

CHEDWORTH PARISH COUNCIL

MINUTES – PARISH COUNCIL MEETING – 13th AUGUST 2012

PRESENT: Mr P Sibbald (Chairman) Mr G Brister, Mr D Broad, Miss L Gallagher, Mr J King and Mrs E Broad (Clerk).

APOLOGIES: Mr A Bell

ABSENT: Mr R Richmond

CONFIRMATION OF MINUTES: The Minutes of the Parish Council Meeting held on the 9th July 2012 were agreed and signed as a true record.

OPEN SESSION FOR THE PUBLIC: There were none.

MAIN MATTERS:

Communication between Parish Council and the Public:

a) The Parish Council Website: It was agreed to open the meeting to allow Mr Robertson to speak. Mr Robertson reported that he had already put some items on the new website. How far back the minutes and agendas needed to go was also discussed and it was felt that it should display a rolling 12 months beginning in January 2012 but older minutes could be put in an archive on the site. With regard to the agendas, although it was felt not to be so necessary to display these when the meeting had gone by it was felt they could also be put in an archive on the site. Mr King agreed to meet with Mr Robertson in the near future to transfer items from the old website. Mr Broad agreed to provide the bus timetable in electronic form so this could be included. The Clerk reported that there was still a problem with redirecting the emails from the new address to the current one. Mr Broad agreed to liaise with Mr Robertson regarding this. It was agreed to continue updating the present website for another month. Mr King agreed to speak to Alex Priest and also thank him for all of his work on the old website. The setting up of a photo gallery on the new website was also discussed. Miss Gallagher agreed to arrange to email photos from local people to Mr Robertson. The Chairman thanked Mr Robertson on behalf of the Council.

Affordable Housing:

a) Update from Martin Hutchings on Potential Site Identification: Martin Hutchings had emailed through an update. Mr Hutchings had now passed the details to CDC planners for their opinion on the suitability of the sites of the landowners who were interested in having their land considered. The project was making good progress and it looked likely that a consultation/drop in meeting to show the possible site would be arranged around October. It was agreed to discuss this further at the next meeting, meanwhile to ask Mr Hutchings for a copy of the letter he had sent to landowners.

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MATTERS FOR UPDATING AND DISCUSSION:

Traffic in Village and Road Matters:

- a) Fields Road and Community Speed Watch: Mr King reported that there was a good possibility that a cross parish system could be set up with regard to the Community Speed Watch so volunteers would not be working in their local area. With regard to the engineering works, Mr King reported that he had just received an email from Scott Macaulay-Lowe but had not had a chance to look at it carefully yet. Mr King agreed to ask Mr Poulton to attend the next meeting to give an update.
- b) Broken Road Sign: Mr King reported that Highways had now said that the broken Fields Road sign was the responsibility of CDC. It was agreed to contact them and ask for it to be replaced.
- c) Pot Holes: The Clerk reported that she had passed some on to GCC Highways including the ones by the Church which had been reported to us by Mr Robert Young. It was noted that Councillor Fiona McKenzie was going to attend the next meeting along with an officer from GCC to discuss the Fix First Time scheme. The form regarding winter provision had been received from GCC Highways. The Chairman had spoken to Mrs Clarke and she was happy to continue as Snow Warden with Mr Chapple as Snow Plough Operator. The Clerk would complete the form and return to GCC Highways.

Footpaths: Nothing further.

Defibrillators:

- a) The Third Defibrillator: The Chairman reported that he was still waiting for a qualified electrician to finish the wiring at the Seven Tuns. Miss Gallagher agreed to forward to the Chairman some contacts.

Items Arising from Email:

- a) New Code of Conduct & Members Interest Forms – Information from CDC: New Members Interest forms had to be completed and returned to CDC. It was noted that under the new Localism act there was no longer a need to sign to agree to abide by the Code of Conduct. Mr King agreed to see if there was any reference to this which needed amending in the Standing Orders.
- b) Scottish and Southern Energy and Trees: Mr Brister had email an informative piece about this to Councillors and it was noted that works had been undertaken by the electricity board in several areas around the village. Mr Brister was thanked for his email which was very helpful.
- c) Cotswolds Conservation Board Newsletter: Noted.
- d) Gloucestershire Highways Parish Survey: The Chairman agreed to complete this.

The Playing Field:

- a) Fence Rail: The Chairman had replaced this and was duly thanked.
- b) Football: The Clerk reported that she had not received any reply to the email sent last month. The Clerk was asked to chase this up again.

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The Grass Keep Field:

- a) Tenancy: An email had been sent to Mr Baker offering him the tenancy from 1.11.12 to 30.4.13 at the same rent of £154.00 and explaining that we are still in the process of taking advice on what it should be increased to in order to reflect a fair market rate, but no reply had been received. The Chairman agreed to speak to Mr Richmond and ask him to chase for the second opinion on the rent from his contact at Moore Allan and Innocent. If this could not be achieved Mr King agreed to speak to Mr Robert Young.
- b) Water Leak: The Chairman reported that the water leak could not be found easily and would be expensive to trace. It was agreed to monitor the leak over a dry spell. The Clerk reported that a water bill of £15.96 had been received from Thames Water showing 7 units had been used, the average was usually around 4 units. It was agreed to bill the HVLTC and Mr Baker for the amount used as usual.
- c) Diggers Plot Tidy Up: It was agreed to leave on the agenda as Mr Richmond was not present.

The Queen's Diamond Jubilee Village Sign:

- a) Insurance: Mr King reported that the sign had been covered by our insurance company free of charge until the policy renewal and then the premium will be around £25.00 per year. The sign was due to be delivered on Thursday and the Chairman would dig the hole with the assistance of Mr King ready for the unveiling ceremony at the Horticultural Society Show on August 25th. The Village Hall Committee had agreed to the slightly revised siting, as suggested by Gloucestershire Highways, in order to avoid any chance of damaging a nearby road culvert drain.

Provision of a Bus Shelter: Mr King reported that Mr Bearcroft was hoping to have some details by the next meeting. Mr King agreed to look into possible grants that may be available.

Indiscreet Festival at Denfurlong: A meeting to discuss the event had been held and was attended by the Organisers, the Police, Mrs Dickenson, the Chairman, Miss Gallagher and Mr Broad. It had been agreed that if the event happened again neighbours must be informed. No plans to repeat the event had been made. It was agreed to remove this item from the agenda.

Broadband Provision: More news was expected in mid September.

Cesspool at the Seven Tuns:

- a) Reply from Peter Matthews and Associates: A reply had been received from the firm acting as agents for the brewery. The Chairman agreed to speak to Alex Davenport-Jones at the Seven Tuns again.

Five Yearly Review of HVLTC Annual Ground Rent: The HVLTC had agreed to the £200.00 per annum rent review and a cheque has been received for this year.

Neighbourhood Plans: Mr Brister had drafted replies to Mr Musgrave and Shipton

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Parish Council and these had been sent. Mr Broad reported that GCC were to send out a further email clarifying what they had sent out previously regarding Neighbourhood Plans. It was agreed to remove this item from the agenda.

Heavy Aircraft Noise: Mr Broad reported that he had received complaints from parishioners about noisy aircraft from Brize Norton flying over, particularly late at night. It was felt that there was nothing that could be done about this apart from to note it.

PLANNING:

Applications:

12/03138/TCONR York House – Tree Works - No objection
12/03122/TCONR Rose Cottage – Tree Works – No objection

Approval:

CD 9269/B Highfield – Demolition of Existing Bungalow & Replacement
CD 3821/H Ashwell Lodge – Replacement Garage
12/02054/TCONR Manor Farm – Tree Works
CD 6375/F The Old Bakery – Revision to Approved Application
12/02381/TCONR The Old Farm – Tree Works
CD 3420/G Wheelwrights Barn – Conversion of Outbuilding
12/02935/TCONR Box Tree Cottage – Tree Works
12/03138/TCONR York House – Tree Works
CD 7478/D Laburnum Cottage – Alterations and Extension
12/03122/TCONR Rose Cottage – Tree Works

FINANCE:

1. Clerks Quarterly Telephone and Broadband Contribution £45.05, prop. L Gallagher, sec. G Brister.
2. E Broad (New Laptop Battery) £36.95, prop. P Sibbald, sec. L Gallagher.
3. Bibury (P/F Mowing July) £91.20, prop. P Sibbald, sec L Gallagher.
4. Thames Water £15.94, prop. P Sibbald, sec. L Gallagher.
5. Moore Stephens (Audit) £144.00, prop. P Sibbald, sec. L Gallagher.
6. Chedworth Village Hall (Rental) £151.20, prop. P Sibbald, sec. L Gallagher.
7. Chedworth Village Hall (Cupboard Rental) £52.00, prop. P Sibbald, sec. L Gallagher.
8. GRCC Membership £25.00, prop. D Broad, sec. D Broad, sec. P Sibbald.
9. Council in receipt of £1685.00 from Chedworth Society on behalf of the Queen's Diamond Jubilee Committee towards the Village Sign
10. Council in receipt of £200.00 Annual Ground Rent from HVLTC.
11. Council in receipt of £20.00 Playing Field Donation from St Andrew's School
12. 2011/12 Audit Completed – The Clerk reported that the audit had been

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completed satisfactorily and the statutory notice displayed. The only queries from the auditor were related to the donations for the Seven Tuns defibrillator and the fact that Mr Selkirk had wrongly reported that no asset register was kept. The Chairman thanked the Clerk for her work on the audit.

Items to be included in the Hill and Valley were identified.

The meeting concluded at 8.57 pm.

NEXT MEETING: Monday 10th September 2012 at 7.30 pm.

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Date.....