

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 12<sup>th</sup> JANUARY 2015

PRESENT: Mr P Sibbald (Chairman) Mr A Bell, Mr D Broad, Mr J King, Mr R Richmond and Mrs E Broad (Clerk)

APOLOGIES: Mr G Brister and Miss L Gallagher

CONFIRMATION OF MINUTES: The Minutes of the Parish Council Meeting held on the 8<sup>th</sup> December 2014 were agreed and signed as a true record.

OPEN SESSION FOR THE PUBLIC: Mr Abraham apologised as he understood that his planning application had not yet been received for consultation.

SETTING OF 2015/16 PRECEPT: The Clerk had produced a draft budget which had been circulated to Councillors prior to the meeting. Several suggestions from members of the public had also been received. After some discussion it was agreed to include sums in the budget for defibrillator/first aid training, garden tools for pre-school, an extra sum to remove cuttings from the Tuns Hill triangle, Parish Council information leaflets & a mirror at the top of School Hill which Mr King would speak to Mr Gray, GCC Highways about, during their discussions on road safety around the school. The following budget was then agreed:-

## EXPENDITURE:

Village Hall Rent (L.G.A. 1972 S. 111)	230.00
Subscriptions (L.G.A. 1972 S. 111)	180.00
Donations (L.G.A. 1972 S. 137)	350.00
Playing Field Grass Cut (L.G. (MP) A. 1976)	820.00
Playing Field Fencing (L.G. (MP) A. 1976)	1000.00
Vegetation Clearance (L.G.A. 1972 S. 137)	260.00
Notice board (L.G.A. 1972 S. 137)	100.00
Clerks Salary (L.G.A. 1972 S. 112)	2410.00
Insurance (L.G.A. 1972 S 111)	500.00
Telephone/Broadband (L.G.A. 1972 S. 111)	220.00
Chairman's Allowance/Travel Expenses (L.G.A. 1972 Sch. 12)	100.00
Audit Fee (L.G.A. 1972 S. 111)	210.00
Stationery (L.G.A. 1972 S. 111)	180.00
I.T. Support (L.G.A. 1972 S. 111)	300.00
Photocopier (L.G.A. 1972 S. 111)	50.00
Extra Winter Provision (L.G.A. 1972 S. 137)	200.00
Defibrillator & Xbox (L.G.A. 1972 S. 137)	200.00
Defibrillator/First Aid Training (L.G.A. 1972 S. 137)	500.00
Pre-school Tools Donation (L.G.A. 1972 . 137)	80.00
Parish Council Information Leaflets (L.G.A. 1972 . 137)	<u>500.00</u>
	8490.00

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ESTIMATED INCOME

Grass Keep	596.00
HVLTC Ground Rent	200.00
Playing Field Rental	545.00
Interest on Deposit Account	3.00
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	1344.00
Estimated Expenditure	8490.00
Less Estimated Income	1344.00
	7146.00

It was proposed from the Chair and seconded by Mr King that the 2015/16 precept should be £7146.00, agreed unanimously.

It was agreed to bring item 2.10 forward on the agenda.

Folk Camps Booking August 2015: Mr Broad declared an interest and left the meeting during the discussion. An email had been received from Mr Green from the Folk Camp Society stating that if they were unable to pitch tents on the playing surface that they would be unable to camp on the playing field. It was agreed to open the meeting to allow Mrs Peace from the Village Hall Committee to speak. Mrs Peace reiterated how important financially this booking was to the Village Hall. When Council reconvened and after some discussion it was agreed that they may pitch tents on the playing surface provided that any damage is restored as per their offer regarding a local groundsman & no vehicles are allowed on the playing surface. It was agreed to ask them to include a clause to this effect in the Letter of Agreement and then send to us for signature. It was also agreed that it might be a good idea to nominate a Council contact for the duration of the camp, who will liaise and be available if there are any questions or issues to be discussed. Mr Broad rejoined the meeting at this point.

MAIN MATTERS:

Communication between Parish Council and the Public: Mr King reported on some software problems experienced again with sending emails, which he had taken up with PCNet and was waiting their response. Mr King suggested reviewing the licence when it is due. Mr Bell also drew attention to a problem with data security in the Village Emailing system, Mr Robertson would investigate.

Affordable Housing:

a) Update: The Chairman reported that he had emailed Mr Brister and stated we must have an update for the next meeting. Mr King suggested that the Parish Council should write to Lynne Barber, Cirencester Housing Society and Martin Hutchings, GRCC apologising for not getting back to them sooner and for the lack of recent progress, this was agreed.

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MATTERS FOR UPDATING AND DISCUSSION:

Traffic in Village and Road Matters:

- a) Fields Road and Community Speed Watch: Mr King reported that a speed checking session was to be arranged and also that Mr Shaftoe had cut back some of the vegetation in the vicinity of some of the 40mph repeater signs.
- b) Traffic & Parking at St Andrews School: Mr King reported on recent meetings & discussions between the project group (Messrs King, Fulford & Musgrave), GCC Highways and the police. It had been suggested purchasing some parking cones for around £50.00 for 10 cones for use around the school and if they were owned by the Parish Council they could be used for other events, this was agreed. Mr King reported that it was intended to write to property owners in the area who have overhanging vegetation and that Highways had asked that all property owners in the village be reminded of their responsibility to keep this cut back. Highways had offered to add verge clearance on School Hill into the portfolio that they part fund (similar to Tuns Triangle). Highways also intended to repaint the white lines in the whole village including painting extra zigzag yellow lines at the school. The police have agreed to take a harder line with parking in the area issuing parking notices if necessary. Mr King reported that the school intended to publish its travel plan and would like the Parish Council to sign up to it along with GCC Highways and the police. Mr King would arrange for the plan to be circulated but it was felt to be a good idea to sign up to it in principle. It was agreed to open the meeting to allow Mr Musgrave to speak, which he did, he also urged the Parish Council to make sure they know what they are signing up to with regard to the school travel plan. Mr Musgrave would be attending the next Police Regional Neighbourhood Coordination meeting at which the school car parking would be discussed.

Footpaths: Nothing further.

Items Arising from Email & Correspondence:

- a) CDC Review of Polling Stations: Noted.
- b) CDC Local Plan Consultation 16<sup>th</sup> January to 27<sup>th</sup> February 2015: A poster had been sent from CDC for display, it appeared to say that the Parish Council held a paper copy of the plan, which was not the case. The Clerk would make enquiries from CDC.

The Playing Field:

- a) Fence Repairs & Broken Slip Rail: The Chairman reported that works on the fence were beginning on the 24th January.

Notice boards: It was agreed to remove this from the agenda.

Broadband Speeds:

- a) Provision of Mast: It was agreed to change the name of this item on the agenda to improving telecommunications. Mr Bell was unhappy that Mr Broad had copied

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Mrs Miles into some of the email communications regarding the provision of a mast which he stated contained inaccuracies. Mr Broad was concerned about the item that Mr Bell had written in the Hill and Valley which had prompted concern from some local residents. Some heated discussion ensued and the Chairman moved on. Mr Robertson was asked if he had heard anything from Harlequin who had sent the original letter regarding identifying sites back in September, Mr Robertson confirmed that he had not. The Chairman reported that he had contacted Geoffrey Clifton Brown MP regarding a funding project from Vodafone.

Community Emergency Plan: Mr King reported that the updated Plan had now been issued and the battle boxes were installed at the Village hall and the Farm Shop. Some of the suggestions that arose from the trial exercise had been incorporated & others had been held over until the next review. The only major item outstanding was the question of installing broadband at the Village Hall, this was considered highly desirable for the efficiency of the Emergency Plan. Mr King had written a letter supporting the grant application that Mr Broad had recently submitted to GRCC for the installation of broadband and suggested that the PC might consider contributing towards the ongoing annual cost. He also reported that Thames Water had asked to use our Emergency Plan as a model, this was agreed provided that all personal contact details are redacted.

The Seven Tuns:

a) Update: It was agreed to open the meeting to allow Mr Harrison to give an update on behalf of STAG. Mr Harrison reported that Patricia Langley from STAG had met with David Neudegg CEO, CDC and David Broad on site this morning. He reported that CDC were broadly supportive. He also reported that Mr Bell was now the press officer for STAG and any newspaper comments should now go through him. When Council reconvened Mr King reported that Mr Robertson had received two invoices for £25.00 each for hire of the Village Hall for the Seven Tuns meeting in November and the Fastershire meeting in October which he asked the Parish Council to cover. It was proposed by Mr King and seconded by Mr Richmond to pay both of these, agreed.

b) Retaining Wall – Email Richard Gray, GCC Highways: This stated that he had passed this onto the relevant person at CDC who had visited the site. A planning application had been submitted for removal of the tree which had been granted. Nothing further had happened.

Defibrillator Training: An amount had been included in the budget, the Chairman had asked for a quote. The Clerk to query an invoice with the Community Heartbeat Trust and also to ask about electricity testing/certification for the defibrillators.

Folk Camps Booking August 2015: Dealt with earlier on the agenda.

Protection of Verges around Greenhill Farm: It was not exactly clear if the conditions suggested as part of the recent planning application at Greenhill Farm would be implemented. Mr Bell was concerned that construction traffic on route

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to the new development might cause damage to the grass verge along Garbage Lane in Lower Chedworth, between the former Chapel and the junction with Pancake Hill. The preferred solution is to erect a series of temporary posts along the verge, to prevent vehicles pulling on to it and using it as a passing place. It was agreed to write to Mr Gray GCC Highways asking for his views on the proposal as quickly as possible, so that appropriate action can be taken to prevent damage before it occurs.

PLANNING:

14/05252/TCONR Denfurlong House – Tree Works  
CD 9103/H The Orchard – Additional Stables – Objection  
CD 8215/D Kimberley Cottage – Alterations & Extension – No objection  
CD 4654/A Setts Farm – Extension – No objection  
14/05497/TCONR Seven Tuns – Tree Works  
14/05639/TCONR Blakemoor Cottage – Tree Works  
15/00007/TCONR The Orchard – Tree Works

Approval:

CD 1166/F Pike Farm - Conservatory  
14/0518/TCONR Laurel Cottage – Tree Works  
14/05260/TCONR Brockenhurst – Tree Works  
14/05252/TCONR Denfurlong House – Tree Works  
14/05639/TCONR Blakemoor Cottage – Tree Works

Mr King referred to the recent application for a new dwelling at Buttress House which had been received too late to be included on the agenda. The deadline for comments was before the next meeting, in view of the major implications in the application it was agreed to request an extension for comments to allow it to be discussed at the meeting in February. If this is granted it was agreed to invite the applicants Mr and Mrs Thacker along to the meeting.

FINANCE:

1. A Fletcher (Notice board Materials) £120.00 Retrospective, prop. A Bell, sec. P Sibbald
2. J Young (Village Website Hosting) £29.99, prop. J King, sec. P Sibbald
3. GPFA Membership £50.00, prop. P Sibbald, sec. J King
4. Council in receipt of £75.52 Tuns Hill Strimming Contribution from GCC
5. Council in receipt of £273.00 Half Yearly Grass Keep from Mr Baker
6. Appointment of Independent Internal Auditor – Mr Selkirk had written offering his services as usual. It was proposed from the Chair and seconded by Mr King to appoint Mr Iain Selkirk as our Independent Internal Auditor for 2014/15 for the same fee as last year.

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OTHER BUSINESS:

Hill and Valley News: It was agreed to include several items - 2015 precept, overhanging vegetation, mobile infrastructure, poster/notices and PC elections.

It was agreed to see if the village hall was free on Saturday 28<sup>th</sup> March for the litter pick to be on the same basis as last year. The Chairman agreed to contact the WI to see if they would provide refreshments again.

Mr King reported that the email from Andy Fogden regarding fire risks and the police email alert regarding the burglary in Colesbourne would be posted on the website, and also he would prepare on the latter for the Hill & Valley article.

Mr Robertson asked if the Parish Council would be interested in having a stand at a proposed Freshers Fayre giving information on the role of the Parish Council at a possible date in early March. It was felt that this would be possible.

Mr Richmond said that this would be his last meeting as he was not seeking re-election in May and would be unable to attend any more meetings between now and then. He offered his resignation now, but it was felt that as it was within six months of an election and so the seat did not have to be filled, there was little point in him resigning now.

The meeting concluded at 9.30 pm.

NEXT MEETING: Parish Council Meeting - Monday 9<sup>th</sup> February 2015 at 7.30pm.

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Date \_\_\_\_\_ *9/2/15*