

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 13<sup>th</sup> JANUARY 2014

PRESENT: Mr P Sibbald (Chairman) Mr A Bell, Mr G Brister, Mr D Broad, Mr J King, Mr R Richmond and Mrs E Broad (Clerk).

APOLOGIES: Miss L Gallagher

CONFIRMATION OF MINUTES: The Minutes of the Parish Council Meeting held on the 9<sup>th</sup> December 2013 were agreed and signed as true record. The Clerk reported that Miss Gallagher had raised the point that it was sometimes difficult in the Minutes to differentiate between Councillors and member of the public who spoke at meetings and suggested that Councillors should be recorded as such in the Minutes. This was not felt to be necessary by the meeting and it was agreed to carry on as usual.

OPEN SESSION FOR THE PUBLIC: Mr Dowling spoke about his wish to undertake a small diversion on KCH 64 adjacent to his property which had been discussed by the Parish Council previously. The Chairman reiterated that the Parish Council supported the diversion in principle. Mr Broad explained the position regarding erecting fencing needing planning permission and it was suggested that a hedge would be a better idea to overcome the planning permission problem.

Several suggestions were then made for inclusion in the precept including lids for the grit bins, finger post to direct the way to Middle Chedworth and works to alleviate the water on roads in the village, although this was felt to be beyond the budget of the Parish Council and was a Highways issue.

SETTING OF 2014/15 PRECEPT: It was agreed to consider this at the end of the meeting.

## MAIN MATTERS:

### Communication between Parish Council and the Public:

a) The Parish Council Website: Mr King gave an update including the progress with the two tier email system, a change in the website visitor statistics reporting, monitoring of the PC facebook page usage and a request for councillor resumes.

### Affordable Housing:

a) Update: Mr Brister gave a brief update and reported that Chris Knibbs hoped to come along to the next meeting to make his presentation.

## MATTERS FOR UPDATING AND DISCUSSION:

### Traffic in Village and Road Matters:

a) Fields Road and Community Speed Watch: The Clerk reported that she had

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received complaints about the poor state of the new road surface along Fields Road resulting in loose chippings and some of the old central white lines showing through. It was agreed to bring this to the attention of GCC Highways also asking them to arrange for the chippings to be swept up.

b) Request for Road Signs at the Airfield Bend: A reply had been received from David Hicks at GCC Highways refusing the request for “Road Liable to Flooding” signs as it does not meet the necessary criteria. It was therefore agreed to ask for “Vehicles approaching in the Middle of the Road” signs as vehicles have to approach in the middle of the road when the bend is flooded.

Footpaths:

a) Moving of Footpath KCH 64 adjacent to Highfield House: Dealt with earlier on the agenda.

b) Footpath from The Church to Tuns Hill: Mr Sibbald raised the problem of the poor state of the surface of KCH 22 which runs from the Seven Tuns pubs towards the church. This path formally had a tarmac surface but this has now largely broken up at the Seven Tuns end and become very muddy. Water pours down the path in wet weather and it was reported that at least one person has slipped and fallen due to the poor state of repair. It was agreed to bring this to the attention of GCC PROW.

Items Arising from Email: Nothing further.

The Playing Field:

a) Entrances on to the Playing Field: The Chairman reported that he was awaiting a reply from Paul Swift at GCC Highways.

b) Fence Between Village Hall and Play Area: The Clerk was asked to chase up Philip Dickenson to find out when he intended to do the work.

Grass Keep Field:

a) Fencing: The Clerk was asked to chase up Philip Dickenson to find out when he intended to do the work and then inform Mr Baker.

Winter Emergency Plan: Mr King reported that he was having problems with Zurich insurance who were now querying what was agreed regarding cover for the gritter when it was in use. Mr King was currently in communication with Zurich regarding this. Mr King had also compiled a draft operating instruction document for the gritter for the volunteer spreaders to supplement the training that they had been given.

Playground Developments: Mr Brister gave a brief update of progress so far.

Chedworth Village Hall Finance: Mr Broad, as Village Hall Committee Chairman, reported that the year to date position for 2014 was better than anticipated and gave a resume of recent progress, including some ideas for better marketing, such as an improved website. Mr Brister reported that he had looked at the legal documents but had stopped pending agreement from the Village Hall committee.. The Chairman

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invited Mr Robertson to give a brief update from the floor on progress with the website he was helping the Village Hall to put together. Mr Bell offered to host a website for the Village Hall Committee free of charge. Mr Broad declared a prejudicial interest and reiterated the request from the Village Hall Committee for a contribution towards grass cutting before he left the room. Mr Richmond, as the Parish Council representative, gave a brief update of what he understood happened at the last Village Hall meeting where he felt the Village Hall Committee wanted to put their own ideas to raise revenue into practice first. In view of this and the fact that the previous Parish Council request for a future business plan had not yet been addressed by the Village Hall Committee it was felt therefore there was not a decision to make at present. Mr Broad rejoined the meeting at this point.

Neighbourhood Watch: It was reported that attempts were being made to publicise this around the Village and that Andy Fogden was to email further information for village notice boards to the Clerk shortly.

The Xbox:

a) Light Bulb: Mr Bell reported that a new bulb was required but a special tool was required to remove the bulb. It was proposed from the Chair and seconded by Mr King for Mr Bell to go ahead a purchase ten bulbs along with a set of three signs from the CHT to place over the “Telephone” signs on the Xbox, the cost for the signs would be in the region of £35.00, agreed.

b) Defibrillator Battery: Mr Bell reported that the defibrillator battery in the Xbox machine would need replacing soon. The cost would be around £200.00. It was agreed to go ahead and purchase this when necessary and to include the cost of the battery and new pads in the precept.

PLANNING:

Applications:

CD 4661/V Absolams Orchard – Extension and Alterations – No objection..

CD 9269/C Highfield – Demolition of Existing Dwelling & Construction of Replacement Dwelling – No objection

CD 3415/B Woodside – Extension – No objection

13/05060/TCONR Chelbo House – Tree Works

CD 7823/P New Barn Farm – Outbuilding – No objection (the existing Nissen hut being virtually non-existent).

Approval:

13/05074/TCONR Absolams Orchard – Tree Works (No consultation)

13/05060/TCONR Chelbo House – Tree Works

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FINANCE:

1. GPFA Membership £50.00, prop. J King, sec. P Sibbald.

SETTING OF 2014/15 PRECEPT: The Clerk had produced a draft budget which had been circulated to Councillors prior to the meeting. Mr Foster, from the floor, offered to make a finger post for Middle Chedworth provided a donation was made from the Parish Council to the Village Hall and the Church. It was further agreed to include an amount to provide wooden lids for some of the grit bins and a sum for a Parish Council event at the Village Hall, such as a litter/tidy-up and/or a session for Councillors to talk to residents. It was agreed that if funding was required to help the Village Hall in the future, then there was enough available in reserves. The following budget was then agreed:-

EXPENDITURE:

Village Hall Rent (L.G.A. 1972 S. 111)	230.00
Subscriptions (L.G.A. 1972 S. 111)	180.00
Donations (L.G.A. 1972 S. 137)	350.00
Playing Field Grass Cut (L.G. (MP) A. 1976)	800.00
Playing Field Fencing (L.G. (MP) A. 1976)	1000.00
Footpaths (L.G.A. 1972 S. 137)	500.00
Vegetation Clearance (L.G.A. 1972 S. 137)	180.00
Noticeboard (L.G.A. 1972 S. 137)	100.00
Clerks Salary (L.G.A. 1972 S. 112)	2365.00
Insurance (L.G.A. 1972 S. 111)	470.00
Telephone/Stamps/Broadband (L.G.A. 1972 S. 111)	220.00
Chairman's Allowance/Travel Expenses (L.G.A. 1972 Sch. 12)	100.00
Audit Fee (L.G.A. 1972 S. 111)	210.00
Stationery (L.G.A. 1972 S. 111)	170.00
I.T. Support (L.G.A. 1972 S. 111)	300.00
PC Laptop/Photocopier (L.G.A. 1972 S. 111)	350.00
Extra Winter Provision (L.G.A. 1972 S. 137)	250.00
Defibrillator (L.G.A. 1972 S. 137)	250.00
Parish Council Event (L.G.A. 1972 S. 137)	<u>150.00</u>
	8175.00

ESTIMATED INCOME:

Grass Keep	570.00
HVLTC Ground Rent	200.00
Playing Field Rental	345.00
Interest on Deposit Account	<u>3.00</u>
	1118.00

Estimated Expenditure	8175.00
Less Estimated Income	<u>1118.00</u>
	7057.00

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It was proposed from the Chair and seconded by Mr Broad that the 2014/15 precept should be £7057.00, agreed unanimously.

OTHER BUSINESS:

Items for the Hill and Valley News:

Neighbourhood Watch Scheme & the Precept.(the Chairman), Email System (Mr King).

Mr Bell enquired about the Parish Council donation to the Conservation Board. The Clerk drew attention to the relevant minute in the November meeting and also pointed out that she had received an email of receipt from a lady at the Conservation Board which she would copy to Mr Bell.

Mr King reported that he had spoken to the company acting on behalf the owners of the Seven Tuns and they had confirmed that a new licensee had been chosen and that the appropriate legal processes were underway.

The meeting concluded at 9.16 pm.

NEXT MEETING: Monday 10<sup>th</sup> February 2014 at 7.30 pm.

Chairman.....

Date.....