

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 14<sup>th</sup> JANUARY 2013

PRESENT: Mr P Sibbald (Chairman) Mr G Brister, Mr D Broad,  
Miss L Gallagher and Mrs E Broad (Clerk)

APOLOGIES: Mr A Bell and Mr J King

ABSENT: Mr R Richmond

CONFIRMATION OF MINUTES: The Minutes of the Parish Council Meeting held on the 10<sup>th</sup> December 2012 were agreed and signed as a true record.

OPEN SESSION FOR THE PUBLIC: Nothing was raised at this point but the Chairman stated that he intended to bring some items forward on the agenda as there were members of the public present who were interested in these items.

Mr Brister joined the meeting at this point.

PLANNING:

CD 8256/1/D Greenhill Farm – Change of use of land to Equestrian & Riding Area – This application has been on the agenda for the last meeting and no objection was raised. Since then several objections had been received, in view of these it was agreed to consider the application again. It was agreed to open the meeting to allow Mr Booth and his agent to address the Council and give assurances regarding the application including the fact that the concerns of Mr and Mrs Fisher from the neighbouring property had been addressed. After further consideration the Parish Council again raised no objection.

Applications:

CD 8215/C Kimberley Cottage – Conversion of Barn – No objection  
CD 0283/E Woodlands Farm – Farm Workers Dwelling - Revised Position & New Details – It was agreed to open the meeting and invite the applicant, Mr Finch, to explain the revised siting, which it did. No objection was raised.  
12/05468/TCONR Cowslip Corner – Tree Works – No objection  
12/05561/TCONR Badger Cottage – Tree Works (No consultation)  
CD 6022/D Farthings – Extension and Garden Room – It was agreed to open the meeting to allow Mr Buller to explain the application and present his plans, which he did. No objection was raised.

Approval:

12/05561/TCONR Badger Cottage – Tree Works

MAIN MATTERS:

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Affordable Housing:

- a) Visit from Martin Hutchings GRCC & Lynne Barber, Cirencester Housing Society: The Chairman welcomed Martin Hutchings from GRCC and Lynne Barber from Cirencester Housing Society and it was agreed to open the meeting to allow them to address the Council. Martin Hutchings explained that he was acting independently. Lynne Barber gave a brief report on Cirencester Housing Society. After some discussion Mr Brister offered to contact Lynne Barber to discuss various issues with her. Following comments from Mr Finch and members of his family, who were present at the meeting, Martin Hutchings agreed to go and talk to the landowners of the possible sites. The Chairman thanked Martin Hutchings and Lynne Barber for attending.
- b) S106 Agreements: It was agreed to hold this over for another meeting.

Communication between Parish Council and the Public:

- a) The Parish Council Website: Mr Robertson was present and the Chairman invited him to speak. Mr Robertson reported that all seemed to be working well and he had also emailed the website usage figures around prior to the meeting. Mr Robertson was thanked by the Chairman.
- b) Email Security: Mr King had emailed his input for some items which included a report that the new “Councillors” email was now implemented after some teething problems, although Miss Gallagher still had a problem receiving the emails.

MATTERS FOR UPDATING AND DISCUSSION:

Traffic in Village and Road Matters:

- a) Fields Road and Community Speed Watch: Mr King reported in his written input that two Chedworth people attended the CSW training course on 12<sup>th</sup> December and the other volunteers hoped to attend the next one on a date to be confirmed. The first live CSW surveillance session will be on 31<sup>st</sup> January. Two volunteers from Fields Road and two volunteers from North Cerney will be doing this covering North Cerney in the morning and Fields Road in the afternoon. Also PCSO Andrea Shutt will be in attendance. Notices will be placed at each end of Fields Road on the day. Clive Poulton will be including a piece in the next Hill and Valley to publicise this, also a piece will be put on the website. Mr King also reported that a working party had cleaned all the 40mph signs in Fields Road, the wheelie bin stickers had been purchased and residents were using them, also discussions are still ongoing about enhancing the 40mph entry signs.
- b) Gritting and Salt Bins: The Chairman reported that all of the green bins he had were now out in the places identified by residents. Another volunteer had come forward to tow the grit spreader and the Chairman would now arrange a refresher session at Manor Farm with the interested parties. Miss Gallagher asked about the grit spreader in her garden and the Chairman agreed to pick it up and take it to Manor Farm.
- c) Seven Tuns Overhanging Vegetation: An email reply had been received from Youngs Brewery stating it was the responsibility of the landlord to arrange the cutting back of vegetation from the Seven Tuns. The Clerk was asked to email Alex

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Davenport Jones to inform him of this, the Chairman would also speak to him.

d) Airfield Road Flooding: It was reported that GCC Highways now had this on their list for regular maintenance.

e) Tuns Hill & Green Lane Flooding: Tuns Hill had suffered extremely bad flooding over Christmas with the volume of water resulting in the manhole cover being forced up and the stretch of road past Fords Cottage being closed off. Highways had undertaken some rodding out of the pipes under the road and the Chairman was due to meet with Paul Swift shortly.

Footpaths:

a) KCH 42 Old Pastures to Hemplands Hill: Nothing further.

Defibrillators:

a) Defibrillator Checks: Nothing further, it was agreed to remove from the agenda.

b) eXbox Power/Lights: Mr Bell had emailed to say that BT were looking into what advice it can give regarding the eXbox lighting, bulbs fitments etc. It was agreed to leave on the agenda at present.

Items Arising from Email:

a) CDC Community Governance Review Update: Noted.

b) Flood Mitigation – Email from Joanne Leigh: Noted.

The Playing Field:

a) Playing Field Hirers Agreement: Miss Gallagher distributed paper copies. The Chairman agreed to have a look before the next meeting and Miss Gallagher will incorporate any amendments.

b) Entrances on to the Playing Field: The Chairman reported that GCC Highways did not have any rubble available. Miss Gallagher agreed to contact Councillor Fiona McKenzie to see if they may be some available through the Fix First Time scheme.

c) Hedge Cutting to Playing Field: It was agreed to make sure Mr Richmond had this in hand.

d) Registering Playing Field as a Village Green: It was agreed not to go ahead with this and remove it from the agenda.

The Stream Flooding: It was agreed to invite a representative from CHEG to the next meeting to discuss the stream problems.

Provision of a Bus Shelter: Mr Broad had circulated his report. The Chairman agreed to put together a questionnaire and distribute to the young people who use the bus asking them what they want.

Cotswold Division Autumn Open Day – 21<sup>st</sup> November at Northleach: The Chairman had been unable to attend.

Gloucestershire Waste Core Strategy – Proposed Incinerator: Mr Bell was looking into this.

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Refuse Collection – Change of Dates: Problems had arisen over Christmas as CDC had not notified parishes of the change of collection days. Mr Broad had raised this with CDC and they agreed to notify of any changes earlier for this coming year so it could be widely publicised.

A parishioner present asked if the Indiscreet Festival due to be held at Denfurlong Farm from 17<sup>th</sup> to 19<sup>th</sup> May was to be discussed. The Chairman stated that this was not on the agenda as the licence application had been received after the agenda was issued but the relevant information had been put on the website with any comments to CDC Licensing Department by 6<sup>th</sup> February.

FINANCE:

1. Viking Direct (Minute Book, Paper, Ink) £56.89, prop. P Sibbald, sec. G Brister.
2. J Young (Website Hosting) £29.99. prop. D Broad, sec. P Sibbald.
3. GPFA Membership £50.00, prop. P Sibbald, sec. L Gallagher.
4. Appointment of Independent Internal Auditor - It was proposed from the Chair and seconded by Miss Gallagher to appoint Mr Selkirk as our Independent Internal Auditor for the 2012/13 financial year, agreed.

SETTING OF 2013/2014 PRECEPT: The Clerk had produced a draft budget which had been circulated to Councillors prior to the meeting. After some discussion, it was agreed to ask Bibury to cut the Playing Field on the same basis as previous years. Bibury had quoted a price of £39.00 per cut for the 2013 season and it was expected that 20 cuts would be required. It was also agreed that a sum should be included for fencing at the Playing Field, website design and a sum towards plans for a bus shelter. The following budget was then agreed:-

EXPENDITURE:

Village Hall Rent (L.G.A. 1972 S. 111)	203.00
Subscriptions (L.G.A. 1972 S. 111)	180.00
Donations (L.G.A. 1972 S. 137)	350.00
Playing Field Grass Cut (L.G. (MP) A. 1976)	780.00
Playing Field Fencing (L.G. (MP) A. 1976)	1000.00
Other PC Land Maintenance (L.G. (MP) A. 1976)	300.00
Footpaths (L.G.A. 1972 S. 137)	100.00
Vegetation Clearance (L.G.A. 1972 S. 137)	180.00
Noticeboard (L.G.A. 1972 S. 137)	100.00
Clerks Salary (L.G.A. 1972 S. 112)	2288.00
Insurance (L.G.A. 1972 S. 111)	460.00
Telephone/Stamps/Broadband (L.G.A. 1972 S. 111)	220.00
Chairman's Allowance/Travel Expenses (L.G.A. 1972 Sch. 12)	100.00
Audit Fee (L.G.A. 1972 S. 111)	210.00
Stationery (L.G.A. 1972 S. 111)	170.00
I.T. Support (L.G.A. 1972 S. 111)	432.00

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Extra Winter Provision (L.G.A. 1972 S. 137)	100.00
Bus Shelter (L.G.A. 1972 S. 137)	200.00

7373.00

ESTIMATED INCOME:

Grass Keep	570.00
HVLTC Ground Rent	200.00
Playing Field Rental	315.00
Interest on Deposit Account	3.00

1088.00

Estimated Expenditure	7373.00
Less Estimated Income	1088.00

6285.00

It was proposed from Mr Broad and seconded by Miss Gallagher that the 2013/14 precept should be £6285.00, agreed unanimously.

OTHER BUSINESS:

The Minutes Explained: As a lot of time had been spent recently changing the minutes before they are made public. Miss Gallagher had asked the Clerk to circulate some written guidelines as to what is appropriate to be included in official Parish Council minutes. The Clerk had circulated the relevant sections from “Local Council Administration” and “The Parish Councillors Guide” which confirmed that minutes should be kept short and in general terms should record decisions not the discussions which precede them. It was agreed to bear this in mind in future. The Chairman thanked the Clerk for circulating the information.

Items to be included in the Hill and Valley were suggested.

The meeting concluded at 9.20 pm.

NEXT MEETING: Monday 11<sup>th</sup> February 2013 at 7.30 pm.

Chairman.....

Date.....