some of the waymark signs.

#### Improving Telecommunications:

a) MIP: Dealt with below. It was agreed to remove from the agenda.

b) Broadband: Dealt with below.

c) Gigaclear Installation: Mr Robertson gave a brief update.

d) Improving mobile phone signals without MIP: Some emails had been received commenting on Mr Fulford's discussion paper and some amendments had been made to it.

Community Emergency Plan: Nothing further. It was agreed to remove from agenda at present.

Defibrillators:

a) To receive any updates on the VETS scheme: Seven names had been identified at present. It was agreed to advertise for a few more by including another item in

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the Hill and Valley and also to put notices on boards. Requests would also be sent out via the village e-mail system.

Mr Bell said that he had order another set of pads for the Tuns defibrillator.

Autonomous Vehicles: Mr Bell explained that he would like the support of the Parish Council to express an interest in this scheme. After some discussion it was agreed that the Parish Council may support the scheme in principle and Mr Bell agreed to progress this by expressing an interest in the scheme.

Discover Chedworth: Mr Robertson reported that the event in January would not now be held. An alternative plan was being worked on with plans for a Chedworth Show in July.

Rural North Neighbourhood Coordination group: It was agreed to offer to host the June meeting. It was proposed by Mr Poulton and seconded by Mr Fulford that Parish Council would pay for the hire of the Games Room, agreed.

Turning Area at rear of The Hemplands: As no objections have been received from residents, it was agreed to relay this to Bromford Housing.

2016/17 Precept - Notification received from CDC: The Chairman asked that any items for the budget including costs be sent to the Clerk as soon as possible. Some discussion ensued about precepting and the Clerk agreed to try to find some guidance on the internet.

Items Arising from Email & Correspondence: Nothing further.

PLANNING:

Applications:

15/05151/TCONR Cowslip Corner – Tree Works - Mr Robertson declared an interest and left the room.

15/05299/TCONR Manor Farm – Tree Works

The Chairman stated that due to the deadline and the fact it was received after the agenda was completed, the planning application for The Orchard would need to be commented on by email.

FINANCE:

1. Clerks Quarterly Salary £592.00, prop. C Poulton, sec. M Fulford
2. Clerks Quarterly Mileage £9.65, prop. R Jess, sec. I Robertson
3. Community Heartbeat Trust (2 sets of Defibrillator Pads) £53.00, prop. M Fulford, sec. C Poulton

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4. J Harding (Refund payment made in error by football team) £20.00, prop. M Fulford, sec. R Jess
5. SLCC Membership Renewal £77.00, prop. A Bell, sec. M Fulford
6. Viking (Ink & 100 2nd Class Stamps) £98.41, prop. R Jess, sec. C Poulton
7. Appointment of Mr Selkirk as Internal Auditor for 2015/16 Financial Year  
It was proposed by M Fulford and seconded by C Poulton to appoint Mr Selkirk, agreed, but make him aware of the external auditor's comments from the 2014/15 audit.

OTHER BUSINESS:

Revision of Standing Orders: Mr Bell had identified some typing errors and some changes that needed to be included. He agreed to circulate some suggested amendments.

Mr Broad updated the Council on the situation with the land at Calves Hill but it was felt this was not a matter which the Council should be involved with at present.

Mr Fulford invited anyone who wished to attend the tea party at the school tomorrow to mark Mrs Buck's retirement.

The meeting concluded at 10.05 pm.

NEXT MEETING: Monday 11<sup>th</sup> January 2016 at 7.30 pm.

Chairman.....

Date.....