

# CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 10<sup>th</sup> SEPTEMBER 2012

PRESENT: Mr P Sibbald (Chairman) Mr G Brister, Mr D Broad, Miss L Gallagher, Mr J King, Mr R Richmond and Mrs E Broad (Clerk)

APOLOGIES: Mr A Bell

CONFIRMATION OF MINUTES: The Minutes of the Parish Council Meeting held on the 13<sup>th</sup> August 2012 were agreed and signed as a true record.

FIX FIRST TIME - Visit from GCC Councillor Fiona McKenzie: Councillor McKenzie had indicated that she may be a little late and it was agreed to hold this item over until she arrived.

OPEN SESSION FOR THE PUBLIC: Nothing was raised at this point.

MAIN MATTERS:

Communication between Parish Council and the Public:

a) The Parish Council Website: Mr King explained that a lot of the relevant material from the old website had been transferred across. The minutes and agendas beginning in January 2011 were required to be sent to Mr Robertson. The Clerk had this in hand. It was agreed to open the meeting to allow Mr Robertson to speak. It was suggested that the offer from Alex Priest to put a note on the old website directing people to the new one was taken up, Mr King agreed to ask Alex Priest to do this. The Photo Gallery was being set up but Mr King said that if the posting of photos was not working well it may be necessary to purchase some additional software from PC.net to facilitate this. It was agreed to consider this at a later date if necessary. Mr Robertson suggested setting up a counter on the site to establish how much it was being used, this was felt to be a good idea. The Chairman thanked Mr Robertson for his work so far. Council then reconvened. As Mr Poulton was also present it was agreed to bring item 2.1 forward on the agenda.

Traffic in Village and Road Matters:

a) Fields Road and Community Speed Watch - Update from Clive Poulton: It was agreed to open the meeting to allow Mr Poulton to report. Mr Poulton reported that the group had met recently with Scott Macaulay-Lowe from GCC Highways and several items had been discussed with him. The removal of the white lines had met with a mix of reactions, their removal could be justified but they could also be an aid in bad weather conditions. Mr Macaulay-Lowe stated that the road was due for resurfacing in an estimated three years time, so he suggested doing nothing at present but see what the collective thoughts were when the resurfacing was due, as painting out white lines was not particularly successful. The signage was also discussed. Mr Poulton reported that there was a possibility that provision of new village signs with a yellow background may be more effective. Mr Macaulay-Lowe

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was looking in the price of the provision of “gates”. Mr Broad suggested that the existing speed limit signs needed cleaning off to make them more visible. It was also reported that some of the repeater signs were being obscured by vegetation. Mr King said a working party was planned to clear away some of the vegetation to make the signs more visible. It was also felt that if the roadside verges were cleared this would also be helpful. Mrs Dickenson had been asked if it would be possible for pedestrians, when walking from houses in Fields Road towards the Farm Shop where the road & the verges are narrow, to use Mr Finch’s neighbouring field(s). But this was not considered feasible, partly because of the steep descent on the Old Quarry side but also because of their concern that they don’t want to introduce extra footpaths across their land. The Community Speed Watch training was also progressing with 5 volunteers currently come forward. Mr Poulton had written an article for the next Hill and Valley. The Chairman thanked Mr Poulton and Council reconvened.

- b) Broken Road Sign: An email had been received from Mr Rob Bull at CDC and the road sign on Fields Road was now on the list to be replaced.
- c) Pot Holes: The Clerk was asked to chase the repairs up if nothing is being done.

FIX FIRST TIME -Visit from GCC Councillor Fiona McKenzie: It was agreed to open the meeting to allow Councillor. McKenzie to speak. Councillor McKenzie apologised for her colleague not be present but stated that she had been fully briefed. Unfortunately we had not been successful in our bid for the fix first time pilot but Councillor McKenzie gave a report on the new Highway's contract which was being negotiated to start in 2014. The Chairman thanked Councillor McKenzie for attending, and Council reconvened.

It was agreed to bring agenda item 2.8 forward to the agenda as Mr Bearcroft was present.

Provision of a Bus Shelter: Mr Bearcroft had drawn up a report on the types and costs of bus shelters available. It was agreed to open the meeting to allow Mr Bearcroft to speak. The proposed location was also discussed. Mr Broad said he felt the the hardstanding just inside the Village Hall gates was a good location and this was agreed by the meeting. Mr Bearcroft had spoken with the planners and it was not anticipated there would be any problem obtaining the relevant planning permission. Grant funding had been looked into by Mr King with some assistance from Mr Broad and there should be some grant funding available. Mr Bearcroft agreed to go away and draw some plans up and Mr Broad agreed to liaise with him about grant funding. The Chairman thanked Mr Bearcroft and Council reconvened. Mr Bearcroft also reported that Joanne Leigh had been awarded 400 native saplings from the Woodland Trust for the Diamond Jubilee scheme. The saplings are due to be delivered in November and she plans to create a hedgerow at the playing field, but requests assistance with the planting. It was agreed to ask Cotswold Wardens if they would be able to assist. It was agreed to discuss further at the next meeting.

Affordable Housing:

- a) Update: A copy of the report on the identified sites by CDC Planning Officer Deborah Smith had been circulated. It was felt to be unfortunate that she only

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considered two of the sites suitable. It was agreed to ask for a meeting with Miss Smith to discuss her report as soon as possible. It was agreed that The Chairman and Mr Brister would attend. Martin Hutchings had emailed a list of suitable dates for him to set up the information/drop in meeting. It was agreed to go for Tuesday 16<sup>th</sup> October from 4pm to 7pm at the Village Hall. The Clerk was asked to clarify the confidentially issue on the sites and the attendees from CDC with him.

MATTERS FOR UPDATING AND DISCUSSION:

Footpaths: Nothing further to report.

Defibrillators:

a) The Third Defibrillator: The Chairman had the wiring up of the Seven Tuns defibrillator in hand.

Items Arising from Email:

a) New Code of Conduct (JK) & Members Interest Forms – Further Information from CDC: Mr King reported that there was no need to alter our Standing Orders to reflect the changes. Mr King also reported that he understood there was a need to adopt a new Code of Conduct. CDC had produced one which we could sign up to. Mr King agreed to circulate the document for the next meeting. Mr King also reported that he understood there was a requirement to display the Members Interest Forms on the website if the Parish Council had one. Mr King agreed to make further enquires about this. The Clerk reported that three of the interest forms already submitted to CDC were accepted, two rejected due to insufficient information and two were still outstanding.

b) Community Governance Review – Email from CDC: Noted.

c) Cotswold Community Conversation - 20<sup>th</sup> September, South Cerney: Noted.

d) GRCC Funding Newsletter: Mr King reported this had been passed on to Mr Bearcroft.

The Playing Field:

a) Football: Several emails had been sent from the football team regarding the pitch. Mr King had spoken face to face with James Harding from the Cotswold Cavaliers FC and smoothed things over. The Chairman thanked Mr King for doing this. Miss Gallagher felt that a proper contract should be drawn up between hirers and the Parish Council and agreed to draft a contract for consideration at the next meeting. The football team had now paid the £150.00 for the season. The Clerk reported that she had received a letter from Mr Edelsten regarding the Roman Run next year, it was agreed to circulate it for consideration at the next meeting.

The Grass Keep Field:

a) Tenancy: A reply had been received from Mr Baker accepting the offer to renew the tenancy until 30<sup>th</sup> April 2013 at the same rent of £154.00. Mr Baker also commented to the other points raised in the last email to him, including the various disadvantages including public footpaths etc. Mr King reported he was still

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awaiting a reply from a representative from Moore Allan and Innocent regarding a second opinion on the appropriate rental, but initial indications were that £20.00 per week was not unreasonable. Miss Gallagher suggested that a decision should be made now and proposed that a suggested rent of £520.00, £10.00 per week, for a 364 day lease commencing on 2<sup>nd</sup> May 2013 be offered, this was seconded by Mr Broad and agreed. It was also agreed to accept Mr Baker's suggestion that six month's notice of termination of the lease be given.

b) Diggers Plot Tidy Up: Nothing further to report, but Mr Richmond has in hand and it was agreed to keep on the agenda.

The Queen's Diamond Jubilee Village Sign: Mr King reported that the sign had been unveiled at the Chedworth Show on 25<sup>th</sup> August. Mr King also reported that the Jubilee Committee were going to donate the surplus in the QDJ fund to the Parish Council for the future maintenance of the sign.

Broadband Provision: Nothing further to report.

Cesspool at the Seven Tuns: The Chairman had spoken with Alex Davenport Jones. It was agreed to remove from the agenda.

#### PLANNING:

##### Applications:

12/03696/TCONR Doveswell – Tree Works - No objection

#### FINANCE:

1. Clerks Quarterly Salary £555.50, prop. L Gallagher, sec. G Brister.
2. Clerks Quarterly Mileage £9.65, prop. P Sibbald, sec. L Gallagher.
3. Bibury (P/F Mowing August) £228.00, prop. P Sibbald, sec. G Brister.
4. Council in receipt of £150.00 P/F Rental from Cotswold Cavaliers FC
5. Council in receipt of £2.27 Part Grass Keep Water refund from HVLTC
6. The following Donations were discussed:-
  - a) PCC, Cutting of Churchyard and Hill and Valley News £215.00, prop. P Sibbald, sec. D Broad.
  - b) Cirencester Citizens Advice Bureau £100.00, prop. P Sibbald, sec. G Brister.
  - c) Application from ChEG for Pond Restoration Grant: The Chairman, Mr Sibbald declared an interest and took no part in the debate. The Vice Chairman, Mr Brister, took the Chair for this item. An application from ChEG had been received for a grant towards works to the pond at the bottom of The Grove. After some discussion it was agreed to contact ChEG asking for details of why they thought this was the right place to spend money when there were problems with the stream further up the valley. Mr Brister agreed to draft a letter.

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OTHER BUSINESS:

Items for Hill and Valley: Several items were identified to be included.

The meeting concluded at 9.47 pm.

NEXT MEETING: Monday 8<sup>th</sup> October 2012 at 7.30 pm.

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Date.....